

WETLANDS AND SUBAQUEOUS LANDS SECTION PERMIT APPLICATION FORM

**For Subaqueous Lands, Wetlands, Marina and
401 Water Quality Certification Projects**

**State of Delaware
Department of Natural Resources and Environmental Control
Division of Water**

Wetlands and Subaqueous Lands Section



**APPLICATION FOR APPROVAL OF
SUBAQUEOUS LANDS, WETLANDS, MARINA
AND WATER QUALITY CERTIFICATION PROJECTS**

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY**Application Instructions:**

1. Complete each section of this basic application and appropriate appendices as thoroughly and accurately as possible. Incomplete or inaccurate applications will be returned.
2. All applications must be accompanied by a scaled plan view and cross-section view plans that show the location and design details for the proposed project. Full construction plans must be submitted for major projects.
3. All applications must have an original signature page and proof of ownership or permitted land use agreement.
4. Submit an original ~~and two (2) additional copies of the application (total of 3)~~ with the appropriate application fee and public notice fee* (prepared in separate checks) to:

**Department of Natural Resources and Environmental Control
Wetlands and Subaqueous Lands Section
89 Kings Highway
Dover, Delaware 19901**

*Application and public notice fees are non-refundable regardless of the Permit decision or application status.

5. No construction may begin at the project site before written approval has been received from this office.

Helpful Information:

1. Tax Parcel Information:

New Castle County	(302) 395-5400
Kent County	(302) 736-2010
Sussex County	(302) 855-7878
2. Recorder of Deeds:

New Castle County	(302) 571-7550
Kent County	(302) 744-2314
Sussex County	(302) 855-7785
3. ~~A separate application and/or approval may be required through the Army Corps of Engineers. Applicants are strongly encouraged to contact the Corps for a determination of their permitting requirements. For more information, contact the Philadelphia District Regulator of the Day at (215) 656-6728 or visit their website at: <http://www.nap.usace.army.mil/Missions/Regulatory.aspx>.~~
4. For questions about this application or the Wetlands and Subaqueous Lands Section, contact us at (302) 739-9943 or visit our website at:
<http://www.dnrec.delaware.gov/wr/Services/Pages/WetlandsAndSubaqueousLands.aspx>.
Office hours are Monday through Friday 8:00 AM to 4:30 PM, except on State Holidays.

APPLICANT'S REVIEW BEFORE MAILING**DID YOU COMPLETE THE FOLLOWING?**

☒ Yes	BASIC APPLICATION (Page 4, 5)
☒ Yes	SIGNATURE PAGE (Page 3) (Page 6)
☒ Yes	APPLICABLE APPENDICES (Appendix A)
☒ Yes	SCALED PLAN VIEW
☒ Yes	SCALED CROSS-SECTION OR ELEVATION VIEW PLANS
☒ Yes	VICINITY MAP
☒ Yes	COPY OF THE PROPERTY DEED & SURVEY
☐ Yes	THREE (3) COMPLETE COPIES OF THE APPLICATION PACKET
☒ Yes	APPROPRIATE APPLICATION FEE & PUBLIC NOTICE FEE (Separate checks made payable to the State of Delaware)

Submit ~~3 complete copies~~ of the application packet to:

**Department of Natural Resources and Environmental Control
Wetlands and Subaqueous Lands Section .
89 Kings Highway
Dover, Delaware 19901**

~~Before signing and mailing your application packet, please read the following:~~

~~The Department requests that the contractor or party who will perform the construction of your proposed project, if other than the applicant, sign the application signature page along with the applicant in the spaces provided. When the application is signed by the contractor as well as the applicant, the Department will issue the Permit to both parties. For Leases, the contractor will receive a separate construction authorization that will make them subject to all of the terms and conditions of the Lease relating to the construction~~

