

WETLANDS AND SUBAQUEOUS LANDS SECTION PERMIT APPLICATION FORM

**For Subaqueous Lands, Wetlands, Marina and
401 Water Quality Certification Projects**

**State of Delaware
Department of Natural Resources and Environmental Control
Division of Water**

Wetlands and Subaqueous Lands Section



**APPLICATION FOR APPROVAL OF
SUBAQUEOUS LANDS, WETLANDS, MARINA
AND WATER QUALITY CERTIFICATION PROJECTS**

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY**Application Instructions:**

1. Complete each section of this basic application and appropriate appendices as thoroughly and accurately as possible. Incomplete or inaccurate applications will be returned.
2. All applications must be accompanied by a scaled plan view and cross-section view plans that show the location and design details for the proposed project. Full construction plans must be submitted for major projects.
3. All applications must have an original signature page and proof of ownership or permitted land use agreement.
4. Submit an original and two (2) additional copies of the application (total of 3) with the appropriate application fee and public notice fee* (prepared in separate checks) to:

**Department of Natural Resources and Environmental Control
Wetlands and Subaqueous Lands Section
89 Kings Highway
Dover, Delaware 19901**

*Application and public notice fees are non-refundable regardless of the Permit decision or application status.

5. No construction may begin at the project site before written approval has been received from this office.

Helpful Information:

1. Tax Parcel Information:

New Castle County	(302) 395-5400
Kent County	(302) 736-2010
Sussex County	(302) 855-7878
2. Recorder of Deeds:

New Castle County	(302) 571-7550
Kent County	(302) 744-2314
Sussex County	(302) 855-7785
3. A separate application and/or approval may be required through the Army Corps of Engineers. Applicants are strongly encouraged to contact the Corps for a determination of their permitting requirements. For more information, contact the Philadelphia District Regulator of the Day at (215) 656-6728 or visit their website at: <http://www.nap.usace.army.mil/Missions/Regulatory.aspx>.
4. For questions about this application or the Wetlands and Subaqueous Lands Section, contact us at (302) 739-9943 or visit our website at: <http://www.dnrec.delaware.gov/wr/Services/Pages/WetlandsAndSubaqueousLands.aspx>. Office hours are Monday through Friday 8:00 AM to 4:30 PM, except on State Holidays.

APPLICANT'S REVIEW BEFORE MAILING**DID YOU COMPLETE THE FOLLOWING?**

_____ Yes	BASIC APPLICATION
_____ Yes	SIGNATURE PAGE (Page 3)
_____ Yes	APPLICABLE APPENDICES
_____ Yes	SCALED PLAN VIEW
_____ Yes	SCALED CROSS-SECTION OR ELEVATION VIEW PLANS
_____ Yes	VICINITY MAP
_____ Yes	COPY OF THE PROPERTY DEED & SURVEY
_____ Yes	THREE (3) COMPLETE COPIES OF THE APPLICATION PACKET
_____ Yes	APPROPRIATE APPLICATION FEE & PUBLIC NOTICE FEE (Separate checks made payable to the State of Delaware)

Submit 3 complete copies of the application packet to:

**Department of Natural Resources and Environmental Control
Wetlands and Subaqueous Lands Section
89 Kings Highway
Dover, Delaware 19901**

Before signing and mailing your application packet, please read the following:

The Department requests that the contractor or party who will perform the construction of your proposed project, if other than the applicant, sign the application signature page along with the applicant in the spaces provided. When the application is signed by the contractor as well as the applicant, the Department will issue the Permit to both parties. For Leases, the contractor will receive a separate construction authorization that will make them subject to all of the terms and conditions of the Lease relating to the construction

Section 1: Applicant Identification

1. Applicant's Name: Louis B. HIRST, JR.
 Mailing Address: 20650 CANAL RD.
REHOBOTH BE 19971

Telephone #: 302-841-4408
 Fax #:
 E-mail: LOU-MARYANN.HIRST
@COMCAST.NET

2. Consultant's Name:
 Mailing Address:

Company Name:
 Telephone #:
 Fax #:
 E-mail:

3. Contractor's Name:
 Mailing Address:

Company Name:
 Telephone #:
 Fax #:
 E-mail:

Section 2: Project Description

4. Check those that apply:
☐ New Project/addition to existing project? ☐ Repair/Replace existing structure? (If checked, must answer #16)

5. Project Purpose (attach additional sheets as necessary):

LEASE RENEWAL

6. Check each Appendix that is enclosed with this application:

☒ A. Boat Docking Facilities	☐ G. Bulkheads	☐ N. Preliminary Marina Checklist
☐ B. Boat Ramps	☐ H. Fill	☐ O. Marinas
☐ C. Road Crossings	☐ I. Rip-Rap Sills and Revetments	☐ P. Stormwater Management
☐ D. Channel Modifications/Dams	☐ J. Vegetative Stabilization	☐ Q. Ponds and Impoundments
☐ E. Utility Crossings	☐ K. Jetties, Groins, Breakwaters	☐ R. Maintenance Dredging
☐ F. Intake or Outfall Structures	☐ M. Activities in State Wetlands	☐ S. New Dredging

Section 3: Project Location

7. Project Site Address: ROOSEVELT ST
ON CANAL
20650 CANAL RD.
REHOBOTH BE 19971

County: ☐ N.C. ☐ Kent ☒ Sussex
 Site owner name (if different from applicant):
 Address of site owner:

8. Driving Directions: ON ROOSEVELT ST

(Attach a vicinity map identifying road names and the project location)

9. Tax Parcel ID Number: 3-34-19.12-21.05 Subdivision Name:

WSLS Use Only:		Permit #s:									
Type	SP ☐	SL ☐	SU ☐	WE ☐	WQ ☐	LA ☐	SA ☐	MP ☐	WA ☐		
Corps Permit: SPGP 18 ☐ 20 ☐		Nationwide Permit #:				Individual Permit #					
Received Date:		Project Scientist:									
Fee Received? Yes ☐ No ☐		Amt: \$				Receipt #:					
Public Notice #:		Public Notice Dates: ON				OFF					

Section 3: Project Location (Continued)

10. Name of waterbody at Project Location: LEWIS-REHOBOTH CANAL waterbody is a tributary to: REHOBOTH BAY

11. Is the waterbody: ☒ Tidal ☐ Non-tidal Waterbody width at mean low or ordinary high water 115 feet

12. Is the project: ☐ On public subaqueous lands? ☒ On private subaqueous lands?*
☐ In State-regulated wetlands? ☐ In Federally-regulated wetlands?

*If the project is on private subaqueous lands, provide the name of the subaqueous lands owner:

U.S. CORPS OF ARMY ENGINEERS
 (Written permission from the private subaqueous lands owner must be included with this application)

13. Present Zoning: ☐ Agricultural ☒ Residential ☐ Commercial ☐ Industrial ☐ Other

Section 4: Miscellaneous

14. A. List the names and complete mailing addresses of the immediately adjoining property owners on all sides of the project (attach additional sheets as necessary):

MILL MILLER TRADEWINDS CONDO COMMUNITY
20642 CAVALRO AT END OF CANAL RD.
REHOBOTH, DE REHOBOTH, DE
19971 19971

B. For wetlands and marina projects, list the names and complete mailing addresses of property owners within a 1,000 foot radius of the project (attach additional sheets as necessary):

NO A

15. Provide the names of DNREC and/or Army Corps of Engineers representatives whom you have discussed the project with:

NO A

A. Have you had a State Jurisdictional Determination performed on the property?

☐ Yes ☒ No

B. Has the project been reviewed in a monthly Joint Permit Processing Meeting?

☐ Yes ☒ No

*If yes, what was the date of the meeting? _____

16. Are there existing structures or fill at the project site in subaqueous lands?

☒ Yes ☐ No

*If yes, provide the permit and/or lease number(s):

SL-145-06

*If no, were structures and/or fill in place prior to 1969?

☐ Yes ☒ No

17. Have you applied for or obtained a Federal permit from the Army Corps of Engineers?

☒ No

☒ Pending

☐ Issued

☐ Denied

Date: _____

Type of Permit: REAL ESTATE LIC.

