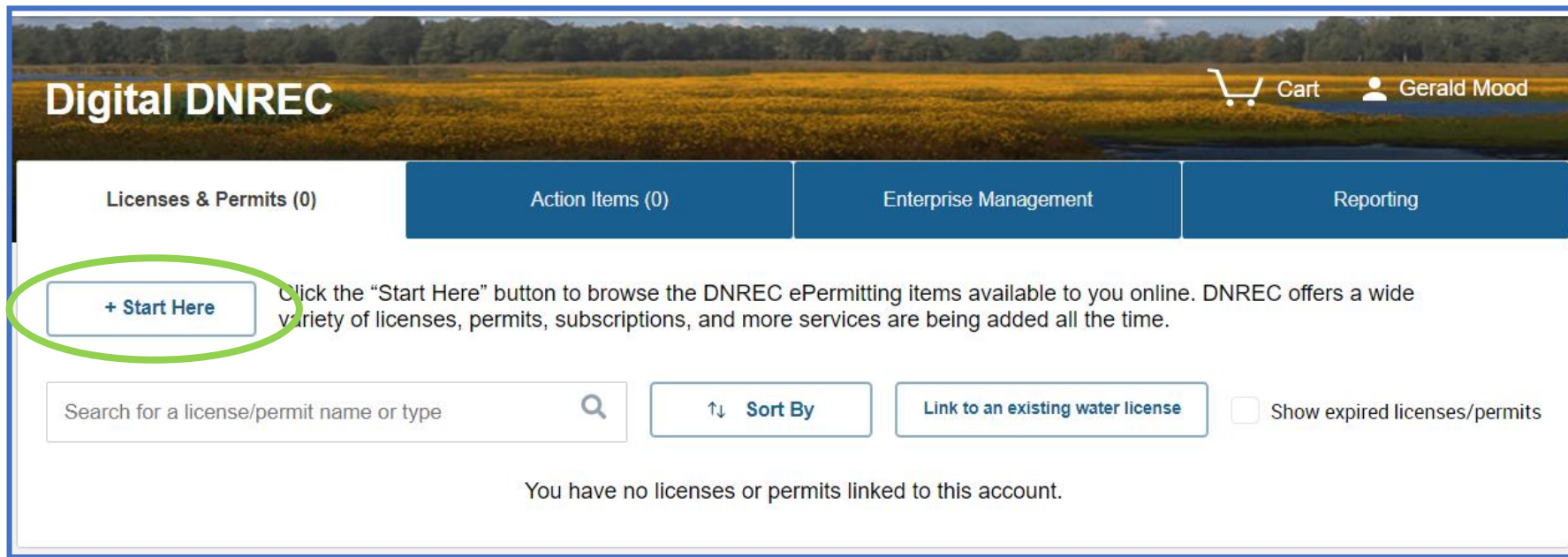


Digital DNREC

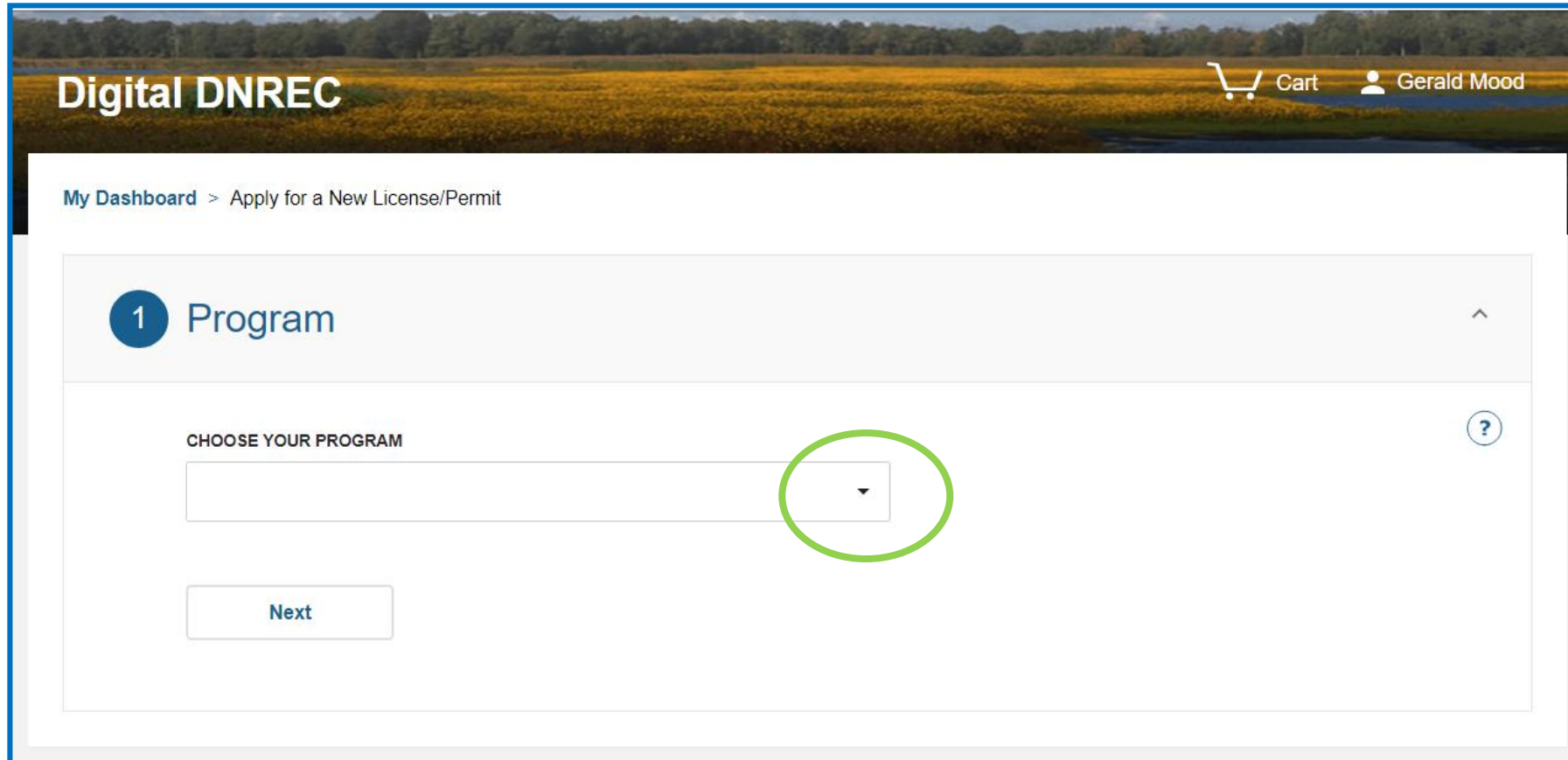


How to Complete a Notification of Demolition or Renovation Online

- Login to your [Digital DNREC enterprise account](#)
- Click “+Start Here.”

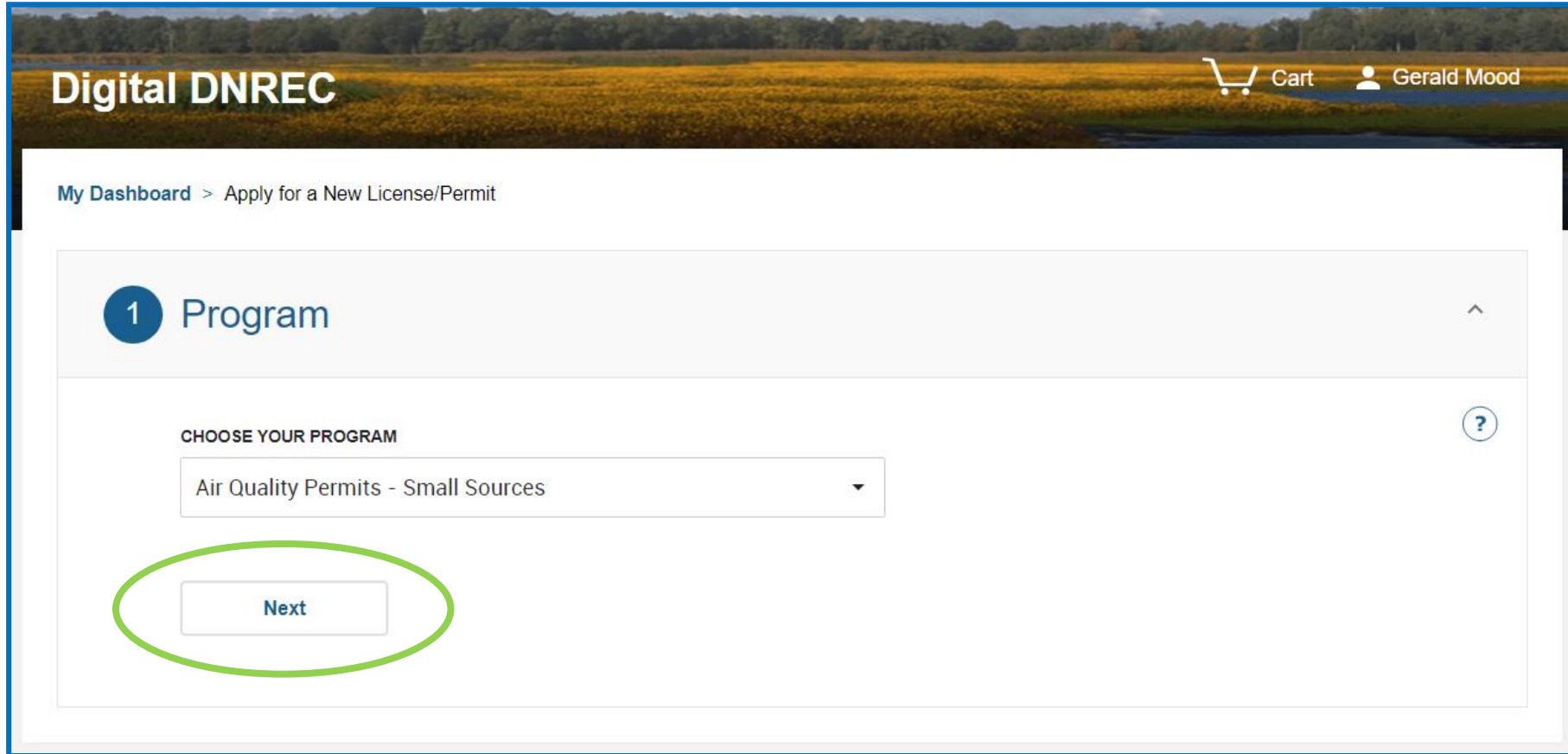


- Select the dropdown arrow.



The screenshot displays the 'Digital DNREC' website interface. At the top, there is a header with a landscape image, the text 'Digital DNREC', and user information including a shopping cart icon labeled 'Cart' and a user profile icon labeled 'Gerald Mood'. Below the header, a breadcrumb trail reads 'My Dashboard > Apply for a New License/Permit'. The main content area is titled '1 Program' with an upward arrow icon. Underneath, the instruction 'CHOOSE YOUR PROGRAM' is followed by a text input field. A green circle highlights the dropdown arrow icon at the end of this field. To the right of the input field is a circular help icon containing a question mark. Below the input field is a 'Next' button.

- Select “Air Quality Permits – Small Sources.”
- Click “**Next.**”



The screenshot displays the 'Digital DNREC' website interface. At the top, there is a navigation bar with a shopping cart icon labeled 'Cart' and a user profile icon labeled 'Gerald Mood'. Below the navigation bar, a breadcrumb trail reads 'My Dashboard > Apply for a New License/Permit'. The main content area is titled '1 Program' with an upward arrow. Underneath, the instruction 'CHOOSE YOUR PROGRAM' is followed by a dropdown menu currently showing 'Air Quality Permits - Small Sources'. A green oval highlights the 'Next' button located below the dropdown. A help icon (question mark in a circle) is visible in the top right corner of the form area.

- Select the dropdown arrow.

Digital DNREC Cart Gerald Mood

[My Dashboard](#) > [Apply for a New License/Permit](#)

1 Program ✓ Air Quality Permits - Small Sources ▾

2 Permit/Approval ^

SELECT YOUR PERMIT/APPROVAL TYPE

▾

- Select “Notification of Demolition and/or Renovation.”
- Select the dropdown arrow.

The screenshot shows the 'Digital DNREC' website interface. At the top, there's a header with a landscape image, the text 'Digital DNREC', a shopping cart icon labeled 'Cart', and a user profile icon labeled 'Gerald Mood'. Below the header, a breadcrumb trail reads 'My Dashboard > Apply for a New License/Permit'. The main content area is divided into two steps: '1 Program' and '2 Permit/Approval'. Under '1 Program', the selected option is 'Air Quality Permits - Small Sources'. Under '2 Permit/Approval', there's a section titled 'SELECT YOUR PERMIT/APPROVAL TYPE' with a dropdown menu showing 'Notification of Demolition and/or Renovation'. A red message states: 'This application request requires review before it can be issued.' Below this is a section titled 'PLEASE SELECT YOUR BUSINESS LOCATION' with an empty dropdown menu. A green circle highlights the dropdown arrow in the 'PLEASE SELECT YOUR BUSINESS LOCATION' dropdown. At the bottom left of this section is a link: 'Don't see your facility?'. A help icon (?) is visible in the top right of the 'SELECT YOUR PERMIT/APPROVAL TYPE' section.

Digital DNREC Cart Gerald Mood

My Dashboard > Apply for a New License/Permit

1 Program ✓ Air Quality Permits - Small Sources ▾

2 Permit/Approval ^

SELECT YOUR PERMIT/APPROVAL TYPE ?

Notification of Demolition and/or Renovation This application request requires review before it can be issued. ▾

PLEASE SELECT YOUR BUSINESS LOCATION

Don't see your facility?

- Select “Your Fire Department.”
- Click “**Next.**”

The screenshot shows the 'Digital DNREC' website interface. At the top, there is a navigation bar with a shopping cart icon labeled 'Cart' and a user profile icon labeled 'Gerald Mood'. Below the navigation bar, a breadcrumb trail reads 'My Dashboard > Apply for a New License/Permit'. The main content area is divided into two steps: '1 Program' (with a green checkmark) and '2 Permit/Approval'. Under '1 Program', the selected option is 'Air Quality Permits - Small Sources'. Under '2 Permit/Approval', there are two dropdown menus. The first dropdown, titled 'SELECT YOUR PERMIT/APPROVAL TYPE', has 'Notification of Demolition and/or Renovation' selected, with a red warning message: 'This application request requires review before it can be issued.' The second dropdown, titled 'PLEASE SELECT YOUR BUSINESS LOCATION', has 'Delaware Fire Department' selected. Below these dropdowns, there is a link that says 'Don't see your facility?'. At the bottom of the form, a 'Next' button is highlighted with a green oval.