Section 1: Applicant Identification

1. Applicant's Name: Charlotte R. Anderson
Mailing Address: 270 Gosling Marsh Rd.
Martinsburg, WV 25404

Telephone #: 304-261-0348
Fax #: _____
E-mail: _____

2. Consultant's Name: _____
Mailing Address: _____

Company Name: _____
Telephone #: _____
Fax #: _____
E-mail: _____

3. Contractor's Name: _____
Mailing Address: _____

Company Name: _____
Telephone #: _____
Fax #: _____
E-mail: _____

Section 2: Project Description

4. Check those that apply:
☐ New Project/addition to existing project? ☐ Repair/Replace existing structure? (If checked, must answer #16)

5. Project Purpose (attach additional sheets as necessary): LEASE RENEWAL: SL-118/06
NO PROPOSED MODIFICATIONS TO EXISTING STRUCTURES

6. Check each Appendix that is enclosed with this application:

☒ A. Boat Docking Facilities	☐ G. Bulkheads	☐ N. Preliminary Marina Checklist
☐ B. Boat Ramps	☐ H. Fill	☐ O. Marinas
☐ C. Road Crossings	☐ I. Rip-Rap Sills and Revetments	☐ P. Stormwater Management
☐ D. Channel Modifications/Dams	☐ J. Vegetative Stabilization	☐ Q. Ponds and Impoundments
☐ E. Utility Crossings	☐ K. Jetties, Groins, Breakwaters	☐ R. Maintenance Dredging
☐ F. Intake or Outfall Structures	☐ M. Activities in State Wetlands	☐ S. New Dredging

Section 3: Project Location

7. Project Site Address: 33311 Dover Road
Dagboro, DE 19939

County: ☐ N.C. ☐ Kent ☒ Sussex
Site owner name (if different from applicant): _____
Address of site owner: _____

8. Driving Directions: Dagboro - Left off Rt 26 - Sandyland Rd - Right on Sussex Road
@ Circle go Right onto Dover - Dead end -
(Attach a vicinity map identifying road names and the project location)

9. Tax Parcel ID Number: 134-7.00-15.00 Subdivision Name: Indian River Acres

WSLS Use Only:		Permit #s: _____	
Type	SP ☐ SL ☐ SU ☐ WE ☐ WQ ☐ LA ☐ SA ☐ MP ☐ WA ☐		
Corps Permit: SPGP 18 ☐ 20 ☐ Nationwide Permit #: _____		Individual Permit #: _____	
Received Date: _____		Project Scientist: _____	
Fee Received? Yes ☐ No ☐ Amt: \$ _____		Receipt #: _____	
Public Notice #: _____		Public Notice Dates: ON _____ OFF _____	

Section 3: Project Location (Continued)10. Name of waterbody at Project Location: INDIAN RIVER waterbody is a tributary to: INDIAN RIVER BAY11. Is the waterbody: ☒ Tidal ☐ Non-tidal Waterbody width at mean low or ordinary high water _____12. Is the project: ☒ On public subaqueous lands? ☐ On private subaqueous lands?*
☐ In State-regulated wetlands? ☐ In Federally-regulated wetlands?~~*If the project is on private subaqueous lands, provide the name of the subaqueous lands owner:~~

(Written permission from the private subaqueous lands owner must be included with this application)

13. Present Zoning: ☐ Agricultural ☒ Residential ☐ Commercial ☐ Industrial ☐ Other**Section 4: Miscellaneous**

14. A. List the names and complete mailing addresses of the immediately adjoining property owners on all sides of the project (attach additional sheets as necessary):

R- Cathy and Bruce Lutz And Cathy Coffin - Left~~B. For wetlands and marina projects, list the names and complete mailing addresses of property owners within a 1,000 foot radius of the project (attach additional sheets as necessary):~~15. Provide the names of DNREC and/or Army Corps of Engineers representatives whom you have discussed the project with:
MACKENZIE YODER

A. Have you had a State Jurisdictional Determination performed on the property?

☐ Yes ☒ No

B. Has the project been reviewed in a monthly Joint Permit Processing Meeting?

☐ Yes ☒ No

*If yes, what was the date of the meeting? _____

16. Are there existing structures or fill at the project site in subaqueous lands?

☒ Yes ☐ No

*If yes, provide the permit and/or lease number(s):

SL-118/06SL-118/06(S1)~~*If no, were structures and/or fill in place prior to 1969?~~☐ Yes ☐ No17. ~~Have you applied for or obtained a Federal permit from the Army Corps of Engineers?~~☐ No☐ Pending☐ Issued☐ Denied

Date: _____

Type of Permit: _____

Federal Permit or ID #: _____

18. ~~Have you applied for permits from other Sections within DNREC?~~☐ No☐ Pending☐ Issued☐ Denied

Date: _____

Permit or ID #: _____

Type of permit (circle all that apply): Septic Well NPDES Storm Water

Other: _____

Section 5: Signature Page**19. Agent Authorization:**

If you choose to complete this section, all future correspondence to the Department may be signed by the duly authorized agent. In addition, the agent will become the primary point of contact for all correspondence from the Department.

I do not wish to authorize an agent to act on my behalf ☒

I wish to authorize an agent as indicated below ☐

I, _____, hereby designate and authorize _____
(Name of Applicant) (Name of Agent)
to act on my behalf in the processing of this application and to furnish any additional information requested by the Department.

Authorized Agent's Name: _____ Telephone #: _____
Mailing Address: _____ Fax #: _____
E-mail: _____

20. Agent's Signature:

~~I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application.~~

Agent's Signature

Date

21. Applicant's Signature:

I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge and that I am required to inform the Department of any changes or updates to the information provided in this application. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application. I grant permission to authorized Department representatives to enter upon the premises for inspection purposes during working hours.

Charlotte R. Anderson
Applicant's Signature

August 19, 2026
Date

Charlotte R. Anderson
Print Name

22. Contractor's Signature:

~~I hereby certify that the information on this form and on the attached plans are true and accurate to the best of my knowledge, and that I am required to inform the Department of any changes or updates to the information provided in this application. I further understand that the Department may request information in addition to that set forth herein if deemed necessary to appropriately consider this application.~~

Contractor's Name

Date

Print Name

BOAT DOCKING FACILITIES

Any boat docking facility for more than four (4) vessels is considered a marina facility (see definitions and explanations section) and requires the applicant to complete Appendices N and O, and make application to the U. S. Army Corps of Engineers for approval.

Please make sure answers to all of the questions in this appendix correspond with information on the application drawings.

1. Briefly describe the project. (Attach additional sheets as necessary.)

Renewal of lease of existing platform and steps - built and approved in August 2016

2. Please provide numbers and dimensions as follows:

Structure Type	Number of Support Pilings	Dimensions (Channelward of MHW or OHW)		Dimensions (Channelward of MLW- n/a for non-tidal water)		New, repair or maintain
Dock, Pier, Lift, gangway		Width _____ ft.	Length _____ ft.	Width _____ ft.	Length _____ ft.	
DOCK		5	10	5	10	MAINTAIN
ACCESS STEPS		5	9	5	9	MAINTAIN
Freestanding Pilings	Number 0					

~~Mooring Buoy: How many moorings will be installed? _____~~
~~What will be used for the anchor(s)? _____~~
~~Anchor/Mooring Block Weight _____~~
~~Anchor Line Scope (Length or Ratio) _____~~
~~Water Depth at Mooring Location _____~~

3. Approximately how wide is the waterway at this project site? 2 RBAY ft. (measured from MLW to MLW)
4. What will be the mean low water depth at the most channelward end of the mooring facility? Low tide ft.
5. What type of material(s) will be used for construction of the mooring facility (e.g. salt treated wood, aluminum, fiberglass floats, etc.) Use of creosote-treated wood is prohibited. Existing
6. ~~Circle any of the following items that are proposed over subaqueous lands:~~
~~Fish Cleaning Stations/Benches/Ladders/Water Lines/ Satellite/Electric Lines/ Handrails/Other (Describe)~~
~~If any of the items are circled above, include their dimensions and location on the application drawings.~~

Appendix A

7. What will be the distance from the most channelward end of the docking facility to the edge of any natural or man-made channel? 100 ft.