Federal Permit or ID #: _____

18. Have you applied for permits from other Sections within DNREC?

☒ No

☐ Pending

☐ Issued

☐ Denied

Date: _____

Permit or ID #: _____

Type of permit (circle all that apply): Septic Well NPDES Storm Water

Other: _____

WE HAVE BEEN TRYING TO PAY OUR DOCK FEE FOR A LONG TIME.
 WE HAVE GOTTER NOWHERE SEE ATTACHED EMAIL FROM

BOAT DOCKING FACILITIES

Any boat docking facility for more than four (4) vessels is considered a marina facility (see definitions and explanations section) and requires the applicant to complete Appendices N and O, and make application to the U. S. Army Corps of Engineers for approval.

Please make sure answers to all of the questions in this appendix correspond with information on the application drawings.

1. Briefly describe the project. (Attach additional sheets as necessary.)

Lease Renewal

2. Please provide numbers and dimensions as follows:

Structure Type	Number of Support Pilings	Dimensions (Channelward of MHW or OHW)		Dimensions (Channelward of MLW- n/a for non-tidal water)		New, repair or maintain
Dock, Pier, Lift, gangway	8	Width ft.	Length ft.	Width ft.	Length ft.	MAINTAIN
Dock	8			5 ft	24 ft	
Pier	4	4 ft	12 ft	4 ft	7 ft	MAINTAIN
Freestanding Pilings	Number					

Mooring Buoy: How many moorings will be installed? _____

What will be used for the anchor(s)? _____

Anchor/Mooring Block Weight _____

Anchor Line Scope (Length or Ratio) _____

Water Depth at Mooring Location _____

3. Approximately how wide is the waterway at this project site? 130 ft. (measured from MLW to MLW)
4. What will be the mean low water depth at the most channelward end of the mooring facility? 2 ft.
5. What type of material(s) will be used for construction of the mooring facility (e.g. salt treated wood, aluminum, fiberglass floats, etc.) Use of creosote-treated wood is prohibited. N.A.
6. Circle any of the following items that are proposed over subaqueous lands:
Fish Cleaning Stations/Benches/Ladders/Water Lines/ Satellite/Electric Lines/ Handrails/Other (Describe) N.A.

If any of the items are circled above, include their dimensions and location on the application drawings.

7. What will be the distance from the most channelward end of the docking facility to the edge of any natural or man-made channel? 15 ft.

8. Describe the vessels that will be berthed at the docking facility. Please draw proposed vessel locations on plans and drawings.

Make/model _____	length _____	width _____	draft _____
Make/model _____	length _____	width _____	draft _____
Make/model _____	length _____	width _____	draft _____
Make/model _____	length _____	width _____	draft _____

N/A.

9. Please provide a copy of the current state registration or Coast Guard Certificate of Documentation for each motorized vessel listed above.

10. Give the number and type of each Marine Sanitation Device (e.g. MSD III, Portable toilet) that will be used on vessels to be docked at the facility.

11. Is there currently a residence on the property? X Yes ~~///~~ No M.H.

12. Do you plan to reach the boat docking facility from your own upland property? X Yes _____ No If "No", explain your proposed means of access and provide documentation of easement or documentation authorizing access if you intend to cross someone else's property.

13. Will any portion of the structure be located in privately owned underwater land (such as a pond or lagoon) owned by someone other than the applicant? X Yes /// No. M.H. USACE
If yes, written permission of the underwater land owner must be provided with this application.

14. What is the width of the waterfront property frontage adjacent to subaqueous lands? 40 ft.
Will any portion of the structure or any vessel be placed within 10 feet of your neighbor's property line?
____ Yes X No
If yes, a letter of no objection from the adjacent property owner must be included with this application.

Section 5: Signature Page**19. Agent Authorization:**

If you choose to complete this section, all future correspondence to the Department may be signed by the duly authorized agent. In addition, the agent will become the primary point of contact for all correspondence from the Department.

I do not wish to authorize an agent to act on my behalf ☒

I wish to authorize an agent as indicated below ☐

I, _____, hereby designate and authorize _____
(Name of Applicant) (Name of Agent)
to act on my behalf in the processing of this application and to furnish any additional information requested by the Department.

Authorized Agent's Name: _____ Telephone #: _____
Mailing Address: _____ Fax #: _____

E-mail: _____

20. Agent's Signature:

I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application.

Agent's Signature

Date

21. Applicant's Signature:

I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge and that I am required to inform the Department of any changes or updates to the information provided in this application. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application. I grant permission to authorized Department representatives to enter upon the premises for inspection purposes during working hours.

Louis B. Hirst Jr
Applicant's Signature

1/21/26
Date

LOUIS B. HIRST, JR.
Print Name

22. Contractor's Signature:

I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge, and that I am required to inform the Department of any changes or updates to the information provided in this application. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application.

Contractor's Name

Date

Print Name

BOAT DOCKING FACILITIES

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Make/model _____	length _____	width _____	draft _____

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If yes, written permission of the underwater land owner must be provided with this application.

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Will any portion of the structure or any vessel be placed within 10 feet of your neighbor's property line?
_____ Yes _____ No
If yes, a letter of no objection from the adjacent property owner must be included with this application.

12/21/79

RECEIVED
DEC 1 1 10 41 PM '79
DELAWARE COUNTY

DEED

Received for Record

A. D., 19

Recorder

Fee for Recording, &c., \$

State of Delaware,

Sussex County, } ss.

Recorded in the office for the Recording of Deeds, &c., at *Georgetown*
in and for the said county of *Sussex*
in Deed Record Vol. *984* Page *309* &c.
the *4th* day of *Dec* A. D. 19 *79*
WITNESS my Hand and the Seal of said office.

Mary Ann McCabe

Recorder.

203/38 (67) 6.00

(No. 44-B)

DEED-TYPEWRITER

Printed and Sold by Hugh A. George Co., Stationers, 890 Tatnall St., Wilmington, Del.

This Deed, Made this12th

day of

November

in the year of

our LORD one thousand nine hundred and seventy-nine.

BETWEEN, Arthur Dalton Myers and Frances Myers, his wife,
of 19 Laurel Street, Rehoboth Beach, Delaware 19971, parties of
the first part,

A N D

Louis B. Hirst, Jr. and Mary Ann Hirst, his wife,
of 506 Carew Avenue, Pitman, New Jersey 08071, parties of the
second part,

Witnesseth, That the said parties of the first part, for and in consideration of the sum of
Nine Thousand Five Hundred Dollars *lawful money of the United States of America,*
(\$9,500.00)-----
the receipt whereof is hereby acknowledged, hereby grant and convey unto the said
parties of the second part, their heirs and assigns,

ALL

those certain lots, pieces
or parcels of land, situate, lying and being in Lewes and Rehoboth
Hundred, Sussex County, Delaware, and being designated as Lot Nos.
18 and 19 on Canal Road, as more fully set forth on a plot of the
subdivision of the property known as Rehoboth Manor, said plot
prepared by Wingate & Eschenbach, Registered Surveyors, and
recorded in the office of the Recorder of Deeds in and for Sussex
County at Georgetown, Delaware, in Plot Book 14, Page 31.

Being part of the same lands which John J.
Marsh and Kathryn Marsh, his wife, by deed dated August 30, 1957,
of record in the office of the Recorder of Deeds in and for
Sussex County in Deed Book 480, Page 99, granted and conveyed unto
Arthur Dalton Myers, party of the first part hereto in fee.

Subject to restrictions of record in Deed
Book 400, Page 531.

Subject to a drainage easement to State of
Delaware as more particularly set forth in Deed Book 968, Page
191 and the plot attached thereto.



In Witness Whereof, the said parties of the first part have hereunto set their
hand s and seal s , the day and year aforesaid.

Sealed and Delivered in the Presence of

Robert C. Adams

Arthur Dalton Myers
Arthur Dalton Myers



Frances Myers

State of Delaware,

Sussex

County,

ss.

this 12th
day of November
nin e hundred and seventy-nine

Be It Remembered, That on
in the year of our LORD, one thousand
personally came before me the Subscriber,

Arthur Dalton Myers and Frances Myers, his wife,

part ies to this Indenture, known to me personally to be such, and they
acknowledged this Indenture to be their Deed.

GIVEN under my Hand and Seal of office, the day and year aforesaid.

