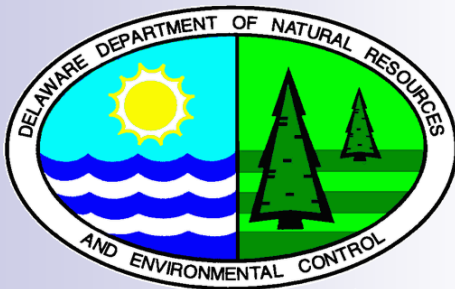


Title V Committee Meeting



April 2, 2019

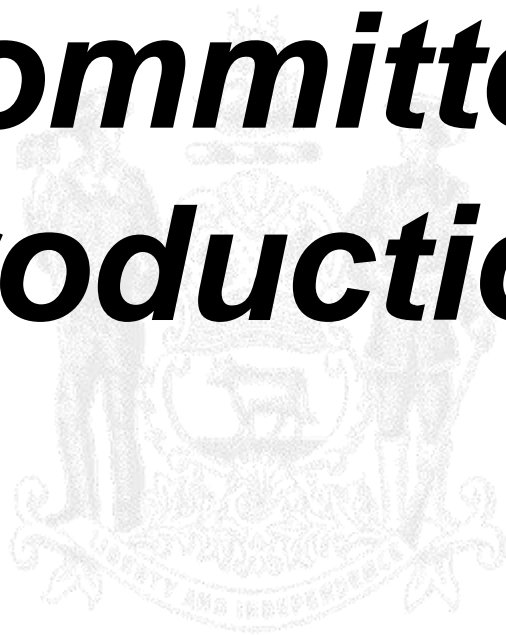
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Agenda

- Introductions 5 min.
- 2018 & 2019 Billing Update 10 min.
- DAQ Staffing (Current & Projected Staffing Levels) 10 min.
- 2019 Title V Facility (TV/SM) Listing (Modifications/Gains/Losses) 10 min.
- EPA Region 3 - 2018 Title V Permit Fee Accounting Audit Update 10 min.
- Joint Training (Customer & DAQ) Updates 10 min.
- EPA TV Program Guidance - Differences From Recent Revisions 10 min.
- Enterprise Content Management (ECM) Updates 10 min.
 - DNREctory (Document Repository/Management)
 - E-Permitting & Permitting Metrics
- Title V Committee Membership 10 min.
- OTS Updates 15 min.
- Open Discussion/Questions 10 min.
- Follow-on Action Items 5 min.
- Closing Comments 5 min.



Committee Introductions



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2018 Billing Update *(as of 3/16/2019)*

- 129 facilities billed

- 77 SM

- 52 TV

- Total amount billed: **\$2,881,779.00**

- Fee credits awarded: **\$363,311.00**

- Fully paid: 128 of 129 (99.2%)

- No payment: 1 of 129 (0.08%)

- Fees collected: **\$2,849,699.50** (98.9%)

- Delinquent balance **\$32,079.50**



2018 Delinquent Facility

■ Lars Recycling

- Facility abandoned
- Permit cancelled (Oct. 2018)
- Legal action underway, claiming the following:
 - 2016 & 2017 delinquent fees @ \$18,400.00
 - 2017 late fees @ \$4,029.50
 - 2018 fees @ \$9,650.00
- Total claim: \$32,079.50



2019 Billing Update *(as of 3/18/2019)*

- 122 facilities billed
 - 73 SM
 - 49 TV
- 2019 total amount billed: **\$2,734,180.00**
 - Fee credits awarded: **\$354,725.00**
 - Fully paid: 98 of 122 (80%)
 - Partial payment: 1 of 122 (1%)
 - No payment: 23 of 122 (19%)
 - Fees collected: **\$2,390,672.00** (87.4%)
 - Balance due **\$343,508.00** (12.6%)



DAQ Staffing Summary

- November 1, 2018
 - 61 authorized positions
 - 52 occupied & 9 vacancies
 - Staffing level - **85%**

- Current (4/1/19):
 - 61 authorized positions
 - 48 occupied & 13 vacancies
 - Staffing level - **79%**

Note: Temporary Department cap @ 57 positions has been rescinded.



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DAQ Staffing Projections

- Projected (7/1/19)
 - 61 authorized positions
 - 53 occupied & 8 vacancies
 - Staffing level - **87%**
- Projected (10/1/2019)
 - 61 authorized positions
 - 57 occupied & 4 vacancies
 - Staffing level - **93%**

Note: Temporary Department cap @ 57 positions has been rescinded.



