



Environmental Literacy and Youth Engagement Intern

Type of Recruitment: Casual Seasonal (Summer Intern)

Pay: \$18.50 per hour

Agency: DNREC Division of Parks and Recreation/Operations Section

Employment Term: Full-time / 12 Weeks

Location(s): Richardson & Robbins Building

89 Kings Highway SW, Dover, DE 19901

Introduction

The **Delaware Department of Natural Resources and Environmental Control** protects and manages the state's natural resources, protects public health, provides outdoor recreational opportunities and educates Delawareans about the environment. The intern is part of the DNREC Division of Parks and Recreation Planning Section. Visit the website at dnrec.delaware.gov and connect with @DelawareDNREC on Facebook, Instagram, X (formerly known as Twitter) or LinkedIn. For more information, visit the website at destateparks.com.

Summary Statement

The intern will work closely with the Chief of Interpretation on one or more of the following projects as well as provide support for public programs and interpretive efforts across Delaware State Parks.

Job Duties

- Develops and delivers environmental programming to youth across Delaware State Parks camps.

- Assist with the development of virtual programming resources to improve access to Delaware State Parks environmental and historic programming.
- Assist with resource development for school programming including professional development/resources for educators around environmental literacy.
- Collaborate with park staff to identify and prioritize park improvement.
- Works independently, as well as part of a team to establish and execute on project deliverables.
- Other duties as required.

Job Requirements

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

- Valid Driver's License
- Ability to pass a background check
- Three months experience in preparing presentations
- Demonstrated interest in field environmental stewardship, and education
- Proficiency in Microsoft Suite
- Detail-oriented, focused, and punctual
- Ability to work independently and collaboratively in a team
- Regard for and ability to follow State and Department policies, particularly safety

Additional Posting Information

- The position is flexible as to start date and is for a maximum 12-week term.
- The position will not exceed 37.5 hours per week with varied schedule, potentially early mornings and late evenings.

- The intern must be able to manage multiple projects at once in a fast-paced, deadline-driven environment, and be able to work occasional evenings and weekends to support some events and projects.
- The intern will work at least one day per week at the office, located in the Richardson and Robbins Building, 89 Kings Highway, Dover, DE 19901. Additional hours will be in the field or on location, or may be telework.
- This position will have statewide responsibilities which require travel throughout the State. The State of Delaware provides transportation services to State agencies.
- Casual/Seasonal Employees are not eligible for state plan benefits.

Condition of Hire

As a condition of hire, applicants must possess a valid driver's license (not suspended, revoked or canceled, or disqualified from driving).

Applicants must be legally authorized to work in the United States. DNREC does not provide sponsorship for holders of H-1 B Visas.

The State of Delaware Executive Branch participates in the Federal E-Verify system. The State will provide the federal government with each new hire's Form I-9 information to confirm that they are authorized to work in the U.S. For more information refer to our job seeker resources.

Selection Process

The application and supplemental questionnaire are evaluated based upon a rating of education, training and experience as they relate to the job requirements of the position. It is essential that applicants provide complete and accurate information on their application and the supplemental questionnaire to include dates of employment, job title and job duties. For education and training, list the name of educational providers, training course titles and a summary of course content. Narrative information supplied in response to the questions must be supported by the information supplied on

the application including employment, education and training history as it relates to the job requirements.

Once an application has been submitted, all future correspondence related to the application will be sent via email. Please keep contact information current.

Accommodations

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service, call 302-739-5458. TDD users should call the Delaware Relay Service Number 800-232-5460 for assistance.

The State of Delaware is an Equal Opportunity employer and values a diverse workforce. We strongly encourage and seek out a workforce representative of Delaware including race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression.