DELAWARE'S
STATE EMERGENCY RESPONSE
COMMISSION

ANNUAL REPORT
Fiscal Year 2004

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PREPARED BY

THE DELAWARE EMERGENCY MANAGEMENT AGENCY

FOR THE

STATE EMERGENCY RESPONSE COMMISSION

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Note: SERC meeting dates, Bylaws, and the Annotated Code of Delaware - Emergency Planning and Community Right-To-Know are on file and available upon request from the Department of Safety and Homeland Security, Delaware Emergency Management Agency (Arthur Paul, Planner IV, 302 659-2253). SERC information is also available on the SERC website at http://www2.state.de.us/serc.

Executive Summary

The following annual report details the SERC Fiscal Year 2004 (July 1, 2003 – June 30, 2004) activities in support of the federal "Superfund Amendments and Reauthorization Act (SARA) of 1986," Title III "Emergency Planning and Community Right-to-Know Act" (EPCRA) and Title 16, Chapter 63 of the Delaware Code. The aid and assistance of the business community, emergency responders, planners, county commissioners and state agency personnel has been instrumental in developing and maintaining Delaware's hazardous materials emergency preparedness.

SARA Title III and Title 16, Chapter 63

On October 17, 1986, President Reagan signed the SARA into law. This Act establishes requirements for Federal, State and local governments, and industry regarding emergency planning and community right-to-know reporting on hazardous chemicals. This legislation builds upon the Environmental Protection Agency's (EPA's) Chemical Emergency Preparedness Program and numerous state and local programs aimed at helping communities to meet their responsibilities concerning potential chemical emergencies.

The Act requires the governor of each state to designate a State Emergency Response Commission (SERC). On March 17, 1987, the Commission on Hazardous Materials was designated as the Delaware State Emergency Response Commission. Members of the SERC are listed in Attachment 5.

The Act has four major sections: emergency planning, emergency notification, hazardous chemical inventory reporting, and toxic chemical release reporting. The sections are interrelated in a way that unifies the emergency planning and community right-to-know provisions of SARA and Title III. An explanation of these sections follows.

1. Emergency Planning

The emergency planning sections are designed to develop state and local government emergency preparedness and response capabilities through better coordination and planning – especially at the local level.

The Act requires the establishment of Local Emergency Planning Districts and Committees. Four (4) Local Emergency Planning Districts and Committees (LEPCs) exist in Delaware and are designated as three (3) counties and the City of Wilmington.

LEPC membership includes elected county and municipal officials, police, fire, civil defense, public health professionals, environmental, hospital, and transportation officials as well as representatives of facilities, community groups, and the media.

A list of the LEPC Chairs, membership, and a summary of their Committee's activities are found at Attachment 3.

The Act also requires the LEPCs to develop hazardous materials emergency response plans. In developing a plan, the local committees evaluate available resources for preparing for and responding to a potential accident involving hazardous materials at the various sites within their jurisdiction.

The SERC is required to review the LEPC plans and make recommendations to the LEPCs on revisions that may be necessary. The SERC fulfilled this mandate and approved all plans for operational use by the LEPCs at its April 1993 meeting. In addition, a biannual review schedule of the LEPC plans was adopted.

2. Emergency Notification

If a facility produces, uses, or stores one or more EPA-listed hazardous substances and there is a release that equals or exceeds the reportable quantity, the facility must immediately notify the Department of Natural Resources and Environmental Control (DNREC), the SERC, and the Community Emergency Coordinator (CEC). The notification must identify any area likely to be affected by the release.

In the Delaware Code, notification to DNREC serves as notification to the SERC. Previously, notification to the 911 Centers served as notification to the CEC. With legislation passed in 2003, however, this was changed. Notification to the CECs for the LEPCs is now fulfilled by notification to an "800" number established for this purpose this year.

3. Hazardous Chemical Inventory Reporting

There are two Community Right-to-Know reporting obligations under the requirement:

- Facilities must prepare or have available material safety data sheets (MSDSs) under the Occupational Safety and Health Administration (OSHA) hazard communications regulations. In addition, they shall submit either copies of the MSDSs or a list of such substances to the SERC, the Local Emergency Planning Committee, and the local fire company that provides first due service to the facility. In Delaware these MSDSs or lists are centrally collected and distributed for the SERC through DNREC.

- Chemical inventory forms must also be submitted annually by March 1 for the preceding calendar year. The form contains chemical type, quantities, storage locations, and emergency contact information.