Ellen P. Stephens
Notary Public

RECEIVED
DEC 9 1 19 PM '79
SUSSEX COUNTY

THIS

PURCHASERS REPORT MADE

DAY OF

NOTARY PUBLIC STATE OF SUSSEX COUNTY

PROPOSED 12' x 4' PIER AND 5' x 24' DOCK

IN: Lewes and Rehoboth Canal

AT: 20650 Canal Road, Rehoboth Manor
Rehoboth Beach, Sussex County, DE 19971
Tax Map Parcel #3-34-19.12-21.5

APPLICANT: Louis B. Hirst, Jr.

DATE: April, 2006

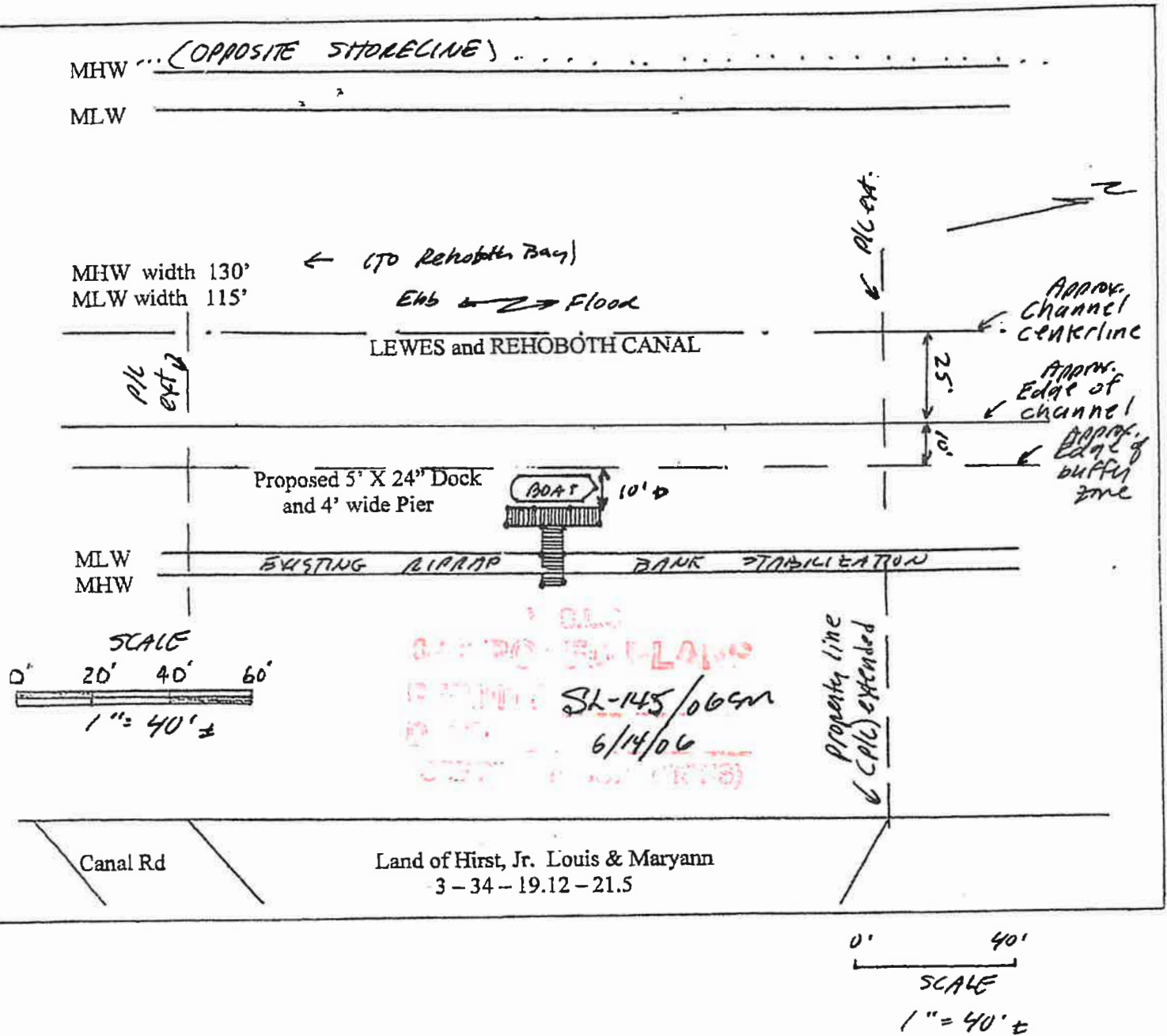


Figure 8. Plan view proposed project showing MHW and MLW (prepared by applicant). Approximate locations of Lewes and Rehoboth channel centerline, edge of channel, and 10' buffer zone also shown. Sketch for permit application purposes only.

