

CHECKLIST FOR PERSONS APPLYING FOR A RECYCLING PERMIT OR COMPOSTING PERMIT

Applications for a Recycling Permit or Composting Permit will not be processed unless all of the following information is provided by the applicant. The following checklist is based upon the specific requirements contained in Delaware's Regulations Governing Solid Waste (DRGSW). Please use this checklist to ensure the application contains all necessary documentation.

X	1.	Application for a Recycling Permit or Composting Permit
<u> </u>	2.	Proof of ownership of the property, or copy of lease agreement
X	3.	Written verification from the local zoning authority that the proposed activity is allowable at the proposed location
X	4.	A Plan of Operation including a site map and complete description of the equipment, process, and operating procedures, as well as the maximum quantity of feedstocks and product to be stockpiled
X	5.	Evidence that the product use will not adversely affect human health and the environment. This may require analyses and other tests.
<u>x</u>	6.	Contracts or letters of intent from buyers showing there is a true market for the product
X	7.	A Conceptual Closure Plan [pursuant to Section 4.4.1 of the DRGSW]
	8.	Evidence of financial assurance demonstrating financial responsibility for closure, as described in DRGSW Sec. 4.1.11.2
X	9.	Proof that all applicable permits, licenses, and approvals have been obtained or applied for [pursuant to Section 4.4.1 of the DRGSW]
X	10.	Background statement [pursuant to 7 Del. C. Chapter 79]
<u> </u>	11.	Submit 3 copies of the completed application package as well as an electronic copy in '.pdf' format Please submit the application and supporting documentation to:

Zack Taylor
Department of Natural Resources and Environmental Control
Compliance & Permitting Section
89 Kings Highway
Dover, DE 19901
Zachary.Taylor@Delaware.gov

CCC Compost Permit App 1). Permit Checklist Page 1 of 1

Checklist Item 1 Application for a Composting Permit



COMPOSTING PERMIT APPLICATION

INSTRUCTION: The applicant may claim that some of the information presented in this Application is confidential. An applicant wishing to make such a claim should write, preferably in red ink, "Claimed Confidential Information" at each point in the response where such confidentiality is claimed. The applicant must provide an explanation of why the release of such information would constitute an invasion of personal privacy or would seriously affect the applicant's business or competitive situation. The confidentiality determination will be subject to the FOIA Regulation, Section 6.

BRIEF DESCRIPTION OF TYPE OF COMPOSTING PROCESS TO BE USED AND FEEDSTOCKS TO BE ACCEPTED

Claymont Community Center composting site will use aerobic composting in 1, 4-bin wooden system.

We will also use additional bins for storage of carbon sources.

We will accept source-separated organics (fruit and vegetable scraps, eggshells, coffee grinds and fitters, tea bags without staples), green grass and plant material from onsite facilities, and a small amount of horse manure from Believue State Park as needed.

We will also accept yard waste (broken down tree branches, brown grass, mulch, brown plant material), wood chips/saw dust, and hay from onsite and offsite only as needed.

FACILITY INFORMATION

Facility Name: Claymont Community Center

Address: 3117 Green St.

City: Claymont	County: New Castle	State: Delaware
Zip Code: 19703	Phone: 302-792-2757	Fax: 302-792-0356
Total Site Area (Acres): .0068	Latitude: 39°48'04.3"N	Longitude: 75°27'59.6"W

Tax Parcel Number (s): 06-084.00-009

Expected Service Area: Claymont Community Center

BUSINESS OWNER INFORMATION

Owner's Name: Claymont Community Center

Contact Person: Allison David Title: CEO

Address: 3301 Green St.

City: Claymont State: DE Zip Code: 19703

Phone: 302-792-2757 Ext. 112 Fax: 302-792-0356 Email: allisondavid@claymontcenter.org

FACILITY OPERATOR INFORMATION

Operator's Name: Claymont Community Center

Contact Person: Barbara Boese Title: Community Resources Manager

Address: 3301 Green St.

 City: Claymont
 State: DE
 Zip Code: 19703

 Phone: 302-792-2757 Ext.111
 Fax: 302-792-0356
 Email: barbaraboese@claymontcenter.org

OPERATING HOURS

Daily Operating Hours: 7.5		
Days of Operation: Mon-Fri	Number of Operating Days Per Year: 249	



COM	IPOSTING PER	MIT APPLIC	CATION		
ESTIMATED QUANTITIES OF	F COMPOSTABLE MA	TERIAL AND PI	RODUCT:		
Maximum Amount of All Compos	table Material to be Acce	epted (Tons):	Daily 🗖	Weekly \square	3 yards in and 1 yard
Maximum Tonnage of All Compos	stable Material to be Stor	ed (at any given tin	10): 6 yards		
Maximum Tonnage of Product to b	e Stored (at any given tir	ne): 1 yard of finished c	ompost ready to be used		
NOTE: Maximum daily and week	kly tonnages must consid	er operating hours	and days specifie	d on previous pa	ige.
Type of Compostable Material:					
Green yard waste, horse manure from Bellevue S	itate Park, and food scraps; vegetable, fr	uit, egg shells, collee grinds &	filters, tea bags w/out staple	es, green grass, and green	plant materal
Amount to Be Accepted: 25	Units:	yards Moninly	Daily L	I Wœkly □	-
Amount to Be Stored: 1	Units:	yards 1 cubic yar ihe 4 active	d of green yard waste, hors composting bins	e manure, and food scraps	will be sprea
2. Brown yard waste (broken down tree branches, b	rown grass, muich, brown plant material)				
Amount to Be Accepted: 75	Units:	yards Monthly	Daily L	I Weekly □	
Amount to Be Stored: 6	Units:	yards 2 yards in o	our carbon storage bins and ecomposting bins	i 3 yards spread throughout	
3.	· · ·				
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Amount to Be Stored:	Units:				
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Amount to Be Stored:	Units:				
5.	, <u>,</u>			B.U.	
Amount to Be Accepted:	Units:		Daily 🗖	Weekly \square	
Amount to Be Stored:	Units:				
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I certify under penalty of law, tha submitted in the Application and a complete. I am aware that there a	all supporting documen	tation and that the	e information is	formation true, accurate, a	and
	om C. David			3/2024	
Printed Name: Allison David				2-792-2757	
Pitle: CEO			Email:		
Claymont Community Cen	iter	allisor	ndavid@claymo	ontcenter.org	
Address: 3301 Green St.					
City: Claymont	State: DE	Zip Code: 1976	03		



COMPOSTING PERMIT APPLICATION

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BRIEF DESCRIPTION OF TYPE OF COMPOSTING PROCESS TO BE USED AND FEEDSTOCKS TO BE ACCEPTED

Claymont Community Center composting site will use aerobic composting in 1, 4-bin wooden system.

We will also use additional bins for storage of carbon sources.

We will accept source-separated organics (fruit and vegetable scraps, eggshells, coffee grinds and fitters, tea bags without staples), green grass and plant material from onsite facilities, and a small amount of horse manure from Believue State Park as needed.

We will also accept yard waste (broken down tree branches, brown grass, mulch, brown plant material), wood chips/saw dust, and hay from onsite and offsite only as needed.

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Amount to Be Stored:	Units:				
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Printed Name: Allison David				2-792-2757	
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Claymont Community Cen	iter	allisor	ndavid@claymo	ontcenter.org	
Address: 3301 Green St.					
City: Claymont	State: DE	Zip Code: 1976	03		

Permit Application Attachment

Claymont Community Center

ESTIMATED QUANTITIES OF COMPOSTABLE MATERIAL AND PRODUCT:

- Maximum Amount of All Compostable Material to be Accepted:
 - o 3 cubic yards in first month and 1 yard per month thereafter
- Maximum Tonnage of All Compostable Material to be Stored (at any given time):
 - o 6 cubic yards (this includes carbon feedstock, in-process material, and curing material)
- Maximum Tonnage of Product to be Stored (at any given time):
 - o 1 cubic yard of finished compost, ready to be used

Type of Compostable Material:

- 1.) Green yard waste, horse manure from Bellevue State Park, and source-separated food scraps: vegetable, fruit, eggshells, coffee grinds & filters, tea bags w/out staples, green grass, and green plant material
 - a. Amount to be Accepted: .25 cubic yard/35 days
 - i. Should the site reach this capacity before the 35th day, the site operator will notify staff and volunteers via email and text message that no additional materials may be added until the next period begins
 - b. Amount to be Stored: 1 cubic yard (spread throughout 4 bins; Appendix I)
 - i. These materials will never be stockpiled onsite. Rather, they will be immediately added to the processing system.
- 2.) Brown yard waste (broken down tree branches, brown grass, mulch, brown plant material) wood chips/sawdust, and hay
 - a. Amount to be Accepted: .75 cubic yd/35 days
 - b. Amount to be Stored: 5 cubic yd
 - i. 2 cubic yards in the carbon storage bins and 3 cubic yards spread throughout the 4 active composting bins

Permit Application Attachment

Claymont Community Center

ESTIMATED QUANTITIES OF COMPOSTABLE MATERIAL AND PRODUCT:

- Maximum Amount of All Compostable Material to be Accepted:
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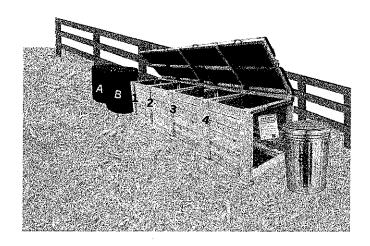
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- 2.) Brown yard waste (broken down tree branches, brown grass, mulch, brown plant material) wood chips/sawdust, and hay
 - a. Amount to be Accepted: .75 cubic yd/35 days
 - b. Amount to be Stored: 5 cubic yd
 - i. 2 cubic yards in the carbon storage bins and 3 cubic yards spread throughout the 4 active composting bins

All materials will be stored within bins. We will never have more than 7 cubic yards of any material (compostable feedstock (6 cubic yards) and finished compost (1 cubic yard)) onsite.

Please see Appendix I for a review of the procedure.

APPENDIX I: Claymont Community Center Composting Site Material Flow



We are following a 160-day composting cycle. Actively composting materials will be held in Bins 1-5 (starting with 1 and finishing in 5) and will be moved approximately every 35 days for 5 total periods.

- Bins A & B: carbon feedstock storage
 - o Material in these Bins will be used to mix with nitrogen feedstock in building a pile in Bin 1.
 - o When bins reach capacity, the site operator will alert site staff and volunteers via email or text message to not add additional carbon feedstock until space is available.
- Bin 1 (Period 1): build mixed pile of carbon and nitrogen feedstocks (~35 days)
- Bin 2 (Period 2): active phase of composting (~ 35 days)
- Bin 3 (Period 3): 1st phase of curing (~ 35 days)
- Bin 4 (Period 4): 2^{nd} phase of curing (~ 35 days)
- Bin 5 (Period 5): finished compost will be used and distributed (~35 days)

Period 1: Days 1-35

- Fill up Bins A and B with carbon feedstock (1 cubic yd each)
- Fill up bin 1 with a mixture of nitrogen feedstock (.25 cubic yd) and carbon feedstock (.75 cubic yd)

Period 2: Days 36-66

- Move material from Bin 1 into Bin 2 for the active phase of composting
- Follow procedures for Period 1 to start a 2nd pile in Bin 1

Period 3: Days 67-97

- Move material from Bin 2 into Bin 3 for the first phase of curing
- Follow procedures for Period 1 to start a 3rd pile in Bin 1

Period 4: Days 98-128

- Move material from Bin 3 to Bin 4 for the final phase of curing
- Follow procedures for Period 1 to start a 4th pile in Bin 1

Period 5: Days 129-159

- Move material (now finished compost) from Bin 4 to Bin 5 for distribution throughout Period
- Follow procedures for Period 1 to start a 5th pile in Bin 1

Method to Prevent Overflow:

Staff and volunteers will only add feedstock materials into bins A, B, 1 and occasionally 2 as needed to maintain temperatures. Materials in bins 2-5 will be transferred from the prior bin.

Staff and volunteers are required to record the volume and weight of material via a Google form every time they drop off materials. The Google form will also ask the staff/volunteer to do a visual inspection of the bins. The site operator will be able to view all Google form submissions and will be notified whenever materials are dropped off.

Should Bins A, B, or 1 reach capacity before the end of any 35-day period, the site operator will notify staff and volunteers via email and/or text message that no additional material may be added until space is available within the respective bin(s). The site operator will alert the staff and volunteers when they are again able to add material to the bin(s).

Checklist Item 2 Proof of Ownership of the Property



TAX PARCEL NO: 06-084.00-009

PREPARED BY AND RETURN TO:
John H. Newcomer, Jr.
Motris James LLP
500 Delaware Avenue, Suite 1500
Wilmington, DE 1980
File No. 900287-0074

NO TITLE SEARCH OR SURVEY WAS REQUESTED OR PERFORMED

DEED

THIS DEED made this 17th day of May, 2024,

Between:

BRANDYWINE SCHOOL DISTRICT, a reorganized school district of the State of Delaware, party of the first part,

AND

BRANDYWINE COMMUNITY RESOURCE COUNCIL, INC., a Delaware non-profit corporation, party of the second part,

WITNESSETH, that the said party of the first part, for and in consideration of the sum of ONE AND 00/100 DOLLARS (\$1.00), lawful money of the United States of America and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby grants and conveys unto the party of the second part, as follows, to-wit:

ALL THAT CERTAIN fract, piece or parcel of land shown on a plan prepared by VanDemark & Lynch, Inc., Engineers and Surveyors, Wilmington, Delaware, on File No. 26023.00-PTOPO-01, entitled "Boundary Survey Plan and Topographic Plan, 3117 Green Street", dated February 5, 2024, and being more particularly described as follows, to wit:

BEGINNING at a drill hole set, the intersection of the northwesterly side of Green Street, a 50 foot wide public road, with the southwesterly side of Commonwealth Avenue, an 80 foot wide public road;

THENCE, from said point of Beginning, along said northwesterly side of Green Street, South 41°15'40" West, 100.00 feet to an iron pin set, the easterly corner for land now or formerly Xia Qian (Deed Record 20050210-0014175);

CCC Compost Permit App 2.) Proof of Ownership Page 1 of 3 THENCE along the northeasterly line for said land now or formerly Xia Qian, North 48°45'50" West, 164.83 feet to a point in a 36" tree in the southeasterly line for land now or formerly Equity Trust Company Custodian FBO Evelyn Russell IRA (Deed Record 20150427-0019181);

THENCE in part, along said southeasterly line for land now or formerly Equity Trust Company Custodian FBO Evelyn Russell IRA and, in part, along various other owners, North 41°11'52" East, 100.00 feet to an iron pin set on said southwesterly side of Commonwealth Avenue;

THENCE along said southwesterly side of Commonwealth Avenue, South 48°45'50" East, 164.94 feet to the point and place of Beginning.

SUBJECT TO, and with the benefit of, all covenants, conditions, restrictions, plans and easements of record with respect to the property described above, this reference to which shall not be construed to re-impose any such covenants, conditions, restrictions, plans and easements which have otherwise lapsed, expired or have otherwise been terminated in accordance with their terms or otherwise, as applicable.

BEING a part of the same lands and premises which NEW CASTLE COUNTY SCHOOL DISTRICT, by Deed dated June 24, 1981 and recorded on July 1, 1981, in the Office of the Recorder of Deeds in and for New Castle County, Delaware in Deed Book H115, Page 142, did grant and convey unto BRANDYWINE SCHOOL DISTRICT, a reorganized school district of the State of Delaware, party of the first part, in fee.

IN WITNESS WHEREOF, the said party of the first part has hereunto set its hand and seal the day and year first above written.

By: Superintendent (Seal)

BRANDYWINE SCHOOL DISTRICT

STATE OF DELAWARE) : S.S. COUNTY OF New Cashe

Witness

BE IT REMEMBERED, that on this 17 day of 2, 2024, came before me, the Subscriber, a Notary Public in and for the State and County aforesaid, Lincoln Hohler, the Superintendent of BRANDYWINE SCHOOL DISTRICT, a reorganized school district of the State of Delaware, party to this Indenture, known to me personally to be such, and acknowledged this Indenture to be his act and deed and the act and deed of the school district.

Grantee's Address:
Brandywine Community Resource Council, Inc.
3301 Green Street
Claymont, DE 19703

Checklist Item 3 Zoning Verification



Department of Land Use

August 27, 2024

c/o Allison David, Executive Director Claymont Community Center 3301 Green Street Claymont, DE 19703

RE: Small-scale compost at the Claymont Community Center

Dear Allison,

The New Castle County Department of Land Use is in receipt of your request for a verification of use (small-scale compost operations) for tax parcel 06-084.00-009, which is located at 3117 Green Street. A review of the Official Zoning Map of New Castle County indicates the subject parcel is zoned NC5 (Neighborhood Conservation).

Small-scale compost operations/piles/bins are considered an accessory structure and are permitted however, must meet the minimum required sefbacks for accessory structures.

Under Section 40.03.410 of the UDC, the following standards apply for accessory structures on the subject parcel:

- Lots ten (10) acres or larger may locate a freestanding accessory structure(s) in front of the principal structure, so long as the freestanding structure(s) is not within the front or street yard setback (50 feet).
- Freestanding accessory structures may be located in the rear yard provided any such structure is located at least three (3) feet from the side lot line and the rear lot line.

Please note, if a proposed structure is under 200 square feet, a building permit is not required, however, the structure will be required to meet the minimum setbacks.

General questions regarding the permitting process can be answered by the Department at (302) 395-5400.

Sincerely,

Janet L. Vinc

Janet L. Vinc Planning Manager

CCC Compost Permit App 3.) Local Zoning Approval Page 1 of 1

Phone: 302-395-5400 Fax: 302-395-5587

Checklist Item 4 Plan of Operations

OPERATIONS PLAN

Claymont Community Center's Compost Site

I. Organizational Operations

A. Location and Facility

- i. The Claymont Community Center (hereinafter referred to as CCC) Composting site is:
 - 1. Situated within a locked fenced garden space, behind the building located at 3117 Green St., Claymont DE 19703.
 - 2. All bins on the site are located at least 3 feet from all property lines.
 - 3. Approximately 400 sq ft.
 - 4. The attached aerial views and site location maps (Appendix 1) indicate the location of the composting site relative to the surrounding properties.
 - 5. The attached site facility design (Appendix 2) depicts the facility layout.

B. Security and Access

- By housing all materials in bins and all bins within a locked fenced area, CCC will control access to the composting facility, allow only trained staff and volunteers to access the site, and prohibit the use of unauthorized individuals.
- ii. The composting site will be open during the Claymont Community Center's Community Market & Garden (Claymont CMG) hours, which are 9am-4pm, Monday to Friday.

C. Site Inspections

i. At least once a week, a CCC staff member or volunteer will inspect the compost site for litter, unpleasant odors, and vectors. If one of these are present, it will be recorded via the Google form (see Appendix 5)

1. Litter

- a. Litter includes any solid waste not approved for processing.
- Any litter found will be immediately collected in trash bags located in the onsite tool storage or within the Claymont CMG building and properly disposed of within at most 72 hours after collection.

2. Odors

a. CCC staff and volunteers will be trained to recognize improper odors associated with anaerobic decomposition or

- other improper composting techniques and how to take corrective action.
- b. Should CCC staff and/or volunteers detect an unpleasant odor, they will take the necessary corrective actions to reduce and eliminate the odor.

Vectors

- a. CCC will operate the composting facility in a manner to prevent the establishment of habitats for nuisance organisms and to mitigate nuisances and hazards to public health and the environment.
 - i. Bins 1-4 will be equipped with lids that will remain closed when not in use.
 - ii. CCC will never leave food scraps uncovered.
- b. Should CCC staff and/or volunteers encounter an undesirable vector, they will take actions to rectify the situation.
- ii. Any complaint regarding litter, odors, or vectors at CCC's composting site will be recorded via the Google form, addressed with corrective actions, and reported to DNREC within 24 hours of receipt.

D. Health and Safety

- i. CCC will provide staff and volunteers with health and safety training before allowing them to work at the site, and annually thereafter.
- ii. CCC requires the following rules while working at the site. This information will be shared during trainings and on a sign posted at the site:
 - 1. Wear a pair of garden gloves while working with the compost.
 - a. The site will have gloves available for shared use.
 - b. If the site's shared gloves should develop holes, staff and volunteers are asked to notify the site operator and the gloves will be replaced ASAP.
 - 2. Wash your hands immediately after working with the compost, or use provided hand sanitizer until access to hand washing is available.
 - 3. Treat cuts and scrapes immediately.
 - 4. It is highly recommended to wear a face mask while working with the compost, especially if you have asthma, cystic fibrosis, or another respiratory issue.
- iii. CCC will maintain a current and correct list of emergency contact telephone numbers to include nearby ambulance, hospital, police, and fire

- services. The most current list will be posted on a sign at the composting site.
- iv. CCC will document all health and safety training provided to each employee and/or volunteer and retain the records.
- v. No smoking is permitted in the receiving, processing, screening, and storage areas.
- vi. Bin 2's temperature will be monitored and recorded at least once a week
 - 1. If smoke is detected or if routine temperature monitoring within Bin 2 shows temperatures are greater than 200 degrees Fahrenheit (200°F), the site operator will be notified immediately and appropriate actions will be taken to reduce the risk of fire, such as:
 - a. Water will be added to the pile and the compost will be mixed using shovels/pitch forks.
 - b. Compost may also be spread out on top of a tarp to cool down and be monitored. After the material is deemed safe, it will be put back into Bin 2.
 - c. Records will indicate the temperature measured, and/or smoke detected, as well as any actions taken to lower the temperature and reduce the risk of fire, as applicable.
 - d. After taking actions to reduce the risk of fire, Bin 2's temperature will be monitored at least once a day. This will continue for 3 days. If temperatures remain at or above 180 degrees Fahrenheit (180°F) after 2 days, the process will repeat.
- vii. If a fire is detected, CCC will call 911 to request assistance from the local firefighting agencies, and use a fire extinguisher.

E. Equipment

- i. Manual labor will be used to move materials into and out of bins at CCC's composting site. The following is a list of tools and resources to be employed by staff and volunteers, but not limited to:
 - Aerator fork, pitchfork, wheelbarrow, tarp, shovel, buckets ranging in volume from 1-5 gallons, muck tubs, an industrial scale (see Appendix 4 for picture of scale), a thermometer (a Reotemp 20 inch Fahrenheit Backyard Compost Thermometer, model number: FG20P), rain barrels, a hose, gloves, and a digital and/or paper spreadsheet.

F. Training

- i. CCC will provide training to all staff and volunteers prior to beginning work at the compost site and annually thereafter:
- ii. Training will include, but is not limited to, the following topics:
 - 1. Health and safety procedures
 - a. Correct PPE measures while handling materials.
 - b. Fire prevention and protection.
 - c. Emergency response and required notifications.
 - 2. Composting Operations
 - a. Proper materials management and composting procedures.
 - b. Acceptable compost feedstock materials identification.
 - c. Prohibited waste identification and response.
 - d. Improper odors associated with anaerobic decomposition.
 - 3. Facility inspections; see section I.C.
 - 4. Equipment operation, inspection, and maintenance
 - a. Operation instruction.
 - b. Equipment safety features.
 - c. Hazards that might be encountered.
 - 5. Good housekeeping practices
 - a. Monitoring bins for holes, breaks, issues
 - b. Cleaning shared resources (e.g. tools and gloves)
 - c. Removing litter and overall site tidiness
 - 6. Record keeping and notifications
- iii. CCC will document all training for employees and volunteers and retain the records.

II. PHYSICAL OPERATIONS:

- A. Accepted Waste Types
 - i. CCC accepts only the following wastes for processing into compost.
 - 1. Off-Site Generated Wastes:
 - a. Yard waste
 - b. Brown paper bags and cardboard (only on an as-needed basis).
 - c. Manure (only on an as-needed basis and in quantities of no more than 10 gallons at a time).
 - d. No additional off-site generated wastes shall be accepted.
 - 2. On-Site Generated Wastes:
 - a. Only the following source-separated food scraps from the Claymont CMG:

- i. Fruit and vegetable scraps, crushed eggshells, coffee grounds with filters, and tea bags without staples.
- b. Yard waste
- c. Brown paper bags and cardboard (only on an as-needed basis).
- d. No additional on-site generated waste shall be accepted.
- 3. If contamination is found in the feedstock, it will be removed from the feedstock and disposed of within a trash bag located within the site's tool storage or from within the building. The site manager will remind staff and volunteers to not include contaminants in the feedstock.