Digital DNREC

Cart Gerald Mood

My Dashboard > Apply for a New License/Permit

1 Program ✓ Air Quality Permits - Small Sources ▾

2 Permit/Approval ^

SELECT YOUR PERMIT/APPROVAL TYPE ?

Notification of Demolition and/or Renovation This application request requires review before it can be issued. ▾

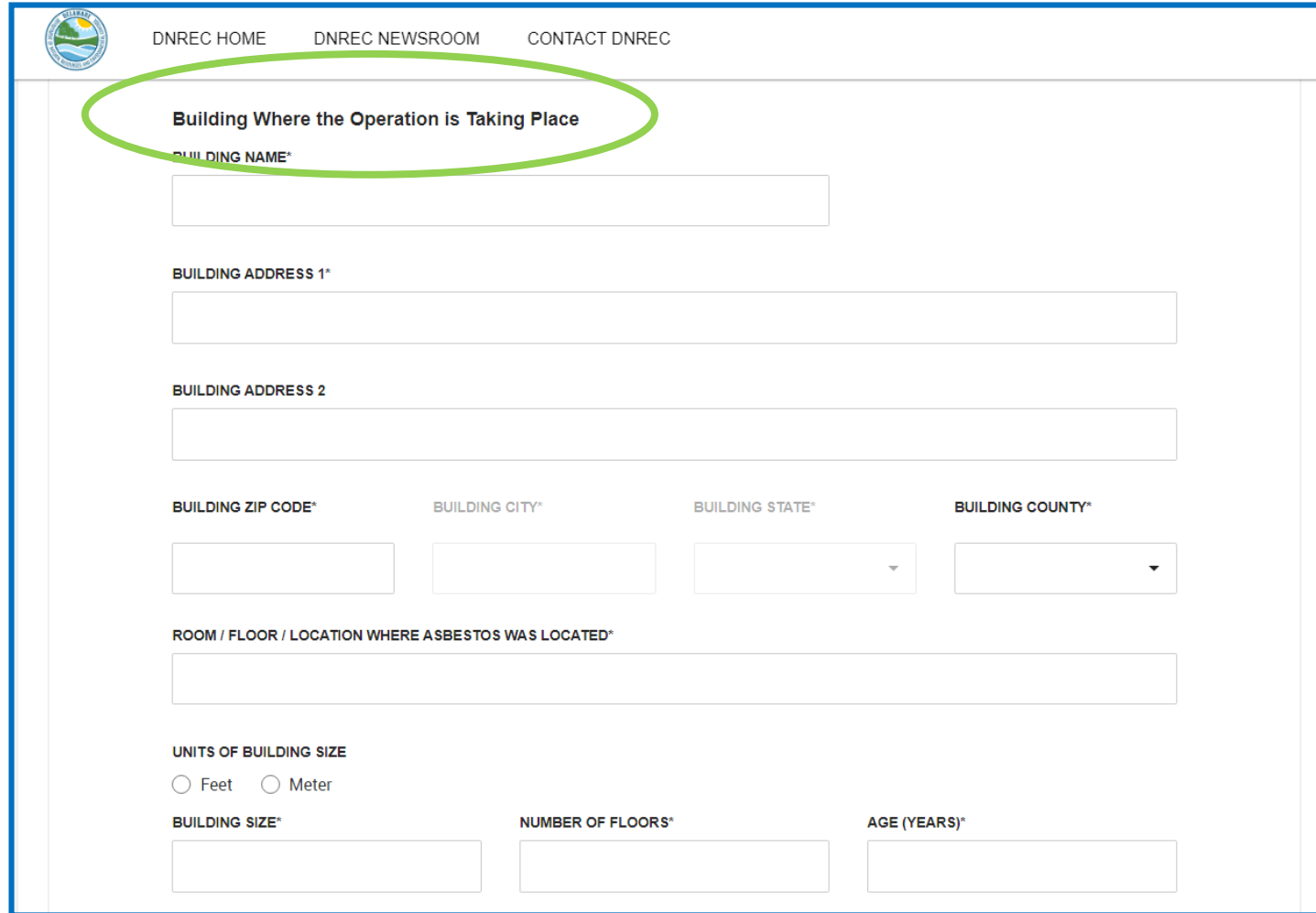
PLEASE SELECT YOUR BUSINESS LOCATION

Delaware Fire Department ▾

Don't see your facility?

Next

- Scroll down to “Building Where the Operation is Taking Place.”
- Complete the form as usual. *C&D Waste Hauler now required.

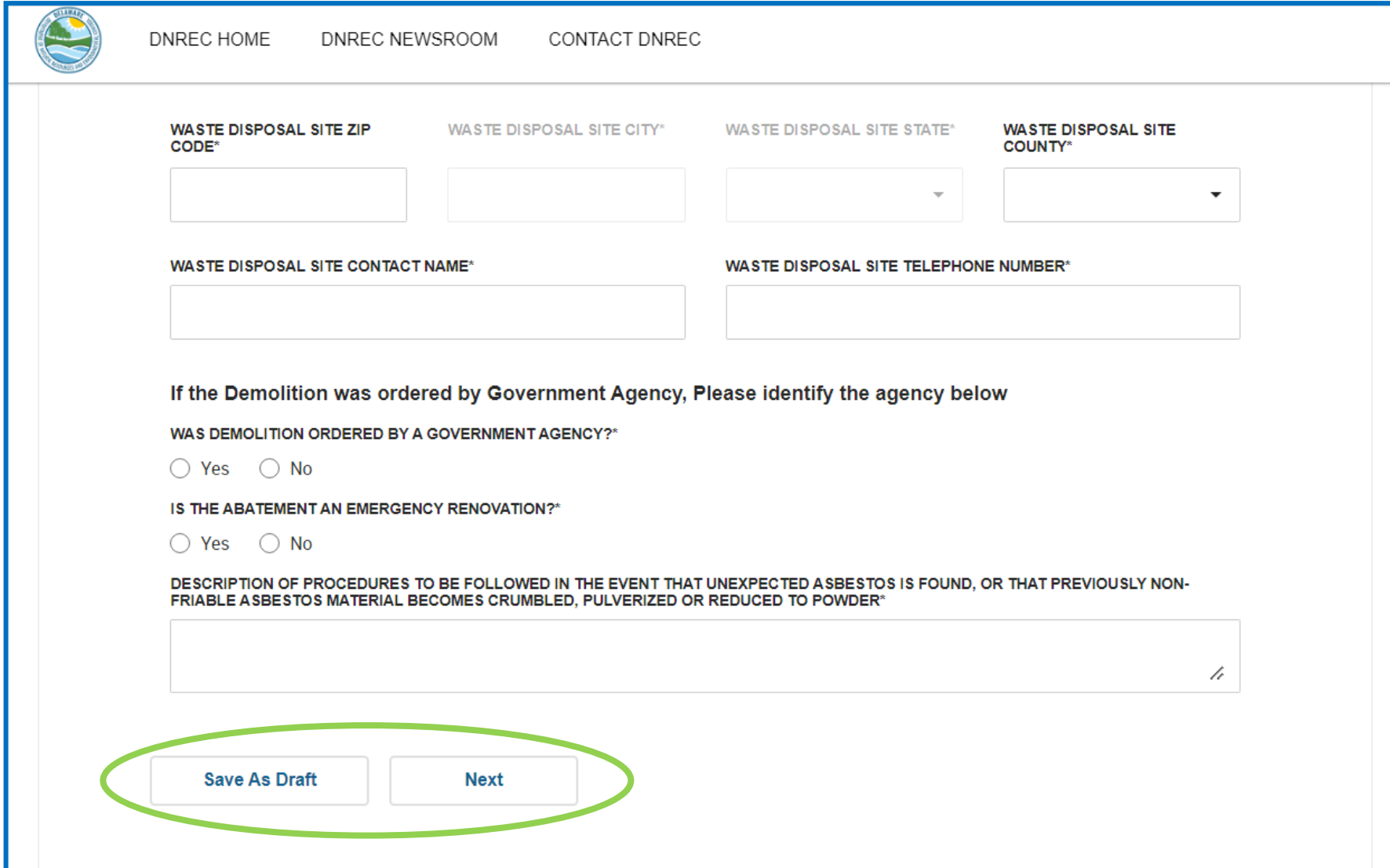


The screenshot shows a web form from the Delaware Department of Natural Resources and Environmental Control (DNREC). The form is titled "Building Where the Operation is Taking Place" and is highlighted with a green oval. The form includes the following fields:

- BUILDING NAME***: A text input field.
- BUILDING ADDRESS 1***: A text input field.
- BUILDING ADDRESS 2**: A text input field.
- BUILDING ZIP CODE***: A text input field.
- BUILDING CITY***: A text input field.
- BUILDING STATE***: A dropdown menu.
- BUILDING COUNTY***: A dropdown menu.
- ROOM / FLOOR / LOCATION WHERE ASBESTOS WAS LOCATED***: A text input field.
- UNITS OF BUILDING SIZE**: Radio buttons for "Feet" and "Meter".
- BUILDING SIZE***: A text input field.
- NUMBER OF FLOORS***: A text input field.
- AGE (YEARS)***: A text input field.

Navigation links at the top include "DNREC HOME", "DNREC NEWSROOM", and "CONTACT DNREC".

- Applicants may “Save As Draft” at any time.
- When complete, click “**Next.**”



The screenshot shows the DNREC application form. At the top left is the DNREC logo. To its right are links for "DNREC HOME", "DNREC NEWSROOM", and "CONTACT DNREC". The form fields are as follows:

WASTE DISPOSAL SITE ZIP CODE*	WASTE DISPOSAL SITE CITY*	WASTE DISPOSAL SITE STATE*	WASTE DISPOSAL SITE COUNTY*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

WASTE DISPOSAL SITE CONTACT NAME*	WASTE DISPOSAL SITE TELEPHONE NUMBER*
<input type="text"/>	<input type="text"/>

If the Demolition was ordered by Government Agency, Please identify the agency below

WAS DEMOLITION ORDERED BY A GOVERNMENT AGENCY?*

☐ Yes ☐ No

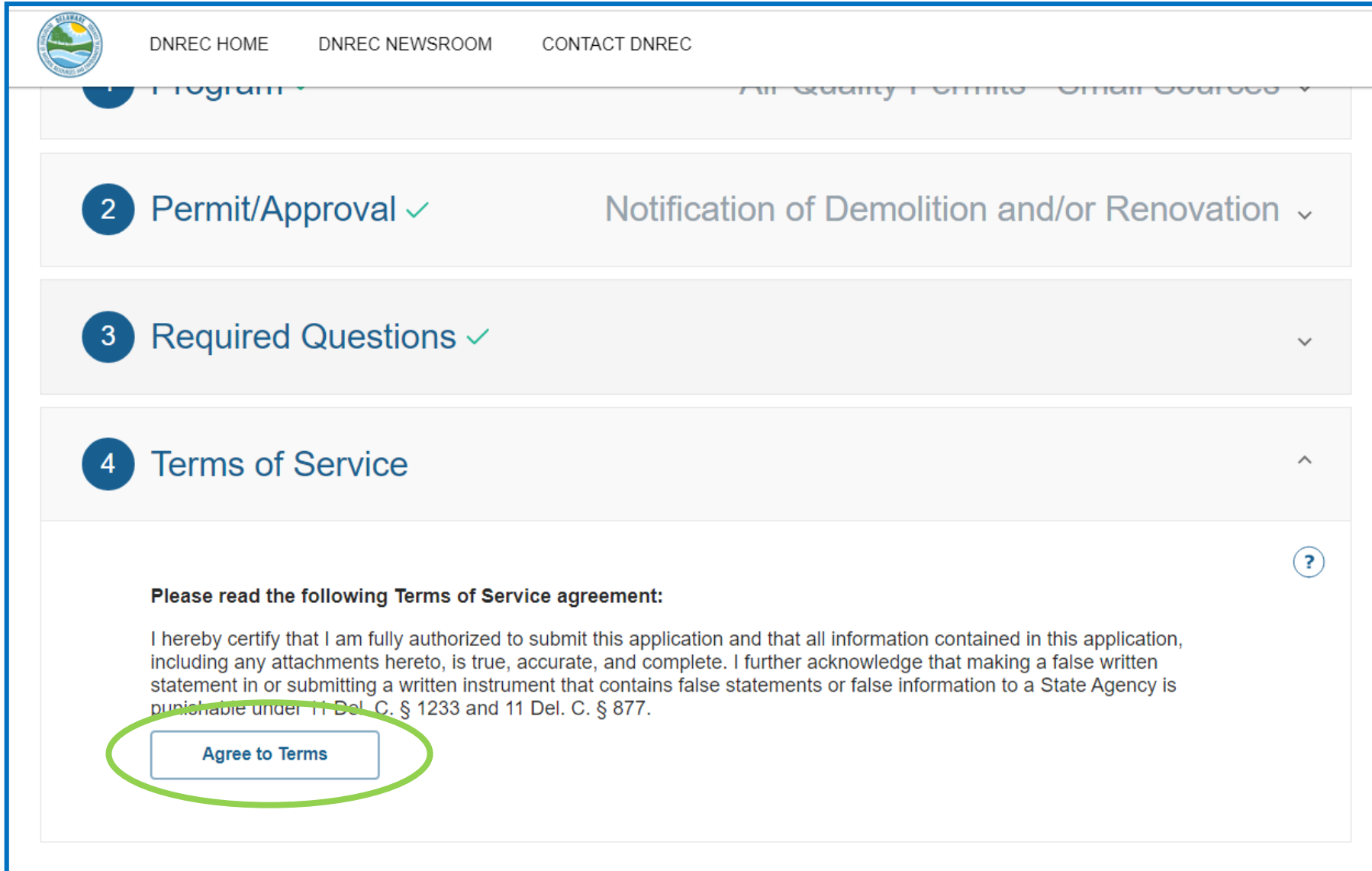
IS THE ABATEMENT AN EMERGENCY RENOVATION?*

☐ Yes ☐ No

DESCRIPTION OF PROCEDURES TO BE FOLLOWED IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND, OR THAT PREVIOUSLY NON-FRIABLE ASBESTOS MATERIAL BECOMES CRUMBLED, PULVERIZED OR REDUCED TO POWDER*

At the bottom, the "Save As Draft" and "Next" buttons are circled in green.