A Delaware Emergency and Hazardous Chemical Inventory form is used for industry's reporting purposes by the SERC Information and Technology Committee to improve facility reporting.

The form requires additional reporting elements that will further aid the first responder, community and LEPCs. Completed forms are submitted to DNREC, Division of Air and Waste Management, where the information is entered into a database. Copies of the database are made available to the LEPCs, 911 Centers, and other approved users for their purposes.

A standardized computer system has been adopted and allows more efficient operation of the facility chemical inventory data by users.

Between January and August 2004, approximately 1744 responses were processed for calendar year 2003:

1414	Reported chemicals
214	Responded having chemicals on-site, non-reportable
116	Responded having no chemicals on-site
Total 1744	

4. Toxic Chemical Release Reporting

This section of the act requires EPA to establish an inventory of toxic chemical emissions from certain facilities. The purpose is to inform government officials and the public about releases of toxic chemicals into the environment. It also provides for assistance with research and in the development of regulations, guidelines, and standards.

The reporting requirement applies to owners and operators of manufacturing facilities that have ten or more full-time employees that are in Standard Industrial Classification (SIC) codes 20 through 39, and that manufacture, process, import 25,000 lbs., or otherwise use 10,000 lbs. of a listed toxic chemical. Subject facilities must report these emissions annually by July 1 for the preceding calendar year. Beginning with the 1998 reports due in 1999, seven additional industry categories were also added, including electric generation and bulk petroleum distribution facilities. Beginning with the 2000 calendar year reports due in 2001, substantially lower reporting thresholds were established for a number of chemicals classified as persistent, bio accumulative, toxic (PBT) chemicals. The Federal Form R, Toxic Chemical Release Inventory (TRI) Reporting Form is used. Copies are submitted to EPA and State.

In Delaware, TRI forms are submitted to DNREC, Division of Air and Waste Management (DAWM). DNREC typically develops and releases an annual report for the public summarizing this TRI data. DNREC's Division of Air and Waste Management also processes public requests for facility information. The majority of the requests were for TRI data.

Other sections of this law provide for confidentiality of trade secrets and public access to all reported information from facilities and emergency response plans.

Facilities

The Federal Emergency Planning and Community Right-to-Know Act (EPCRA) was passed by the United States Congress in 1986. In 1991, the State of Delaware passed its own Emergency Planning and Community Right-to-Know Act, which built upon the federal requirements and created a funding mechanism for emergency planning activities. These laws established a series of reporting requirements impacting facilities ranging from large industrial sites to small businesses. Facilities can be required to report a variety of information, ranging from chemicals used and stored at the site, to chemicals released to the environment.

Exercises

An exercise program to review the capability of the staff and emergency response personnel to respond to hazardous material incidents continued. Hazardous material events are a regular part of natural and technological hazards exercise scenarios. Policy, training, and outreach efforts continue to expand in this area.

Training

The State of Delaware Oil and Hazardous Substance Incident Contingency Plan (SERT) was developed to establish policy and emergency response organization for responding to a broad class of hazardous substance incidents. Safe and coordinated response requires the application of specialized techniques and organizational concepts. In general, individual organizations are responsible for tactical training in accordance with the assigned roles in the emergency organization. A state program has been developed to educate and train local and state response personnel. The program is administered by the Fire School and is structured to provide training in accordance with assigned roles in the emergency organization. All SERT responders receive Incident Management System Training.

Hazardous Material Decontamination Response Capability

Delaware has three Hazardous Material Decontamination Response Teams. The teams are made up of a combination of agencies: Delaware's Department of Natural Resources, Volunteer/ Career Fire Companies and EMS. All of the response teams are provided with the training and equipment necessary to provide specialized HazMat decontamination response to locations throughout the State. Each team is equipped with a state of the art decontamination trailer, which contains specialized equipment for decontamination and containment.

New Castle County has an Industrial Hazardous Material Response Alliance (NCC-IHMRA), which was formed in cooperation with the County and local industry HazMat response teams. The Alliance consist of approximately 60 volunteers; mostly industry experts, but some members are sponsored by local fire departments. Furthermore, the City of Wilmington has a standing contract with HMHTTC Response Incorporated, a private sector HazMat response company.

Revenues

The Commission collected approximately $285,780 in the spring of 2004. After reimbursements to facilities for reporting errors, the net amount collected was $285,340 (as of approximately the end of June). Monies in the fund and the interest it accrues is appropriated annually. The fiscal year 2004 financial status is reflected in Attachment 4.