8. ~~Describe the vessels that will be berthed at the docking facility. Please draw proposed vessel locations on plans and drawings.~~

Make/model	length	width	draft
Make/model	length	width	draft
Make/model	length	width	draft
Make/model	length	width	draft

9. ~~Please provide a copy of the current state registration or Coast Guard Certificate of Documentation for each motorized vessel listed above.~~

10. ~~Give the number and type of each Marine Sanitation Device (e.g. MSD III, Portable toilet) that will be used on vessels to be docked at the facility.~~

11. Is there currently a residence on the property? ☒ Yes ☐ No

12. Do you plan to reach the boat docking facility from your own upland property? ☒ Yes ☐ No If "No", explain your proposed means of access and provide documentation of easement or documentation authorizing access if you intend to cross someone else's property.

13. Will any portion of the structure be located in privately owned underwater land (such as a pond or lagoon) owned by someone other than the applicant? ☐ Yes ☒ No.
If yes, written permission of the underwater land owner must be provided with this application.

14. What is the width of the waterfront property frontage adjacent to subaqueous lands? 67 ft.
Will any portion of the structure or any vessel be placed within 10 feet of your neighbor's property line?
☐ Yes ☒ No
If yes, a letter of no objection from the adjacent property owner must be included with this application.



Results 1 to 10 for **Indian River Acres** near **Dagsboro, DE 19939-4204**

1. **Tuckahoe Acres**
RR 2 Box 150A, Dagsboro, DE (1.19 miles away)
302-539-1841
2. **Car Control Clinic Inc**
50 Indian River Dr, Dagsboro, DE (1.26 miles away)
302-475-8143
3. **Indian River**
DE (1.28 miles away)
4. **Indian River Transport Inc**
730 Road 333, Dagsboro, DE (1.29 miles away)
302-934-7008
5. **DNR Construction**
Dogwood Acres, Dagsboro, DE (1.29 miles away)
302-732-6232
6. **Service On the Shore**
Iron Acres, Dagsboro, DE (1.29 miles away)
302-539-3618
7. **Affordable Antique Mall**
8 Rolling Acres, Dagsboro, DE (1.44 miles away)
302-227-5803
8. **Daves Builders**
32 Hidden Acres Rd 1, Frankford, DE (2.25 miles away)
302-539-4058
9. **Tradewinds Electrical LLC**
97 Hidden Acres Dr, Frankford, DE (2.28 miles away)
302-537-3898
10. **Indian River Plumbing Inc**
Millsboro, DE (3.08 miles away)
302-945-2879



Existing platform
2 steps

5x5' extension platform

5'

64.8'

5' 5'

side view

Grade

MHW

MHW

House

neighbors lot
eroded

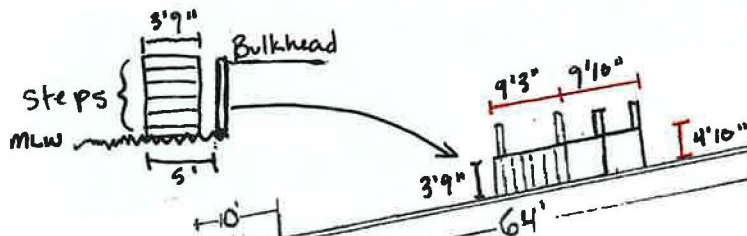
Propose 15ft of
retaining wall

GRASS

Charlotte Anderson
33311 Dover Road
Dagsboro, DE 19939

Indian River

North



Lot #4

Materials
all-salt treated copper Azur
Hard ware - H.D.G.

Association
Property
Free Way

Anderson
Lot #3 Section A

Bulkhead

Lot #2

Cross Section
1" = 5'

- Charlotte Anderson 9/4/26
Field-verified 9.4.26 myk

C. HIGGINS, JR. CLERK
REC. SUSSEX CO. PAID

90 OCT -14 PM 1:39

RECORDER OF DEEDS
SUSSEX COUNTY

RETURN TO:

Ms. Charlotte R. Anderson
Route #3, Box 49A
Martinsburg, WV 25401

LAW OFFICE

D. STEPHEN PARSONS, P.A.

State of Delaware

Sussex County

SS

Recorded in the office for the Recording of Deeds, etc. at Georgetown
in and for the said County of Sussex in Deed Record Vol. 1742
Page 135 &c, the 4th day of Oct A.D. 19 90.
WITNESS my hand and seal of the same office.

C. Russell McCall

Recorder

357751 (39) 28.00

18506

BOOK 1742 PAGE 135

Prepared by: D. Stephen Parsons, P.A.
P.O. Box 480
Ocean View, DE 19970

This Deed, made this

28th day of September in the year of
our LORD one thousand nine hundred and ninety,

BETWEEN, ELIZABETH D. WHITE of Route #2, Box 92B, Dagsboro, Delaware
19939, party of the first part,

- A N D -

CHARLOTTE R. ANDERSON of Route #3, Box 49A, Martinsburg, West Virginia
25401, party of the second part,

Witnesseth, That the said part y of the first part, for and in consideration of
the sum of ~~ONE HUNDRED FIFTY THOUSAND DOLLARS~~ lawful money of the United
(\$150,000.00)
States of America, the receipt whereof is hereby acknowledged, hereby grants
and convey s unto the said part y of the second part,

ALL

those two certain tracts, pieces
or parcels of land, situate, lying and being in Baltimore Hundred, Sussex County,
Delaware, being more fully described according to a survey prepared by Land Tech,
Inc., Professional Land Surveyors, entitled "Revised Lot 3-Sec. A, Indian River
Acres, Baltimore Hundred, Sussex County, Delaware", dated August 8, 1990, as
follows, to wit:

PARCEL 1: **BEGINNING** at a rebar situate on the northerly
right-of-way of Dover St., said rebar being a corner for these lands and Lot
2; thence by and with said northerly right-of-way of Dover St., N83°27'00"W,
59.00' to an iron pipe, said iron pipe being situate on the aforesaid northerly
right-of-way of Dover St. and being situate on the easterly side of a 10' Freeway;
thence by and with the aforesaid 10' Freeway, N06°33'00"E, 147.35' to a P.K.
Nail in a bulkhead; thence by and with said bulkhead in an easterly direction
64.8' to a P.K. Nail situate in said bulkhead, said P.K. Nail being a corner
for these lands and Lot 2; thence by and with Lot 2, S06°33'00"W, 174.22' home
to the point and place of beginning, said to contain 9,486 square feet of land,
be the same more or less.

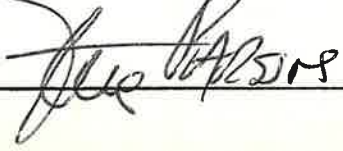
PARCEL 2: **BEGINNING** at an iron pipe situate on the
southerly right-of-way of Dover St., thence by and with said southerly
right-of-way of Dover Street, S83°27'00"E, 59.00' to an iron pipe; thence
S06°33'00"W, 14.0' to a point situate in a Lagoon; thence by and with said Lagoon,
N83°27'00"W, 59.00' to a point situate in said Lagoon; thence N06°33'00"E, 14.0'
home to the point and place of beginning, said to contain 826 square feet of
land, be the same more or less.

BEING the same lands conveyed unto Thomas
A. White, Jr. and Elizabeth D. White, his wife, by Deed of Bonard B. Timmons,
Jr. and Evelyn M. Timmons, his wife, dated November 29, 1974, and recorded in
the Office of the Recorder of Deeds, in and for Sussex County, at Georgetown,
Delaware, in Deed Book 740, Page 435. The said THOMAS A. WHITE, JR. departed
this life on or about May 19, 1985, and by operation of law, his property was
passed unto ELIZABETH D. WHITE, his wife.

THIS CONVEYANCE is subject to those
restrictions for Indian River Acres attached hereto and made a part herein.

In Witness Whereof, The said part y of the first part has here-
unto set her hand and seal, the day and year aforesaid.