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Staffing Activity - TV Budget Impact

April 2019 – October 2019

Classification	TV Funding	Estimated Total Salary & OECs	TV Salary
Engineer I	1.0	\$81,600.00	\$81,600.00
Scientist II	0.5	\$66,400.00	\$33,200.00
Planner II	0.5	\$66,400.00	\$33,200.00
Eng. Program Manager I	0.0	\$98,400.00	\$0.00
Admin. Spec. II	0.3	\$49,200.00	\$14,760.00
Eng. Program Manager I	0.0	\$98,400.00	\$0.00
Env. Scientist I	0.6	\$59,900.00	\$35,940.00
Admin. Spec. I	0.3	\$49,200.00	\$14,760.00
Sr. Environmental Compliance Spec.	0.0	\$61,700.00	\$0.00
Totals	3.2	\$631,200.00	\$213,460.00



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Division of Air Quality (October 1, 2019)

Jacobs
Ombudsman
66318

Assigned to
Community Services

**Fees
Division Director
58451**

Mattson
Admin. Spec. III
65675

Operations Support Group

Minor
Paralegal III
OSG Augmentation

Manson
Mgmt. Ana.I.III
69859

**VACANT
PM #
8299**

Analytical Support Group

**VACANT
PM #
8295**

Frey
Env. Sci. V
8302

Clausen
Planner IV
66852

Hofman
Env. Sci. III
58597

Engineering & Compliance

Paralegal Support
Minor
Paralegal III
8253

**Marconi
Engineer VI
66854**

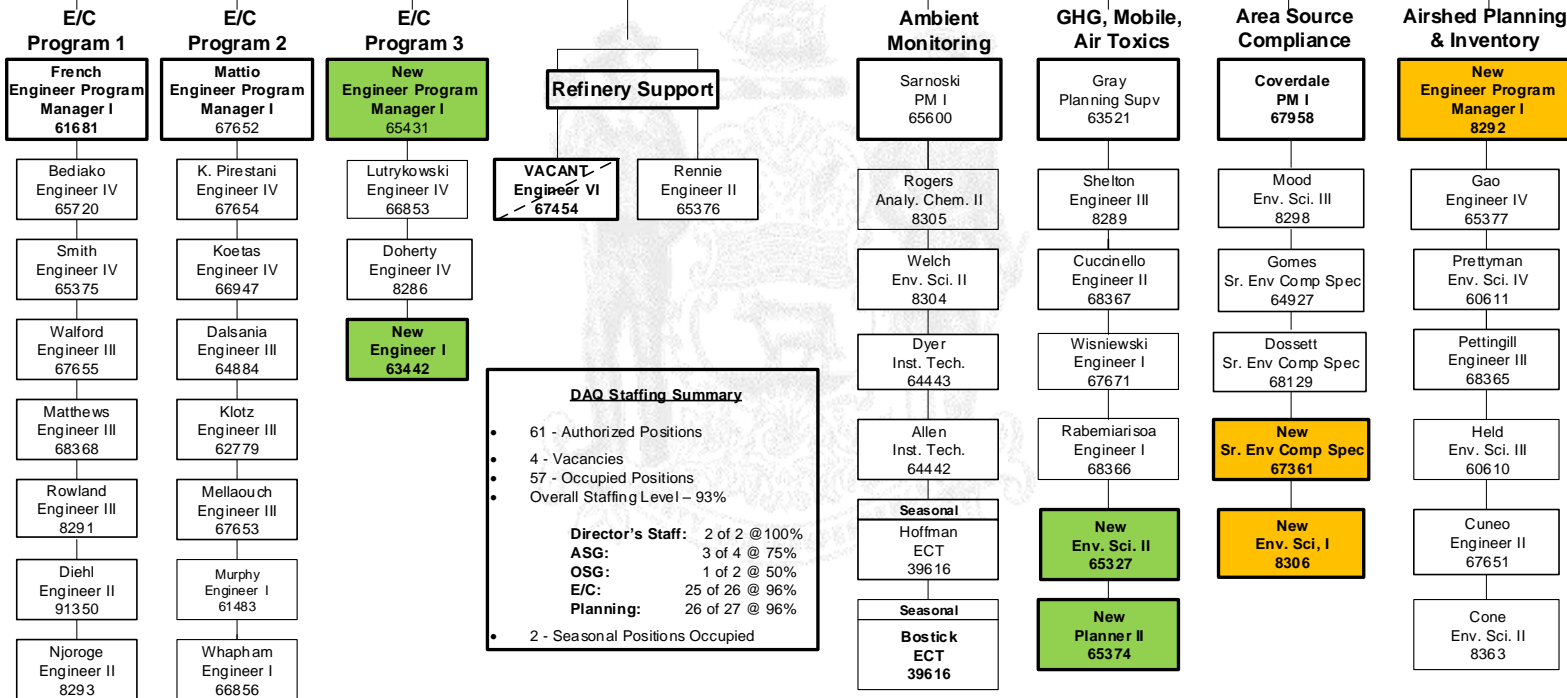
Slaughter
Admin. Spec. II
8284

**New
Admin. Spec. I
8283**

Planning

**VACANT
PM II
8296**

**New
Admin Spec. II
65464**



Projected Hire NLT 7/1/2019

Projected Hire NLT 10/1/2019

No projected separations or retirements 4/1/19 - 10/1/19

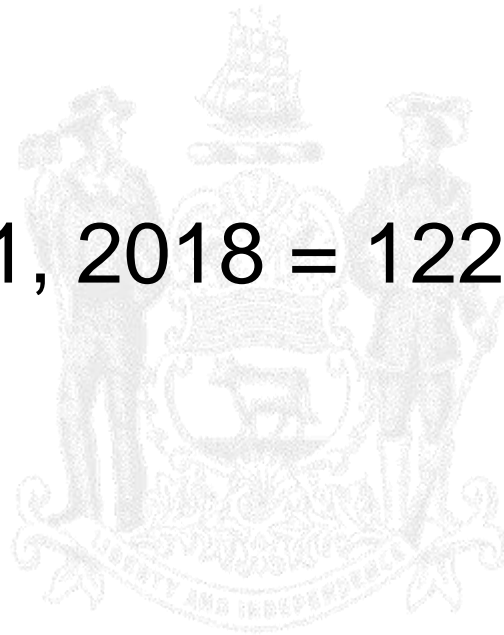


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Title V Facility List Updates

- January 1, 2018 = 129 Facilities
 - 77 SM
 - 52 TV

- December 31, 2018 = 122 Facilities
 - 73 SM
 - 49 TV



Facility Modifications

Facility ID #	Company Name	Class	Status	Fee Impact
1000300106	AstraZeneca Pharmaceuticals LLC, - Fairfax	SM	Now NM Facility. SM Permit Cancelled.	\$32,450.00
1000300929	Boxwood Industrial Park (WX Delaware)	TV	Permit Cancelled.	\$9,650.00
1000300593	Conectiv Thermal Systems	SM	Now NM Facility. SM Permit Cancelled.	\$9,650.00
1000300027	Formosa Plastics Corporation	TV	Company Closed. Permit Cancelled.	\$54,180.00
1000300907	Lars Recycling, LLC.	SM	Facility abandoned. Permit Cancelled.	\$9,650.00
1000300083	Linde LLC	SM	Now NM Facility. SM Permit Cancelled.	\$9,650.00
1000500037	Nanticoke Memorial Hospital	SM	Now NM Facility. SM Permit Cancelled.	\$9,650.00