PROPOSED 12' x 4' PIER AND 5' x 24' DOCK
 IN: Lewes and Rehoboth Canal
 AT: 20650 Canal Road, Rehoboth Manor
 Rehoboth Beach, Sussex County, DE 19971
 Tax Map Parcel #3-34-19.12-21.5
 APPLICANT: Louis B. Hirst, Jr.
 DATE: April, 2006

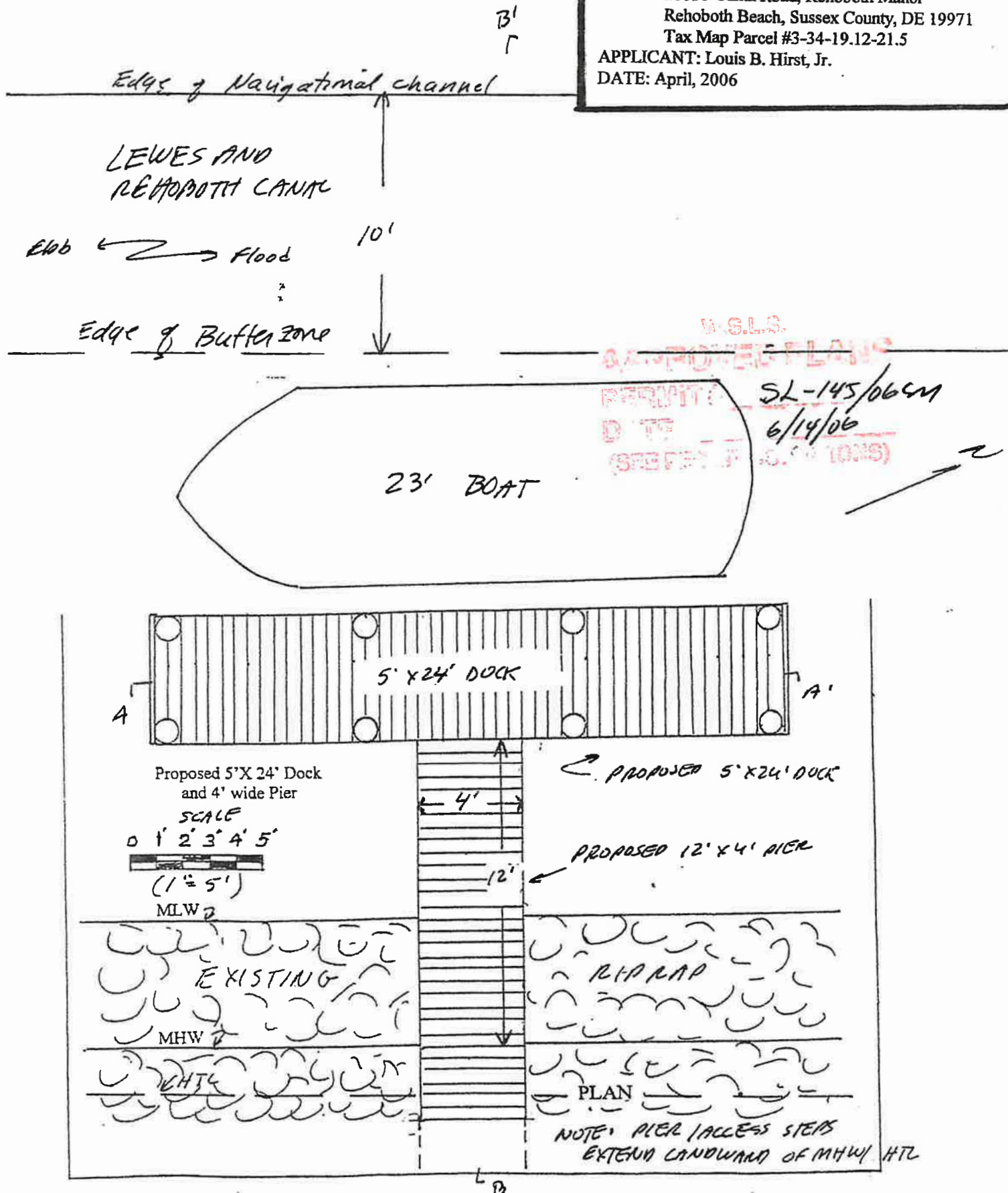
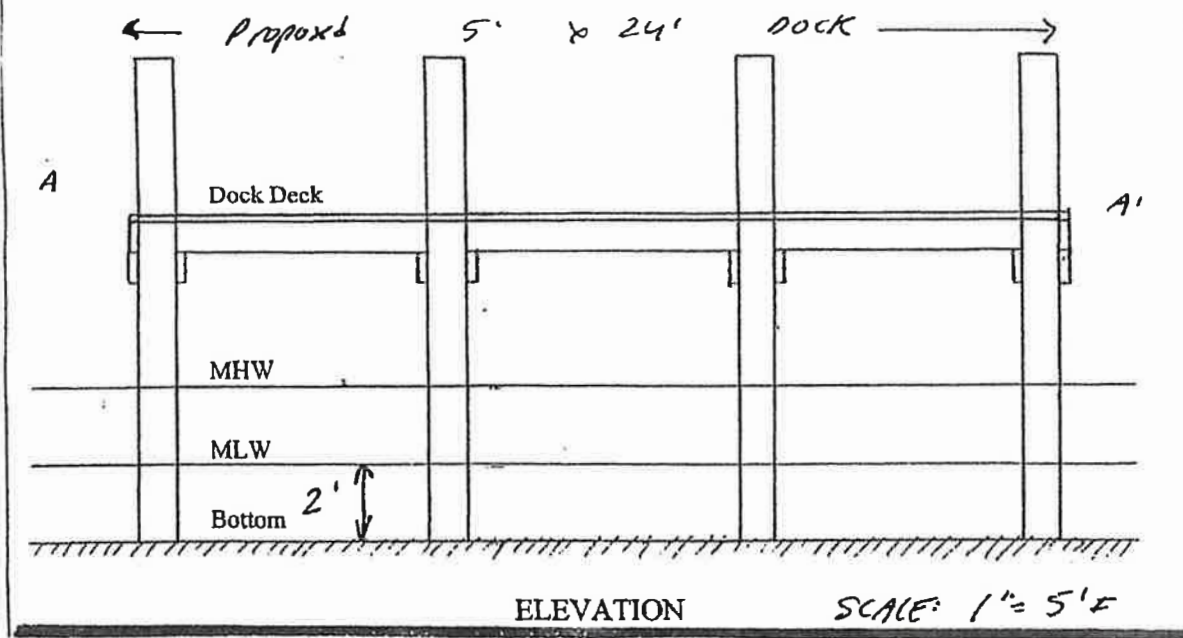


