



SEDIMENT AND STORMWATER MANAGEMENT INTERN

Type of Recruitment	Casual Seasonal (Summer Intern)
Pay	\$17/Hour
Agency	DNREC/Division of Watershed Stewardship/Conservation Programs Section
Employment Term	Full-time / 12 weeks
Location(s)	The intern will work at the office, located in the Enterprise Building, 285 Beiser Boulevard, Suite 102, Dover, DE 19904. Additional workdays may be in the field.

Introduction

The **Delaware Department of Natural Resources and Environmental Control (DNREC)** Division of Watershed Stewardship uses a comprehensive array of watershed-based programs to manage and protect the State’s natural resources. Within this Division, the Conservation Programs Section oversees programs and initiatives related to water quality protection, drainage, and stormwater management. This internship will support the Sediment and Stormwater Management Program in its mission to efficiently manage stormwater and minimize the environmental impact of erosion and sedimentation on Delaware's waterways resulting from land-disturbing activities. For more information, visit the website at de.gov/sedimentandstormwater.



Training and Certification

The DNREC **Conservation and Stormwater Programs** provides several different training opportunities to help those involved in land development and construction projects meet the requirements of the Delaware Sediment and Stormwater Regulations.

<p>Contractor Training Program</p> <p>Under the Delaware Sediment and Stormwater Regulations, each active construction site must have a responsible person certified through the Contractor Training Program to provide daily oversight throughout.</p> <p>The training program, formerly known as the Blue Card Course, includes coursework on the Sediment and Stormwater Program, the requirements of required erosion and sediment control measures in Delaware.</p> <p>The Contractor Training Program is offered for on-demand, interactive online modules via the Delaware Learning Center. The program includes:</p> <ul style="list-style-type: none"> • Registration • Coursework • Exam • Certification <p>Participants will sign in the Delaware Learning Center using their existing Delaware Learning Center account or create a new account.</p> <p>For information, email dnrec@delaware.gov or call 302-684-5454.</p>	<p>Contractor Training Program</p> <p>Contact Us</p> <p>Sediment and Stormwater Program 302-684-5454</p>	<p>Certified Construction Reviewer Course</p> <p>A Certified Construction Reviewer (CCR) is an inspector of sediment and stormwater controls used by developers, as required by the plan approval agency. The CCR course offers detailed information on sediment control and stormwater management practices for those who wish to qualify as Certified Construction Reviewers under the Delaware Sediment and Stormwater Regulations.</p> <p>The purpose of this course is to assist government, engineering, consulting, contracting or land development that work in the field of sediment and stormwater management. Certification is valid for five years.</p> <p>Prior to registering for the CCR Course, individuals must complete the online Contractor Training Program.</p> <p>For information, email dnrec@delaware.gov or call 302-684-5454.</p>
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Summary Statement:

DNREC is seeking a Sediment and Stormwater Program intern to assist the Sediment and Stormwater team in its efforts to perform routine site compliance inspections for construction activities with approved sediment and stormwater management plans and maintain data for active and post-construction projects in the State. Working with guidance from the Program's engineers and engineering/planning/surveying technicians, the intern will be trained to conduct inspections, complete compliance reports, and manage data necessary to provide proper and efficient oversight of land-disturbing activities with standard plans. Additionally, the intern will be responsible for maintaining the Program's database relative to their project inspections and assisting to identify and fill gaps in project information.

Through this internship with DNREC's Sediment and Stormwater Management Program, a successful intern will obtain two five-year professional certifications in addition to other benefits, including:

- Hands-on Experience – by providing an intern with the opportunity to gain practical, hands-on experience in sediment and stormwater management practices including working directly with professionals in the field, learning about various techniques, and participating in fieldwork and data collection.
- Skill Development – by providing a platform for developing and honing a wide range of skills, including data collection, communication, problem-solving, and project management. These skills are valuable in both academic and professional settings.
- Networking Opportunities – by offering a chance to network with professionals in the sediment and stormwater management field and professionals in state government. Building these connections can be instrumental in future career advancement and accessing job opportunities.
- Resume Enhancement – by interning with the Sediment and Stormwater Management Program, one can enhance a resume as an internship demonstrates practical experience, and a willingness to learn and contribute to important initiatives.
- Understanding of Environmental Regulations – by gaining insight into environmental regulations and policies related to sediment and stormwater management and seeing first-hand how those regulations are applied in the field.



- Contribution to Environmental Conservation – by playing a role in supporting the program's mission of conserving natural resources and protecting water quality. Through their work, interns contribute to ongoing management efforts to minimize the impacts of sediment and stormwater runoff on the environment.
- Personal Growth – by providing hands-on opportunities, interns often face new challenges and responsibilities that can help them develop confidence, resilience, and adaptability.