B. Material Acceptance Procedure

i. Staff/volunteers will determine the volume and weight of the green material added to Bin 1 using a 1- or 5-gallon bucket. Staff/volunteers will weigh the green material using the Claymont CMG scale. The volume and weight will be recorded in the site's Google form. The volume of browns added to Bins A and B will also be recorded.

C. Material Flow & Overflow Prevention

- i. Staff and volunteers will only add feedstock materials into Bins A, B, 1, and 2 (if needed). Materials in Bins 2-5 will be transferred from the prior bin (Appendix 2).
 - 1. Bins A & B: brown feedstock storage
 - a. Material in these bins will be used to mix with green feedstock in building a pile in Bin 1 and occasionally added to Bin 2 as needed.
 - b. When bins reach capacity, the site operator will alert staff and volunteers to not add to the bins until space is available.
 - 2. Bin 1 (Period 1): build mixed pile of brown and green feedstocks (~35 days)
 - a. When the bin reaches capacity, the site operator will alert staff and volunteers via email and/or text message to not add additional feedstock until after the materials in Bin 1 have been transferred to Bin 2.
 - 3. Bin 2 (Period 2): active phase of composting (~ 35 days)
 - 4. Bin 3 (Period 3): 1st phase of curing (~ 35 days)
 - 5. Bin 4 (Period 4): 2nd phase of curing (~ 35 days)

- 6. Bin 5 (Period 5): finished compost will be used and distributed (~ 35 days)
- ii. We are following a 175 day composting cycle. Actively composting materials will be held in Bins 1-5 (starting with 1 and finishing in 5) and will be moved approximately every 35 days for 5 total periods.

D. <u>Procedures for Processing the Materials into Compost</u>

- i. All material in the active process of composting shall be in one of the compartments of the 4-bin wooden system (Bins 1-4).
- ii. As much as possible, the compost processing time and temperatures shall be sufficient to kill weed seeds, reduce pathogens, and produce quality compost.

iii. Process

- 1. Once the pile is approximately 1 cubic yard in Bin 1, we will move it using shovels and pitchforks into Bin 2 for active composting, Bin 3 for the first round of curing, and into Bin 4 for the final round of curing.
- 2. While in Bin 2, we will monitor the bin *at least once* a week, during our weekly inspections, always doing the following:
 - a. Recording and acting upon observations:
 - i. Odors
 - ii. Moisture content
 - iii. Temperature
 - 1. The temperature of Bin 2 will be taken from three locations (the left, center, and right sides) at a depth of approximately 1 foot.
 - 2. We are aiming for the following:
 - a. First stage, Mesophilic Stage
 - i. Temperatures of 50-104 degrees F for at least 3 days.
 - b. Second stage, Thermophilic Stage
 - i. Temperatures greater than105 degrees F for more than15 days.
 - ii. If the pile temperatures do not reach this stage, it is likely due to a pile that is too dry or does not have enough greens. We will take one or

- more of the following actions to help increase the temperatures of the pile:
- Increase water in the pile and mix.
- Add more green materials (such as a few gallons of coffee grounds) and mix.
- c. Third stage, Mesophilic Stage (again)
 - i. Temperatures of 50-104 degrees F for at least 20 days.
- b. Mixing the material
- 3. Once the material has gone through the process of Mesophilic to Thermophilic and back to Mesophilic, it will be moved to Bin 3 for its first round of curing.
- 4. After approximately 35 days of curing, the material will be moved into Bin 4 for an additional 35 days of curing.
 - a. Finished compost should be dark brown, crumbly, and have no food scraps visibly present. The temperature of the pile should be approximately the ambient temperature.

III. Waste Storage:

- A. The total combined quantity of all material on site will not exceed 7 cubic yards.
- B. All material will be stored in a bin.
- C. All bins will be stored in areas designated, see attached site facility design (Appendix 1 and 2).
- D. Storage practices for brown material:
 - i. All yard waste materials and wood chips/sawdust will be collected and stored in 2 labeled and separate GEOBINs that are just for brown materials.
 - ii. The maximum quantity of all brown materials on site is 5 cubic yards
 - 1. 2 cubic yards in the brown only storage bins and 3 cubic yards spread throughout the 4-bin wooden system
- E. Storage practices for green material:
 - i. Green material from onsite and offsite locations will never be stockpiled onsite. Rather, the material will immediately be added to Bin 1.

- ii. The maximum quantity of green materials to be onsite at any given time is 1 cubic yard spread throughout the 4-bin wooden compost processing system.
- iii. The process for storing collected material is as follows:
 - 1. Adding the material to Bin 1:
 - a. Bin 1 is for building our mixed pile. A layer of brown materials will be added to the compartment to create a base for the pile.
 - b. The green material will be weighed, recorded, and layered on top of the previous brown material.
 - c. Each time green material is added, a layer of brown material (at least twice the size of the green material in volume) will be added to cover the added green material before closing the bin's lid.
 - d. This process will be repeated until Bin 1 is full.
 - e. While the pile is being built, we will observe, record in the Google Form, and act on the following:
 - i. Unpleasant odors
 - 1. Will add more brown material and will turn.
 - ii. Volume, the remaining available space in the compartment.
 - 1. Should Bin 1 reach capacity before the end of the 35-day (1st period cycle), no additional green material will be accepted onsite. The site operator will notify the staff/volunteers via email and/or text message that no additional material may be brought to the site until the next Period begins.

F. Finished compost

- i. At any given time, the maximum amount of finished compost onsite is one cubic yard.
- ii. Finished compost material will be stored in a separate bin (Bin 5).

G. Contamination

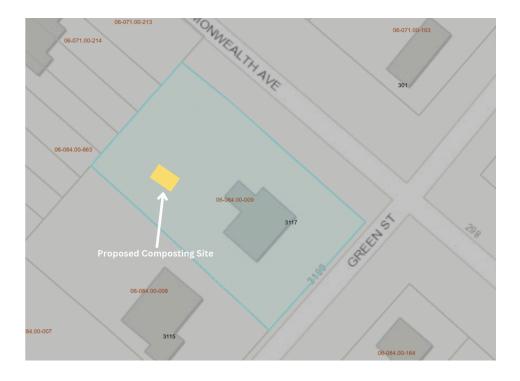
 Trash bags will be available onsite in the tool storage or in the Claymont CMG building in the event there is contamination in the feedstock. All contamination will be properly bagged and immediately removed from the compost site.

IV. FINISHED COMPOST USE AND APPLICATION

- A. After curing in Bin 4, every batch of finished compost will be tested via an at home *Solvita* basic compost maturity test.
 - i. The compost will be ready if the test results are a 6 or higher;
 - 1. If the test results prove the compost is mature, it will be:
 - a. Used onsite as a soil amendment on CCC property;
 - b. Distributed for free to CCC staff and volunteers;
 - c. And/or given away to the CCC community.
 - d. Anyone taking finished compost offsite must sign a waiver that acknowledges that every effort was made to reduce pathogens and weed seeds in the finished compost, and using the compost is at their own risk (Appendix 3).
 - ii. If the test results do not prove the compost is mature, the batch will continue to cure and the maturity test will be repeated. This process will repeat until the compost is deemed mature.
- B. In addition to the *Solvita* testing, twice a year (approximately 6 months apart), a finished compost sample will be sent to the University of Delaware Soil Testing Lab for further analysis.

APPENDIX 1: Aerial views and maps of the Claymont Community Composting property





APPENDIX 2: Claymont Community Composting site facility design & material flow

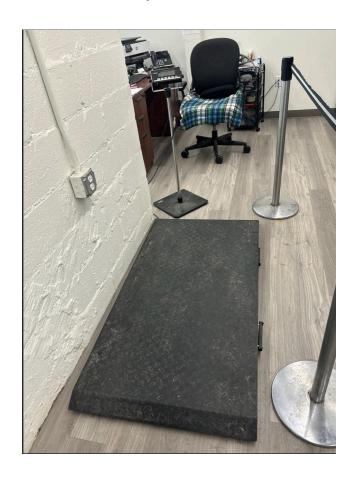


FINISHED COMPOST USE RELEASE AND WAIVER OF LIABILITY

Claymont Community Center Composting Site

"CCC") Composting Site understand pathogens and vector attraction, are Composting Council's Process to Furthazards with using the compost. It (short-term and long-term) including as property damage that I may sust including injury and damage caused hereby release, remise, quitclaim, a consultants, officers, employees, elect cause of action for any personal injurt property damage, which said understand Release and Waiver shall be binding heirs, next of kin and personal representations.	of compost from Claymont Community Center (hereinafter It that every attempt was made to kill weed seeds, reduce It that every attempt was made to kill weed seeds, reduce It that every attempt was made to kill weed seeds, reduce It that every attempt was made to kill weed seeds, reduce It that every risk associated with using there may be assume every risk associated with using the compost but not limited to damage or injury, including death, as well ain while using the compost, from any cause whatsoever, if by CCC's negligence, gross or otherwise. I further do not forever discharge and hold harmless CCC its boards, ated officials, agents, and assigns, harmless from any and all ites, including death and damages of any type, and including aigned may sustain as a result of using the compost. This upon me as the undersigned and my respective designees, sentatives. By signing of this Release and Waiver I declare vaiver have been read and fully understood and voluntarily precluding forever all causes of action described above as a
Printed Name	Signature
Date	

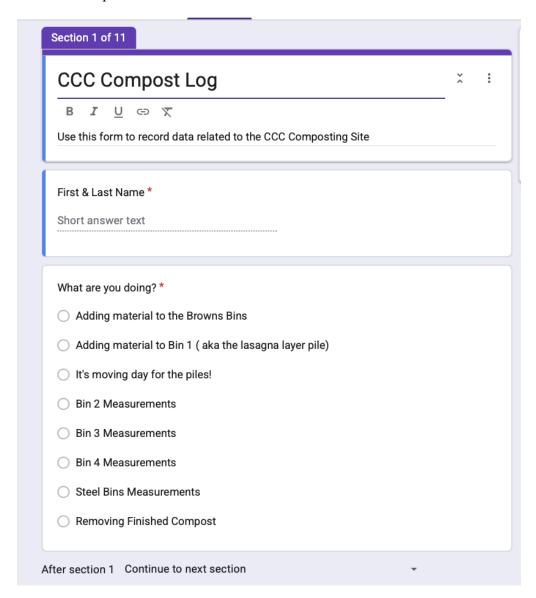
APPENDIX 4: Claymont CMG industrial kitchen scale used for weighing food waste



APPENDIX 5: Google Form

This form is used to collect and record the following:

- Feedstock input
- Compost monitoring (temperature, moisture levels, and mixing)
- Compost removal
- Site inspections



Section 2 of 11					
It's moving day for the piles!				×	:
Description (optional)					
Which pile(s) did you move? (check all the	nat apply)				
Pile in Bin 1 to Bin 2					
Pile in Bin 2 to Bin 3					
Pile in Bin 3 to Bin 4					
Pile in Bin 4 to Steel Bins					
Pile in Bin 4 to Steel Bins					
			*		
			*		
fter section 2 Continue to next section			•		
fter section 2 Continue to next section			•	*	0 0 0
fter section 2 Continue to next section Section 3 of 11	3		•	*	:
Section 3 of 11 Removing finished compost from the site Description (optional)		did you ramo	ve from the		:
fter section 2 Continue to next section Section 3 of 11 Removing finished compost from the site		did you remo	ve from the		:
Section 3 of 11 Removing finished compost from the site Description (optional) Approximately how many gallons of finis		did you remo	ve from the		:

Adding materials to the Browns Bins	×	
Help make quality compost, by answering the following questions:		
How many gallons of brown material did you add to Browns Bin A?		
Long answer text		
How many gallons of brown material did you add to Browns Bin B?		
Long answer text		
Are either Browns Bin piles near capacity? *		
☐ Browns Bin A pile is at/near capacity		
Drawna Bin B nila is at/near conssitu		
Browns Bin B pile is at/near capacity		

Section 5 of 11	
Data Related to Adding Material to Bin 1 (aka Lasagna Layer Pile) Help make quality compost, by answering the following questions:	*
What is the <u>weight in pounds</u> of <u>greens</u> you added? (Don't worry about subtracting * the weight of the bucket, we will subtract that from the total later). Short answer text	
How many gallons of greens did you add? * Short answer text	
How many gallons of browns did you add? (Reminder: Add at least 2x as many browns as greens. You can add more if you need additional browns to completely cover any exposed greens) Short answer text	
Is the pile in Bin 1 at/near the red, NO FILL LINE? * Yes No	
fter section 5 Go to section 10 (Are you finished?)	

Section 6 of 11 Bin 2 Measurements			~	
Description (optional)			^	:
Bin 2 Pile Temperature: Left Side (in Fah	renheit) *			
Short answer text				
Bin 2 Pile Temperature: Middle (in Fahre	enheit) *			
Short answer text				
Bin 2 Pile Temperature: Right Side (in Fa	hrenheit) *			
Short answer text				
Hand Squeeze Test: too dry, too wet, or	a good amount?		*	
Did you take corrective actions if needed the pile)	d? (such as addi	ng X gallons of brow	ns to	
Long answer text				
Did you mix the material? *				
Yes, the material was mixed while be	eing added to Bir	12		
Yes, the material was mixed within E	Bin 2			
○ No				

Data Related to Assisting with Bin 3's Curing Pile Description (optional)	×	:
Bin 3 Pile Temperature: Middle (in Fahrenheit) * Short answer text		
Did you mix the pile? Yes, the material was mixed while being added to Bin 3		
Yes, the material was mixed within Bin 3No		
After section 7 Go to section 10 (Are you finished?) Section 8 of 11		
Data Related to Assisting with Bin 4's Curing Pile Description (optional)	×	:
Bin 4 Pile Temperature: Middle (in Fahrenheit) Short answer text		
Did you mix the pile? Yes, the material was mixed while being added to Bin 4 Yes, the material was mixed within Bin 4		
○ No After section 8 Go to section 10 (Are you finished?)		

Section 9 of 11		
Data Related to Assisting with the Steel Bins	×	:
Description (optional)		
Did you mix the material in the bins? *		
Yes, the material was mixed while being added to the Steel Bins		
Yes, the material was mixed within the Steel Bins		
○ No		
After section 9 Go to section 10 (Are you finished?)		
Arter section 5 to to section to (Are you mindied.)		
Section 10 of 11		
Are you finished?	×	:
Description (optional)		
Are you finished at the site today? *		
○ Yes, I am done		
No, I'm adding material to the Browns Bins		
No, I'm adding material to Bin 1		
O No, I'm assisting with Bin 2		
○ No, I'm assisting with Bin 3		
○ No, I'm assisting with Bin 4		
No, I'm assisting with the Steel Bins		
No, I'm moving piles into new bins		
No, I'm picking up finished compost from the site		
After section 10 Continue to next section		

Section 11 of 11		
Wrapping Up	×	:
Description (optional)		
Did you observe any of the following at/near the site? If you noticed any of the	*	
following items, please complete this form and immediately notify the site manager, Barbara Boese by email (barbaraboese@claymontcenter.org).		
☐ None of these		
☐ Broken tools		
Litter (please pick up and dispose)		
☐ Holes in a bin		
☐ Bad odors		
Fruit flies, mice, or other unwanted vectors		
Other		

Checklist Item 5 Health and Safety Plan

HEALTH AND SAFETY PLAN

Claymont Community Center

Composting Facility Health & Safety

CCC provides all staff and volunteers working at the composting site with health and safety training. CCC established the following rules for the site. This information will be shared during trainings and will be posted at the site:

- Wear a pair of garden gloves while working with the compost.
 - o The site will have a pair of gloves available for shared use.
 - o If the site's shared gloves develop holes, notify the site operator so that they can be replaced.
- Wash your hands immediately after working with the compost.
- Treat cuts and scrapes immediately.
- It is highly recommended to wear a face mask while working with the compost, especially if you have asthma, cystic fibrosis, or another respiratory issue.

CCC will maintain a current and correct list of emergency contact telephone numbers including nearby ambulance, hospital, police, and fire services. The most current list will be listed on signage posted at the site.

No smoking is permitted anywhere at the site.

Health & Safety Related to Finished Compost

CCC will make every attempt to follow the US Composting Council's Process to Further Reduce Pathogens (PFRP) by monitoring and recording temperatures of all organic wastes and/or materials stored or otherwise maintained at the composting facility.

As much as possible, compost processing time and temperatures will be sufficient to kill weed seeds, reduce pathogens and vector attraction, and produce quality compost.

Our Process:

Once a pile in Bin 1 of the 4-bin wooden compost processing system is about the size of 1 cubic yard, it will be moved into Bin 2 for active composting followed by Bins 3 and 4 for curing.

While in Bin 2 we will monitor the pile at least once a week, always doing the following:

- Temperature Recording
 - o We are aiming for the following:
 - 1st stage, Mesophilic Stage
 - Temperatures of 50-104 degrees Fahrenheit for at least 3 days
 - 2nd stage, Thermophilic Stage
 - Temperatures of greater than 105 degrees Fahrenheit for more than 15 days
 - 3rd stage, Mesophilic Stage (again)
 - Temperatures of 50-104 degrees Fahrenheit for at least 20 days

Once the material has gone through this process, it will be moved to Bins 3 and 4 for curing. Material will cure for at least 8 weeks.

After material has cured for at least 8 weeks, CCC will utilize Leaf Luster products to test for quality moisture (with 45-60% range) and pH values (to be within 6.0-8.0 pH). If deemed unacceptable by our soil testing products, the material will be assessed and re-processed as needed or left to cure for a longer period. A new sample of material will be retested to determine its acceptability.

If deemed acceptable by our soil testing products, cured compost will be used onsite on the CCC properties. If excess compost becomes available, it may be donated to CCC staff and community (the donation waiver is Appendix 1).

Appendix 1: CCC Finished Compost Waiver

FINISHED COMPOST USE RELEASE AND WAIVER OF LIABILITY Claymont Community Center Composting Site

, recipient of compost from the Claymont Community I Center's (hereinafter "CCC") Composting Site understand that every attempt was made to kill weed seeds, reduce pathogens and vector attraction, and produce quality compost in accordance with the US Composting Council's Process to Further Reduce Pathogens (PFRP). I understand there may be hazards with using compost. I assume every risk associated with using the compost (short-term and long-term) including but not limited to damage or injury, including death, as well as property damage that I may sustain while using the compost, from any cause whatsoever, including injury and damage caused by CCC's negligence, gross or otherwise. I further do hereby release, remise, quitclaim, and forever discharge and hold harmless CCC its boards, consultants, officers, employees, elected officials, agents, and assigns, harmless from all cause of action for any personal injuries, including death and damages of any type, and including property damage, which said undersigned may sustain as a result of using the compost. This Release and Waiver shall be binding upon me as the undersigned and my respective designees, heirs, next of kin and personal representatives. By signing of this Release and Waiver I declare that the terms of this Release and Waiver have been read and fully understood and voluntarily accepted for the express purpose of precluding forever all causes of action described above as a result of using the compost. **Printed Name** Signature Date

Checklist Item 6 Proof of Market

PROOF OF MARKET FOR FINISHED COMPOST

Claymont Community Center

A sample of finished compost will be tested. If deemed acceptable, finished compost will be used:

- Onsite the CCC properties
- Donated to CCC staff and community members

Finished Compost Waiver:

All receivers of finished compost will sign a waiver that acknowledges that every effort was made to prevent pathogens in the finished compost, and using the compost is at their own risk.

Checklist Item 7 Closure Plan

CLOSURE PLAN

Claymont Community Center

The following steps will be taken at the site should the Claymont Community Center decide to close its composting operations:

- All stocked carbon materials will be bagged and taken to a yard waste facility.
- All in-process compost materials will be bagged and sent to the landfill.
- All cured compost will be distributed onsite or sent to a yard waste facility.
- All bins, tools, and pavers will be used elsewhere onsite, donated, or disposed of.

Should the site need to be closed by DNREC, assurance fees in the amount of \$950 will cover the following to bring the site back to its original state:

- List of Actions
 - o Removal of carbon feedstocks and all in-process compost materials
 - o Breakdown and removal of wooden compost bin system
 - o Removal of cinderblocks (approximately 16), pavers (approximately 64)
- Estimated associated costs:
 - The estimated cost of labor is \$465
 - 5 hours of work performed by 3 laborers at \$31 per hour.
 - o Estimated total weight materials is 2.7 tons
 - Carbon feedstocks and all in-process compost
 - approximately 1.5 tons
 - Wooden compost bin system
 - approximately .5 tons
 - 16 cinder blocks
 - Approximately .3 tons
 - 64 pavers
 - Approximately .4 tons
 - o Estimated cost of a 15 yard roll-off dumpster including 2.7 tons of material is \$485.

 DNREC has stated that all the materials and feedstock at the site would be considered waste and therefore everything would go into one roll-off dumpster and to the landfill.

Checklist Item 8 Proof of Financial Assurance

The Claymont Community Center has demonstrated sufficient proof of Financial Assurance under the State Mechanism outlined in DRGSW Section 4.1.11.2.4.7-Department Approved Mechanism

Checklist Item 9 Permits and Licenses

77 IRc Department of the Treasury 1.3 Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0438059736 Feb. 08, 2012 LTR 4168C 0 51-0164850 000000 00

00041926

BODC: TE

BRANDYWINE COMMUNITY RESOURCE COUNCIL INC % CLAYMONT COMMUNITY CENTER 3301 GREEN ST CLAYMONT DE 19703-2052

26458

Employer Identification Number: 51-0164850

Person to Contact: Exempt Organization
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Jan. 30, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c) (3) of the Internal Revenue Code in a determination letter issued in October 1975.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

Checklist Item 10 Ch. 79 Background Statement

TITLE 7, CHAPTER 79.

Environmental Permit Application Background Statement

Claymont Community Center Composting Site

The following information is The Claymont Community Center's background statement, pursuant to Title 7, Chapter 79 of the Delaware Code.

Board of Directors:

- Brian Drysdale
- Joseph C. Gajewski
- Doug Kook, CPA, CVA
- Julee Schwieger
- Patt Panzer, MD., MPH
- Kathleen Streib
- Duncan Holyoke
- Lia Andrews

- Elio Battista, Jr.
- Steve Haffner
- Shannon Lawson
- Avery Sherrod
- Ikechukwu Umoga
- Lily Underwood

Corporate Officer: Allison C. David, CCC CEO

The Community Composting Site Manager: Barbara Boese, CCC Community Resources Manager

The Claymont Community Center, its board members, corporate officer, and the Claymont Community Center's Composting Site project director have never received a violation, criminal citation, arrest, conviction, or civil or administrative penalty for the violation of any environmental statute, regulation, permit, license, approval, or order.



DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL ("DNREC")

ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT

Pursuant to 7 Del. C. Chapter 79

FILING STATUS:

This Background Statement is being filed with DNREC because:

- 1. It is an initial application for a new permit (or permits) and the applicant or applicant company has not held a permit issued by DNREC for a period of 5 or more years [See 7 Del. C. § 7902(a) and (b)];
- □ 2. It is required on an annual basis because the applicant or applicant company has been designated a chronic violator pursuant to 7 Del. C. § 7904 [See 7 Del. C. § 7902(a)(7) and (b)(2)]; or
- It is required on an annual basis as the applicant or applicant company has been found guilty, pled guilty or no contest to any crime involving violation of environmental standards which resulted in serious physical injury or serious harm to the environment as defined in 7 <u>Del</u>. <u>C</u>. § 7902(c) [See 7 <u>Del</u>. <u>C</u>. § 7902(a)(7) and (b)(2)].

APPLICANT OR APPLICANT COMPANY'S NAME OR COMPANY'S NAME FILING STATEMENT	Claymont Community Center
DATE OF APPLICATION OR DATE OF STATEMENT	09-16-24
PERMIE(S) BEING APPEIEU FOR OR STATEMENT FOR FILING STATUSES 2 OR 3	Permit Type(s) Composting Facility □ Statement for filing Statuses 2 or 3—If filing under these statuses, attach a statement of the date of designation as Chronic Violator or the date of Conviction/Plea.
OCHER DYREC PERMITS HOLD	 N/A − No other permits held with DNREC List of all DNREC permits currently held with dates of issuance and expiration attached.

ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT

<u>Please note</u>: Companies filing statements pursuant to Chapter 79 have the right to identify information to be afforded confidential status pursuant to 7 <u>Del. C.</u> § 7903(b) and the requirements set forth in Section 6, "Requests for Confidentiality" of the DNREC Freedom of Information Act Regulation.

PROVIDING ALL OF THE INFORMATION REQUESTED IN THIS FORM SATISFIES THE REQUIREMENTS OF 7 DEL. C. CHAPTER 79 ("ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT") UNLESS THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL ("DINEEC") OR THE DELAWARE DEPARTMENT OF JUSTICE DETERMINES THAT ADDITIONAL SUBMISSIONS ARE NECESSARY. FAILURE TO PROVIDE THE INFORMATION REQUESTED ON PROVIDING ERRONEOUS INFORMATION IS GROUNDS FOR DENVING OR REVOKING AN ENVIRONMENTAL PERMIT/APPROVAL/LICENSE, AND FOR CIVIL AND/OR CRIMINAL PENALTIES.

A. (Authority – 7 <u>Del. C. § 7902(a)(1&2) & § 7905)</u> Attach a complete list (full names) of all current members of the applicant company's board of directors, all current corporate officers, all persons owning more than 20% of the applicant's stock or other resources, all subsidiary/affiliated companies with type of business performed, street addresses, all parent companies with addresses, all companies with which the applicant's company shares two or more members of the board of directors, and the name(s) of the person(s) serving as the applicant's local chief operating officer(s) with respect to each facility covered by the permit in question or for the statement required for filing Statuses 2 or 3. [Note: For companies that do not have a facility located in Delaware, no listing for the local chief operating officer(s) is required].

	×	Information attached	
		Information attached, facility located in the	except for local chief operating officer as there is no State of Delaware.
В.	-		ase check one of the following selections below, pplicant or applicant/statement company:
		Proprietorship	List the state, county, book record and page number where the certificate is found (Attach hereto).
		Partnership	List the state, county, book record and page number where the certificate is found (Attach hereto).
		Corporation (LLCs included)	List the city, state, date of incorporation, corporation file number, current corporate standing, registered agent, and address of the registered agent (Attach hereto).
		Municipality	
		Public Institution/ Government Agency	504(5)(2) FIN 54 0464950
	×	Other	501(c)(3) EIN 51-0164850

C. (Authority - 7 <u>Del</u>. <u>C</u>. § 7902(a)(3) & § 7905) Have any of the following been issued to or agreed to by the applicant or applicant/statement company, any employee, person, entity, or subsidiary/affiliated company, specified in response to Item A, for violation of any environmental statute, regulation, permit, license, approval, or order, regardless of the state in which it occurred, during the five years prior to the date of this application/statement

OFFENSE	= YES	NO NO
Notice of Violation(s)		X
Administrative Order(s)		×
Administrative Penalty(ies)		×
Civil Action(s)		×
Civil Penalty(ies)	-	×
Civil and/or Administrative Settlement Agreement(s)		×
Permit/License/Approval Revocation	-	×
Arrest(s)		×
Conviction(s)		×
Criminal Penalty(ies)		×
Criminal Plea Bargain		×

the actions I identified in action, regar statement, ar	isted in I Item A, rdless of nd the o	7 Del. C. § 7902(a)(3), (a)(4) & § 7905) If you answered "yes" to any of item C above for the applicant or applicant company or any other person attach a description of the incidents or events leading to the issuance of each the state in which it occurred, for the 5 years prior to the date of the disposition of each action, what state the action/offense occurred in, and any an taken to correct the violations that led to such enforcement action.
	X	N/A
		Information attached
other crimin environment	al convid al standa \$1,000 o	7 <u>Del. C.</u> § 7902(a)(5) & § 7905) Attach a description of any felony or exion for a crime involving harm to the environment or violation of ards of any person or entity identified in Item A above that resulted in a fine or a sentence longer than 7 days, regardless of whether such fine or sentence
-	123 .	Description attached
F. (Aut	⊔ horitv -	7 Del. C. § 7902(a)(6) & § 7905) Attach copies of any and all settlements
of environme	ental clai	ms involving the applicant, associated with actions identified in response to er or not such settlements were based on agreements where the applicant did
	X	N/A
		Information attached
	•	

Items for Filing Statuses 2 or 3 Only

G. (Authority - 7 <u>Del. C.</u> § 7902(a)(7) and § 7905) If the applicant or applicant/statement company has been found guilty, pled guilty or no contest, to any crime involving violation of environmental standards which resulted in serious physical injury or serious harm to the environment attach a summary of the events involved and a copy of the disposition of the action (See 7 <u>Del. C.</u> § 7902(c) for definitions of "serious physical injury" or "serious harm to the environment" before answering this question.)

X N/A

☐ Yes – Information Attached.

- H. (Authority 7 <u>Del. C.</u> § 7902(a)(8)) If the applicant or applicant/statement company has been designated a chronic violator under 7 <u>Del. C.</u> § 7904, a detailed written report from an independent inspector who has inspected the applicant's premises for the purpose of detecting potential safety and environmental hazards to employees and the surrounding community. The Secretary may waive the duty to submit a detailed written report upon a showing of good cause by the applicant. A showing by the applicant that the acts which caused it to be designated as a chronic violator did not jeopardize public health shall constitute "good cause" under this paragraph.
- I. (Authority 7 <u>Del. C. § 7902(a)(7))</u> If the applicant or applicant/statement company has been designated a chronic violation under § 7904 of this Title, <u>OR</u> has been found guilty or pled no contest to any crime involving violation of environmental standards which resulted in serious physical injury or serious harm to the environment, a statement made under oath by the applicant or applicant/statement company's local chief operating officer with respect to the facilities covered by the permit, stating that: (a) disclosures made by the applicant/reporting company under federal and state environmental statutes and regulations during the preceding calendar year have been, to the chief operating officer's knowledge, complete and accurate, and (b) that the facility has implemented policies, programs, procedures, standards or systems reasonably designated, in light of the size, scope, and nature of facility operations to detect deter and promptly correct any noncompliance with state environmental statutes and regulations. The statement filed pursuant to this paragraph shall include an acknowledgement by the affiant that intentionally false statements submitted in compliance with this paragraph constitute criminal perjury as defined at 11 <u>Del. C.</u> §§1221-1222.

STATE OF DELAWARE - DEPT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL **ENVIRONMENTAL PERMIT BACKGROUND STATEMENT CERTIFICATION**

I HEREBY CERTIFY THAT I HAVE READ THE PRECEEDING SUBMISSION, HAVE PROVIDED ALL OF THE INFORMATION REQUESTED, AND THAT ALL OF THE INFORMATION PROVIDED IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

allism	C. David	DATE: 9/15/2024
SIGNATURE	-APPLICANT OR	
OFFICER OF A	APPLICANT/STATEMENT C	COMPANY
NAME:	Allison C. David	
TITLE:	Claymont Communit	ty Center, CEO
Company Name:	Brandywine Commu	unity Resource Council Inc.& Claymont Community Cente
ADDRESS:	3301 Green Street, (Claymont, DE 19703
	•	
TELEPHONE:	302-792-2757 Ext 11	12
FAX NUMBER:	302-792-0356	-
REGISTERED AGENT NAME:	Ellio Battista, Jr., Parl	kowski,Guerke & Swayze, P.A.
ADDRESS:	1105 N. Market St., 19	9th Floor, Wilmington, DE 9801
Гегернопе:	302-594-3311 email:	ebattista@pgslegal.com
FAX NUMBER:	302-654-3033	*
SWORN TO A	ND SUBSCRIBED	Jeylles (Link
BEFORE ME	THIS /6th DAY OF	NOTARY PUBLIC SIGNATURE (SEAL)
repten be	2024	Phyllis A. H. CLA PRINTED NAME OF NOTARY PUBLIC
		New Costle County DF
PHYLLIS /		MY COMMISSION EXPIRES ON: 1/14/28

INDEPATE OF DELAWARE My Commission Expires January 14, 2028

DNREC Permit Application Background Statement - Page 6



DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL ("DNREC")

ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT

Pursuant to 7 Del. C. Chapter 79

FILING STATUS:

This Background Statement is being filed with DNREC because:

- It is an initial application for a new permit (or permits) and the applicant or applicant company has not held a permit issued by DNREC for a period of 5 or more years [See 7 Del. C. § 7902(a) and (b)];
- 2. It is required on an annual basis because the applicant or applicant company has been designated a chronic violator pursuant to 7 <u>Del. C.</u> § 7904 [See 7 <u>Del. C.</u> § 7902(a)(7) and (b)(2)]; or
- It is required on an annual basis as the applicant or applicant company has been found guilty, pled guilty or no contest to any crime involving violation of environmental standards which resulted in serious physical injury or serious harm to the environment as defined in 7 <u>Del</u>. <u>C</u>. § 7902(c) [See 7 <u>Del</u>. <u>C</u>. § 7902(a)(7) and (b)(2)].