- Read the Terms of Service.
- If agreeable, click **“Agree to Terms.”**



The screenshot shows a web application interface for the Delaware Department of Natural Resources and Environmental Control (DNREC). At the top, there is a navigation bar with the DNREC logo and links for 'DNREC HOME', 'DNREC NEWSROOM', and 'CONTACT DNREC'. Below the navigation bar, there is a list of steps in the application process. Step 2, 'Permit/Approval', is marked with a green checkmark and has a dropdown menu for 'Notification of Demolition and/or Renovation'. Step 3, 'Required Questions', is also marked with a green checkmark and has a dropdown arrow. Step 4, 'Terms of Service', is the current step and has an upward arrow. Below the steps, there is a section titled 'Please read the following Terms of Service agreement:'. This section contains a paragraph of text stating that the user certifies the information provided is true, accurate, and complete, and that making a false statement is punishable under 11 Del. C. § 1233 and 11 Del. C. § 877. At the bottom of this section, there is a button labeled 'Agree to Terms', which is circled in green.

DNREC HOME DNREC NEWSROOM CONTACT DNREC

2 Permit/Approval ✓ Notification of Demolition and/or Renovation ▾

3 Required Questions ✓ ▾

4 Terms of Service ^

Please read the following Terms of Service agreement:

I hereby certify that I am fully authorized to submit this application and that all information contained in this application, including any attachments hereto, is true, accurate, and complete. I further acknowledge that making a false written statement in or submitting a written instrument that contains false statements or false information to a State Agency is punishable under 11 Del. C. § 1233 and 11 Del. C. § 877.

[Agree to Terms](#)

- Review your Demolition Notice by scrolling down.
- If correct, click **“Add To Cart.”**

4 Terms of Service ✓

5 Review & Pay

Review your Demolition Notice

Submitting Agency's Profile Information (General Contractor)

Notification of Demolition and/or Renovation Permit Fee (\$0.00)
Public Noticing Fee (\$-)

\$-

Add To Cart



- Click the check box to proceed with signing your application electronically using CROMERR.

1

Cart

Gerald Mood

1

My Dashboard > Cart

Cart

Items	Qty	Price
Delaware Fire Department		
Notification Of Demolition And/Or Renovation	1 Remove	\$0.00

☐ Please acknowledge that you have downloaded a copy of your license/permit application. Please click on the check box to proceed with signing your application electronically using CROMERR

Sign With CROMERR

CROMERR

Order Total:



\$0.00


Save Cart & Return Home

Proceed To Checkout



- Click “Sign With CROMERR.”

Digital DNREC

 Cart  Gerald Mood

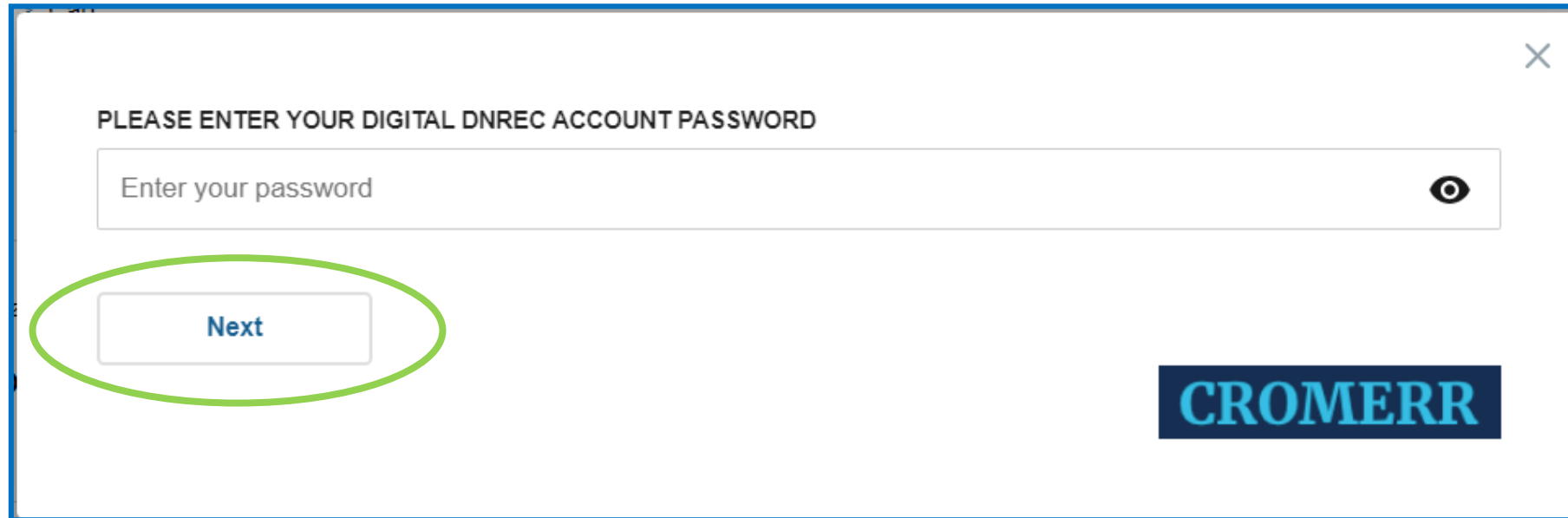
[My Dashboard](#) > [Cart](#) 