1000500146	Perdue AgriBusiness, LLC.	SM	Company Closed. No active Permits.	\$11,700.00
1000300001	DHSS- Herman Holloway Campus	SM	New Facility.	\$9,650.00
Fee Totals				*\$136,930.00

* Before-credit fees depicted.



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EPA Region 3

TV Permit Fee Accounting Audit

- Conducted by EPA Region 3 office
 - July 23-25, 2018
 - Audited CY 2017 data
- Primary audit objectives:

Determine if...

- TV Fees are sufficient to support the program.
- TV Monies are spent on allowable costs.
- Non-TV revenue is used to support the program.



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EPA Region 3

TV Permit Fee Accounting Audit

- EPA reported observations & feedback
 - Primary audit objectives efficiently achieved
 - Excellent two-part fee structure (base & user fees)
 - Very strong TV Advisory Committee (model program)
 - Requested & presented to Region 3 Air Directors
 - Comprehensive annual program reports
 - Unique & effective fee credit program
- DNREC response to draft report under development



Joint Training Sub-Committee

- Preliminary discussion = move forward
- Form committee & draft a charter
 - **Who:** Companies, consultants & DAQ?
 - **What:** Permitting 101, Confidentiality Procedures, Inspection Preparation
 - **When:** Target start date & frequency?
 - **How:** Face-to-Face classroom (initially)
 - Webinars, site visits, & eLearning should be considered?
- DAQ Reps:
 - Angela Marconi, Joe Koetas, xxxxx, Tony Manson
- Industry Reps:
 - Volunteers?



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EPA TV Program Guidance

- Reviewed (3/27/18) EPA TV Program Guidance
 - Additional direction on how the EPA interprets Title V permit issuance and fee collection activities
 - Removes outdated regulatory provisions
 - Focuses on reviewing existing part 70 programs
 - Does not provide substantively new fee guidance or create any inconsistencies with prior fee guidance
- Updating DAQ summary of EPA Guidance
 - Will post March 2018 EPA TV Program Guidance and DAQ summary on website



Enterprise Content Management (ECM)

Anyone, From Anywhere, On Any Device

- DNREctory Update:
 - DAQ went live March 4, 2019
 - Lead Division
 - Centralized incoming and outgoing mail
 - Documents received and coordinated electronically
 - Consistent with retention schedule
 - Document Repository & Management System
 - Electronic file cabinets
 - Storage, retrieval and archival of documents