APPLICANT OR APPLICANT COMPANY'S NAME OR COMPANY'S NAME FILING STATEMENT DATE OF APPLICATION OR DATE OF STATEMENT	Claymont Community Center 09-16-24
PERMIT(S) BEING APPLIED FOR OR STATEMENT FOR FILING STATUSES 2 OR 3	Permit Type(s) Composting Facility Statement for filing Statuses 2 or 3—If filing under these statuses, attach a statement of the date of designation as Chronic Violator or the date of Conviction/Plea.
ORBER DAREC PERMITS INTO	N/A − No other permits held with DNREC □ List of all DNREC permits currently held with dates of issuance and expiration attached.

ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT

<u>Please note</u>: Companies filing statements pursuant to Chapter 79 have the right to identify information to be afforded confidential status pursuant to 7 <u>Del. C. § 7903(b)</u> and the requirements set forth in Section 6, "Requests for Confidentiality" of the DNREC Freedom of Information Act Regulation.

PROVIDING ALL OF THE INFORMATION REQUESTED IN THIS FORM SATISFIES THE REQUIREMENTS OF 7 DEL. C. CHAPTER 79 ("ENVIRONMENTAL PERMIT APPLICATION BACKGROUND STATEMENT") UNLESS THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL ("BINKEC") OR THE DELAWARE DEPARTMENT OF JUSTICE DETERMINES THAT ADDITIONAL SUBMISSIONS ARE NECESSARY. FAILURE TO PROVIDE THE INFORMATION REQUESTED OR PROVIDING ERRONDOUS INFORMATION IS GROUNDS FOR DENYING OR REVOKING AN ENVIRONMENTAL PERMIT/APPROVAL/JICENSE, AND FOR CIVIL AND/OR CRIMINAL PERMITES.

A. (Authority - 7 Del. C. § 7902(a)(1&2) & § 7905) Attach a complete list (full names) of all current members of the applicant company's board of directors, all current corporate officers, all persons owning more than 20% of the applicant's stock or other resources, all subsidiary/affiliated companies with type of business performed, street addresses, all parent companies with addresses, all companies with which the applicant's company shares two or more members of the board of directors, and the name(s) of the person(s) serving as the applicant's local chief operating officer(s) with respect to each facility covered by the permit in question or for the statement required for filing Statuses 2 or 3. [Note: For companies that do not have a facility located in Delaware, no listing for the local chief operating officer(s) is required].

	X	Information attached	
		Information attached facility located in the	, except for local chief operating officer as there is no State of Delaware.
В.	(Authority - showing type	7 <u>Del. C.</u> § 7905) Ple of ownership for the a	ase check one of the following selections below, pplicant or applicant/statement company:
		Proprietorship	List the state, county, book record and page number where the certificate is found (Attach hereto).
		Partnership	List the state, county, book record and page number where the certificate is found (Attach hereto).
		Corporation (LLCs included)	List the city, state, date of incorporation, corporation file number, current corporate standing, registered agent, and address of the registered agent (Attach hereto).
		Municipality	
		Public Institution/ Government Agency	
	S X	Other	501(c)(3) EIN 51-0164850

C. (Authority - 7 <u>Del. C.</u> § 7902(a)(3) & § 7905) Have any of the following been issued to or agreed to by the applicant or applicant/statement company, any employee, person, entity, or subsidiary/affiliated company, specified in response to Item A, for violation of any environmental statute, regulation, permit, license, approval, or order, regardless of the state in which it occurred, during the five years prior to the date of this application/statement

OFFENSE	YES NO
Notice of Violation(s)	×
Administrative Order(s)	×
Administrative Penalty(ies)	×
Civil Action(s)	×
Civil Penalty(ies)	×
Civil and/or Administrative Settlement Agreement(s)	×
Permit/License/Approval Revocation	×
Arrest(s)	×
Conviction(s)	×
Criminal Penalty(ies)	×
Criminal Plea Bargain	×

the actions list identified in laction, regard statement, and	sted in I Item A, Iless of d the d	7 <u>Del. C. § 7902(a)(3), (a)(4) & § 7905)</u> If you answered "yes" to any of tem C above for the applicant or applicant company or any other person attach a description of the incidents or events leading to the issuance of each the state in which it occurred, for the 5 years prior to the date of the lisposition of each action, what state the action/offense occurred in, and any n taken to correct the violations that led to such enforcement action.
	X	N/A
•		Information attached
other criminal environmenta	l convic l standa 1,000 o	7 <u>Del. C.</u> § 7902(a)(5) & § 7905) Attach a description of any felony or tion for a crime involving harm to the environment or violation of rds of any person or entity identified in Item A above that resulted in a fine r a sentence longer than 7 days, regardless of whether such fine or sentence
•		N/A
		Description attached
of environmen	ntal clain whethe	Del. C. § 7902(a)(6) & § 7905) Attach copies of any and all settlements ms involving the applicant, associated with actions identified in response to er or not such settlements were based on agreements where the applicant did the action.
	X	N/A
		Information attached
	, ·	

Items for Filing Statuses 2 or 3 Only

G. (Authority - 7 <u>Del. C. § 7902(a)(7)</u> and § 7905) If the applicant or applicant/statement company has been found guilty, pled guilty or no contest, to any crime involving violation of environmental standards which resulted in serious physical injury or serious harm to the environment attach a summary of the events involved and a copy of the disposition of the action (See 7 <u>Del. C.</u> § 7902(c) for definitions of "serious physical injury" or "serious harm to the environment" before answering this question.)

🗶 N/A

☐ Yes – Information Attached.

- H. (Authority 7 Del. C. § 7902(a)(8)) If the applicant or applicant/statement company has been designated a chronic violator under 7 Del. C. § 7904, a detailed written report from an independent inspector who has inspected the applicant's premises for the purpose of detecting potential safety and environmental hazards to employees and the surrounding community. The Secretary may waive the duty to submit a detailed written report upon a showing of good cause by the applicant. A showing by the applicant that the acts which caused it to be designated as a chronic violator did not jeopardize public health shall constitute "good cause" under this paragraph.
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STATE OF DELAWARE – DEPT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL ENVIRONMENTAL PERMIT BACKGROUND STATEMENT

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE READ THE PRECEEDING SUBMISSION, HAVE PROVIDED ALL OF THE INFORMATION REQUESTED, AND THAT ALL OF THE INFORMATION PROVIDED IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

allian	C. David	DATE: 9/15/2024
	APPLICANT OR PPLICANT / STATEMENT COMPA	,
Name:	Allison C. David	
Title:	Claymont Community Cer	iter, CEO
Company Name:	Brandywine Community R	esource Council Inc.& Claymont Community Center
ADDRESS:	3301 Green Street, Claym	ont, DE 19703
TELEPHONE:	302-792-2757 Ext 112	
FAX NUMBER:	302-792-0356	
REGISTERED AGENT NAME:	Ellio Battista, Jr., Parkowsi	ri,Guerke & Swayze, P.A.
ADDRESS:	1105 N. Market St., 19th Fl	oor, Wilmington, DE 9801
TELEPHONE:	302-594-3311 email: ebatti	sta@pgslegal.com
FAX NUMBER:	302-654-3033	
	ND SUBSCRIBED	NOTARY PUBLIC SIGNATURE (SEAL)
BEFORE ME	THIS /6th DAY OF	Phyllis A. Hick
Septen he	2024.	PRINTED NAME OF NOTARY PUBLIC
		New Costle County DF STATE/COUNTY
PHYLLIS /	A. HICKS M	Y COMMISSION EXPIRES ON: $1/14/28$

PHYLLIS A. HICKS NOTARY PUBLIC initial Action DellaWARE My Commission Expires January 14, 2028

DNREC Permit Application Background Statement - Page 6