Cart

Items	Qty	Price
Delaware Fire Department		
Notification Of Demolition And/Or Renovation	1 Remove 	\$0.00
		Download Application
<input checked="" type="checkbox"/> Please acknowledge that you have downloaded a copy of your license/permit application. Please click on the check box to proceed with signing your application electronically using CROMERR		
Sign With CROMERR		
Save Cart & Return Home		Order Total: \$0.00
Proceed To Checkout		



- Enter your password.
- Click **“Next.”**



PLEASE ENTER YOUR DIGITAL DNREC ACCOUNT PASSWORD

Enter your password

Next

CROMERR

- Answer the security question.
- Click “**Submit.**”

×

Please answer this CROMERR account security question



WHO IS YOUR FAVORITE AUTHOR?


Submit

CROMERR


- Click “Proceed To Checkout.”

Digital DNREC

 Cart  Gerald Mood


[My Dashboard](#) > [Cart](#) 

Cart

Items	Qty	Price
Delaware Fire Department		
Notification Of Demolition And/Or Renovation	1 Remove 	\$0.00
		Download Application

☒ Please acknowledge that you have downloaded a copy of your license/permit application. Please click on the check box to proceed with signing your application electronically using CROMERR

[Sign With CROMERR](#) [Download CROMERR Signature](#)

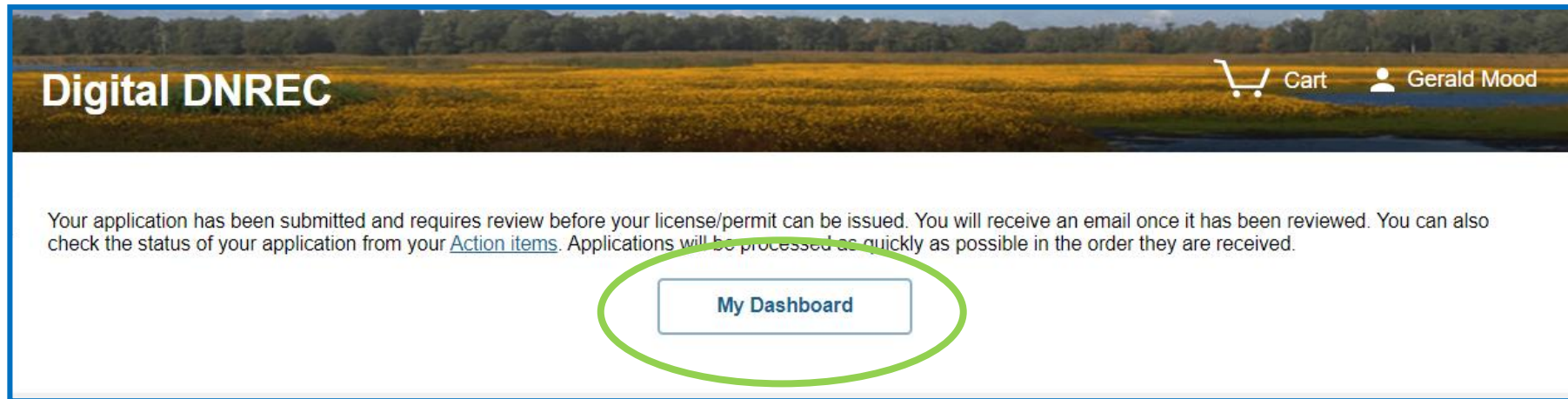


[Save Cart & Return Home](#) [Proceed To Checkout](#)

Order Total:
\$0.00



- Your application has been submitted and requires review before your approval can be issued.
- Click “**My Dashboard**” to return Home.



Additional Information

- The primary account should be established by the owner or highest-level administrator associated with DNREC matters at your organization.
 - This account may be edited, but not removed from the organization's account.
 - Once set up in Digital DNREC, the "owner" role/user can create and manage other users within the organization's Digital DNREC Enterprise account. The Manager and Associate role users, which you create, can access your organization's Digital DNREC account on your behalf. Please remember to set the permissions for each user.



Help

- If you have trouble logging in after you have set up your credentials:
 - Check the Business ID you entered is the same as was provided to you in the “Welcome Email.”
 - Check the email you entered is the same address the “Welcome Email” was sent to.
 - Use the “eye” icon to check the password you entered is correct.
 - The *Forgot Password* link, located just under the password field, will send an email to the user with a link to reset the password.
- Digital DNREC is a project of the State of Delaware’s *Department of Natural Resources and Environmental Control* (DNREC).
 - For customer support related to your business account with DNREC, email: [DNREC Enterprise Account Support](#).
 - For all DNREC contact information, visit [the DNREC website's contacts page](#).