One Department, One Solution, One Taxonomy



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Enterprise Content Management (ECM)

- E-Permitting Update:
 - The project is proceeding throughout DNREC.
 - DAQ current focus is on Area Sources program.
 - Reg. 1102 Stationary Sources and Title V to follow.
- When available, online application payment will apply
- Metrics developed quarterly, most recently for CY 2018.
 - October 2017 - September 2018, currently posted on the website.
 - DAQ reflects slightly slower than target for Reg 1102 & Title V, but on target for SM.
 - Recent progress good!
 - Successfully addressing issues and issuing high quality permits.



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TV Committee Requirements

7 Del. C. § 6099 Title V Operating Permit Program Advisory Committee.

There shall be established a "Title V Operating Permit Program Advisory Committee," hereinafter referred to as "Committee." **The Committee members shall be appointed by the Governor and shall include**, but not be limited to, the Secretary of the Department of Natural Resources and Environmental Control, or the Secretary's duly appointed designee; the Director of the Division of Air Quality, or the Director's duly appointed designee; **2 members who will represent stationary sources; 1 to be a member of the Chemical Industry Council; a member of the Delaware State Chamber of Commerce; a member representing a public utility; 2 members of a nationally affiliated or state environmental advocacy group; and the chairpersons of the House and the Senate Natural Resource Committees.** The Secretary of the Department of Natural Resources and Environmental Control shall serve as the Chair of this Committee. The Committee shall provide the Governor and the General Assembly with a report on or before February 1 of each year, for the previous calendar year, identifying the amounts and sources of fees collected pursuant to § 6097 of this title, the expenditures made by the Department to implement the Program, information regarding the performance of the Program, whether the fees collected by § 6097 of this title are adequate to ensure the effective implementation of the Program, and recommendations to remedy or improve any deficiencies or elements of the Program.



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TV Committee Membership

- Requirements (CliffNotes Version)
 - Committee members shall be appointed by the Governor
 - Shall include, but not be limited to:
 - Secretary of DNREC or Secretary's duly appointed designee;
 - Director of the Division of Air Quality, or designee;
 - Two members who will represent stationary sources;
 - 1 to be a member of the Chemical Industry Council;
 - A member of the Delaware State Chamber of Commerce;
 - A member representing a public utility;
 - Two members of a nationally affiliated or state environmental advocacy group; and
 - Chairpersons of the House and Senate Natural Resource Committees.



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TV Committee Path Forward

- Follow legislative guidance!
 - Provide nominations to the Secretary
 - Suggest 3 year term concurrent with fee cycles
- Accepting Nominations for:
 - Two members stationary sources (1- Chemical Industry Council)
 - One - Delaware State Chamber of Commerce
 - One - representing a public utility
 - Two - nationally affiliated or state environmental advocacy group members
 - Chairpersons of the House and Senate Natural Resource Committees
- Post meetings on the DNREC Public Calendar



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OTS Updates



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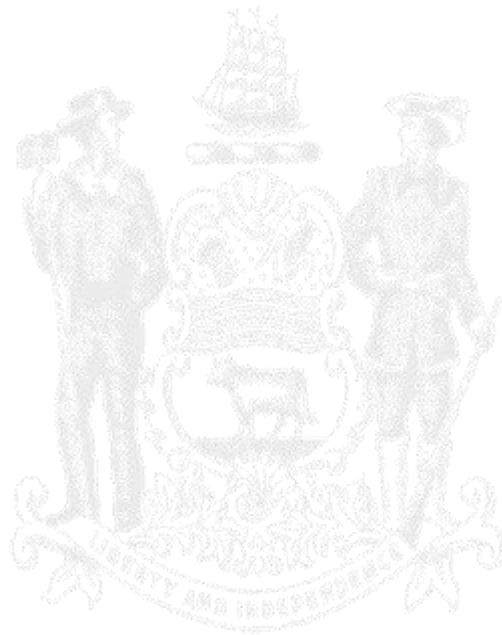
Action Items

■ DAQ Follow-up

1. ?
2. ?
3. ?

■ Committee:

1. ?
2. ?
3. ?

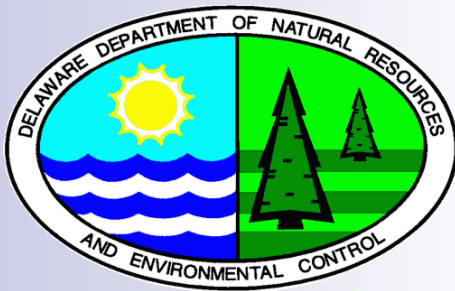


Next Meeting?



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Closing Comments



April 2, 2019

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