Overall, interning with the Sediment and Stormwater Management Program can provide a rewarding experience, offering valuable skills, knowledge, and connections that can benefit interns, both personally and professionally.

Key Responsibilities:

- Conduct on-site construction inspection reviews for projects with standard sediment and stormwater management plans to ensure regulatory compliance, including photo-documenting site conditions and articulating these conditions in an electronic report.
- Utilize automated applications and databases to input and retrieve data for compliance reporting and verification purposes.
- Create reports and/or summary documents for site owner/operators.
- Participate actively in professional development training sessions.
- Participate actively in program meetings as needed.

Job Requirements:

Please attach a resume with your application. Include a cover letter detailing your interest in the internship and how it aligns with your career goals.

Applicants must have education, training, and/or experience demonstrating competence in each of the following areas:

- **Educational Background:**
 - Currently enrolled in or a recent graduate of a two-year, four-year, or post-graduate degree program, preferably in engineering, construction management, environmental science, geology, soil science, or other related field.



- **Skills and Experience:**

- Six months experience using automated applications and databases to enter, manage, retrieve, and report on data.
- Proficiency with the operation of mobile devices for photo-documentation and data entry.
- Six months experience using Microsoft Office products.
- Six months experience in project management such as identifying tasks, developing a schedule to complete the tasks, and managing deadlines to ensure objectives are met.
- Familiarity with project management, such as planning, implementing, managing, and projects to ensure objectives are met.
- Familiarity with stormwater best management practices.
- Excellent communication and interpersonal skills.
- Strong command of grammar and writing conventions.
- Possession of a Contractor Training Program Certification (training will be provided if not currently certified).
- Possession of a Certified Construction Reviewer Certification (training will be provided if not currently certified).
- Ability to work effectively in potentially hot and humid weather conditions.
- Ability to perform tasks that may involve bending, lifting, and carrying objects weighing up to 30 lbs.
- Regard for, and ability to follow, State and Department policies, particularly safety.

NOTE: Experience gained through school projects or unrelated employment will be considered.

Additional Posting Information:

The State of Delaware recognizes the value of telework and flexible working schedules. This position is eligible for Telework and Alternative Work Schedules according to the State of Delaware's Alternative Work Arrangement Policy. More information will be shared at the time of interview.

This position will have statewide responsibilities which requires travel throughout the State. The State of Delaware provides transportation services to State agencies.



Schedule:

- The intern will work up to 37.5 hours per week; 8:00 am – 4:00 pm, including a 30-minute lunch break). Schedule will be established at time of hire.
- The intern will work in the Program office located in the Enterprise Building at 285 Beiser Blvd, Suite 102, Dover, DE 19904 and in the field at state and federal facilities across the state.
- Casual/Seasonal Employees are not eligible for state plan benefits.

Condition of Hire:

Applicants must be legally authorized to work in the United States. DNREC does not provide sponsorship for holders of H-1 B Visas.

Applicants must be legally authorized to work in the United States. The State of Delaware Executive Branch participates in the Federal E-Verify system where the State will provide the federal government with each new hires Form I-9 information to confirm that you are authorized to work in the U.S. For more information refer to our job seeker resources.

As a condition of hire you must possess a valid driver's license (not suspended, revoked or canceled, or disqualified from driving).

Selection Process:

Internship candidates will initially undergo evaluation based on the information provided in their submission package, which includes a cover letter, application, and resume. This evaluation will be aligned with the job requirements for the specific position(s) indicated in the cover letter. If a candidate wishes to be considered for multiple internship positions, the positions must be listed and ranked by preference. Following this initial evaluation, candidates will be invited to a 30-minute interview. Interview panels for internships will be organized to facilitate the simultaneous assessment of similar positions. Depending on the specific internship positions sought, candidates may be required to interview before multiple panels. Successful candidates will receive notification of their selection and must confirm or decline the internship offer within five (5) days of notification. This ensures timely consideration of alternate candidates for available positions.

Accurate contact information must be provided. DNREC will make a reasonable effort to contact candidates but will not be responsible for incorrect, illegible, or misdirected communications.



DELAWARE DEPARTMENT OF
**NATURAL RESOURCES AND
ENVIRONMENTAL CONTROL**

89 Kings Highway
Dover, DE 19901
302-739-9000
dnrec.delaware.gov

Accommodations:

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service, call 302-739-5458. TDD users should call the Delaware Relay Service Number 800-232-5460 for assistance.

The State of Delaware is an Equal Opportunity employer and values a diverse workforce. We strongly encourage and seek out a workforce representative of Delaware including race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity, or expression.