



State of Delaware

Department of Natural Resources and Environmental Control

NEW EMPLOYEE ORIENTATION AGREEMENT TO COMPLY

I certify that I have read, understand and agree to comply with all terms and conditions of employment as stated in each of the documents listed below. If I have any questions about the above policies and procedures, I understand that it is my responsibility to contact my supervisor or Human Resources for clarification.

DNREC Policy 0303 – General Work Practices: This policy outlines accepted general work practices that promote a positive work environment.

[Statement of Policy](#)

[Procedures for General Employee Work Practices](#)

DNREC Policy 0915 – Standards of Conduct and Communication: This policy requires employees to practice courtesy, respect, tact and consideration in their conduct and communication with other employees and with the public.

[Statement of Policy](#)

[Procedures for Standards of Conduct/Communication](#)

Statewide Rules for Vehicle Use and Operation: These rules ensure that State-owned vehicles are used only for official State business.

[Operating Policies and Procedures](#)

Statewide Policy on Anti-Discrimination, Workplace Harassment and Retaliation: This policy strictly prohibits any form of discrimination, harassment or retaliation.

[Statement of Policy](#)

Name: _____

Signature: _____

Date: _____

Supervisor Signature: _____

Date: _____