SIGNED, SEALED, DELIVERED,
and Witnessed in the presence of




ELIZABETH D. WHITE (Seal)

_____ (Seal)

STATE OF DELAWARE,

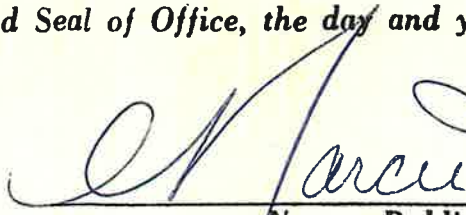
SUSSEX

County. } ss.

BE IT REMEMBERED, that on this 28th day of
September in the year of our Lord one thousand nine hundred and
ninety, personally came before me, a Notary Public in and for the State and
County aforesaid, Elizabeth D. White

Part y to this Indenture, known to me personally to be such, and
acknowledge this Indenture to be her Deed.

GIVEN under my hand and Seal of Office, the day and year aforesaid


Notary Public Marcie K. Boston


My Commission Expires: December 8, 1990

RESTRICTIONS OF INDIAN RIVER ACRES

THIS CONVEYANCE SHALL be subject to the following covenants running with the land and shall be enforceable by the Grantors, their heirs, executors, administrators or assigns, and by any Grantee of any lot or parcel of land in the development hereinbefore named, for the heirs, executors, administrators or assigns of any such Grantee:

1. The lot herein described shall be used solely for residential purposes unless specifically stated to the contrary by the Grantors.

2. The lot herein described except as set out in the first paragraph hereof, shall be occupied by a single family residential building and, at the option of the owner, have an attached garage. No other building shall be permitted. No multiple dwellings, no separate garages shall be permitted nor shall the owner be permitted to move upon the lot herein described a trailer of any description nor an old building for the purpose of remodeling.

3. No such buildings shall be erected thereon that the first floor space of which shall contain less than 800 square feet exclusive of open or screened (but no enclosed or jalousie) porches.

4. The Grantors and heirs, executors, administrators or assigns, reserve the right to grant easements of ingress and egress for vehicle and/or utility services and utilities which said easements shall be designated by the Grantors, their heirs, executors, administrators and assigns.

5. Any residential building started upon and on any other lot in this development shall be completely closed in within 12 calendar months from the starting date and shall be subject to the following restrictions, i.e.

(a) in the case of wood finished dwelling, the exterior shall be painted or varnished;

(b) in the case of block wall buildings, the exterior shall be painted or plastered;

(c) in the case of an asbestos shingled building, a colored shingle at the discretion of the owner shall be preferred;

(d) any other exterior finish aside from brick, shall be permitted only upon the written approval of the Grantors, their heirs, executors, administrators or assigns.

6. No dogs or cats shall be permitted upon the land herein described except in pens or upon leash, in the "open area" shown as a portion of Section A on the aforesaid plot.

7. All docks erected upon any lagoon in this development shall be parallel with sides of the lagoon and shall not extend into the lagoon beyond 8 feet.

8. No cesspool will be permitted. All sewage shall be into septic tanks and none shall be permitted to drain into the Indian River or any lagoon contained in Indian River Acres.

9. Beach and lagoon front lots shall have riparian rights.

10. The launching ramps shown on the plot of Indian River Acres shall be for the use of property owners only.

11. Each property owner for himself, his heirs, executors, administrators or assigns, agrees annually to pay such portion of the street upkeep as his lot bears to the total number of lots in Indian River Acres.

12. No dwelling or parts thereof shall be erected within 10 feet of any side line nor within 10 feet of the rear line of any lot in Indian River Acres. No building or parts thereof erected on lots facing on New Castle, Kent and Sussex Roads shall be closer than 35 feet to the center line of such roads. Lots shall be deemed to face upon the streets and lots shown on the plot of Indian River Acres rather than upon the lagoons.

C. RUSSELL MCCABE
DOC. SURCHARGE PAID

90 OCT -4 PM 1:39

RECORDER OF DEEDS
SUSSEX COUNTY

PURCHASERS REPORT
MADE THIS DATE

OCT 05 1990

ASSESSMENT DIVISION
OF SUSSEX CTY.