



August 12, 2025

Zac Crouch, P.E.  
Davis, Bowen & Fridel, Inc.  
1 Park Ave.  
Milford, DE 19963

Re: Notice of Decision Letter regarding the Kennedy Property Minor Subdivision with Lot Line Adjustment (MS-1-25) for the creation of two parcels with a residual located at the northwest corner of Gills Neck Rd. and Freeman Hwy.  
Tax Parcels: 335-8.00-54.00 & 55.00 (portion of)

Dear Mr. Crouch,

At their meeting on August 11, 2025, the Mayor and City Council **approved** the minor subdivision with lot line adjustment for the creation of two (2) parcels of land with a residual for the property located at the northwest corner of Gills Neck Rd. and Freeman Hwy., with the following condition.

1. The houses to be placed on Lots A and B shall front along Gills Neck Rd.

Please submit a minimum of five (5) signed and sealed copies of the final plans to the City for endorsement. The City will retain two (2) copies. The remaining copies shall be recorded in the Sussex County Recorder of Deeds Office. Once the plan has been recorded, please provide the plot book, page number, and date the parcel consolidation is recorded. Additional copies of the final plan may be submitted for endorsement for your records.

Please feel free to contact me with any questions. You may reach me at 302-645-7777 ext. 110 during normal business hours.

Sincerely,

Janelle M. Cornwell, AICP  
City Planner

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