Figure 9. Plan view of proposed project. Sketch for permit application purposes only.



PROPOSED 12' x 4' PIER AND 5' x 24' DOCK
 IN: Lewes and Rehoboth Canal
 AT: 20650 Canal Road, Rehoboth Manor
 Rehoboth Beach, Sussex County, DE 19971
 Tax Map Parcel #3-34-19.12-21.5
 APPLICANT: Louis B. Hirst, Jr.
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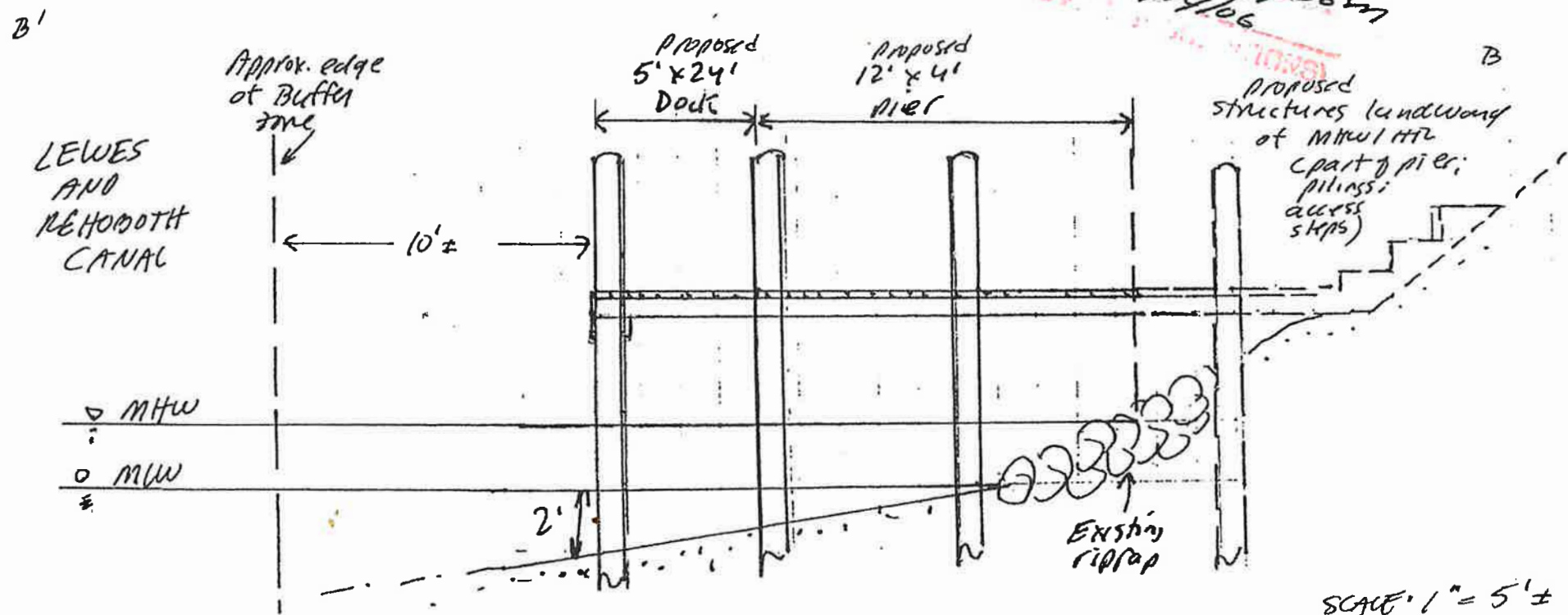


Figure 10. Transverse and longitudinal cross-section sketches of proposed project. Sketches for permit application purposes only.

NOTES

LOUIS B. HIRST, JR,
20650 CANAL RD.
REHOBOTH BEACH, DE
19971

302-841-4408 ccc

EMAIL

LBHIRST302@gmail.com

Saxton, Jena (DNREC) <Jena.Saxton@delaware.gov>

Wed, May 6,
3:38 PM

to me, lou-maryannhirst@comcast.net, Rebecca, Andrea, Heather

Hello Lou and Maryann,

Thank you for calling regarding the lease renewal applications for the property at 20650 Canal Road, Rehoboth Beach, Delaware 19971. Both Hirst applications are being rejected at this time due to deficiencies identified during the check in process. The first application was received on March 25, 2026. Maryann and I walked through all the missing information and before I could officially reject the application, the updated application was submitted on May 1, 2026.

During the review of the application, it was determined that the subaqueous lands adjacent to your property (tax parcel no. 334-19.12-21.05) are not State of Delaware, publicly-owned subaqueous lands. Because of this, a subaqueous permit will need to be issued.

- A real estate license from the Army Corp of Engineers needs **to be submitted with the application** in order for the application to be accepted.

During our conversations, you both said you have had difficulties being able to contact anyone at the Corp. I wanted to provide you with some additional contact information.

U.S. Army Corp Philadelphia – 215-656-6728
Dover Field Office – 302-736-9763
U.S. Army Corp Baltimore – 410-962-2809

Once you have addressed the matter of the real estate license listed above, a complete application can be resubmitted via the online portal.

Thank you,