Operation and Administration of the Commission

The Delaware SERC instituted bylaws to improve its operation. Regularly scheduled meetings and the establishment of standing committees are some highlights of the bylaws adopted by the Commission. The Standing Committees' members, functions, accomplishments, and goals, are contained in Attachment 2.

Outreach and Public Education

An Internet web site developed through a joint effort of SERC Committees established a complete set of Emergency Planning and Community Right-to-Know web pages for Delaware. The pages provide SERC, LEPC, and Facility Compliance Information to visitors and details the reporting requirements of the Act. The public information section contains a searchable on-line database of TRI data reported by facilities.

Following the September 11, 2001 terrorist attacks, the Tier II searchable database was temporarily removed for security considerations. However, the information is still available, as required by EPCRA. Request for Tier II data can be made using the "on-line" request form or through the Freedom of Information Act request process.

An EPCRA flier was designed and developed to provide the public information on the program. One side of the flyer contains general information on EPCRA, while the other side promotes the web pages. The color scheme matches the web pages. The flier is distributed to the public by the SERC and the LEPCs.

Conclusion

Delaware's Emergency Planning and Community Right-to-Know Act continues to work well through the dedicated efforts of the partnership of citizens, industry, and the public sector. The Acts implementation provides for the public safety and public awareness about chemicals in their community. The accomplishments of the SERC during the past year are found at Attachment 1.

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Attachment 1

SERC Activities
July 2003-June 2004

- Regularly met on scheduled meeting dates and received briefings from the standing committees and the four Local Emergency Planning Committees. Conducted business and passed motions to support the Emergency Planning and community Right-to-Know Act.

- Fully funded LEPCs and other agencies for carrying out responsibilities under the Emergency Planning and Community Right-To-Know Act.

- Funded DNREC and Delaware State Fire School HazMat training with Hazardous Material Emergency Preparedness (HMEP) funds.

- Continued to maintain a publicly accessible SERC web page running on Department of Technology & Information server to make EPCRA information available to the public. Due to security concerns and the Freedom of Information Act (FOIA), detailed information reported by facilities, such as inventory or release reports, are no longer available on the website. Request for this information must be made in writing and be as specific as possible. Requests can also be submitted on line at the Freedom of Information Act (FOIA).

- Continue to support the Decontamination Trailer Committee by replenishing the Maintenance and Equipment Account and depositing 10% of revenues received from facilities into the Decontamination Trailer Replacement Account.

- Changed regularly scheduled SERC meeting from bimonthly to quarterly. The change started in calendar year 2004. SERC meetings are held the second Wednesday of March, June, September, and December. The bylaws allow the Chair to call special meetings as necessary to carry out the duties of the Commission.

- The Commission established an Ad Hoc Funding Committee to review future SERC funding and to provide a five-year projection of SERC revenues and expenditures. The Committee determined that there was not an immediate funding problem, even though SERC expenditures exceeded its revenue the previous year. The increase was covered by carryover funds, which can sustain the SERC contingency fund for several years. The Committee recommended that the Chair send a letter to the Department of Natural Resources and Environmental Control to request a small percentage of penalty funds to support SERC activities.

Attachment 2

Finance and Budget Committee

Members

Chair SERC Member (DSFS) .....Vacant
General Assembly Member.....Rep. Bruce Ennis
DNREC .....Mr. Robert Pritchett
HazMat Emergency Preparedness Grant Administrator.....Mr. David Hake
Private Sector.....Ms. Pam Meitner

Function

- Project probable revenues generated by fee system.
- Review and make recommendations to SERC regarding annual budgets from LEPCs, Information and Technology Committee, and Delaware Emergency Management Agency.
- Explore alternate funding sources, such as EPA one-year grants.

Goals and Objectives for FY 2005

- Provide, through the SERC, fair and equitable distribution of monies, collected from Delaware Fee Reporting System and other sources, to the four LEPCs, and other eligible parties, in a timely manner so they may meet the requirements imposed by EPCRA and Title 16, Chapter 63 of the Delaware Code.
- To keep all SERC members advised of current revenues, balances, and projections.
- To work with Natural Resources in determining revenue projects and disbursements.
- To provide budget preparation materials to all eligible parties in a timely fashion.
- To conduct budget hearings with all parties requesting funds; to justify amounts and needs.
- To make necessary adjustments in submitted budgets to ensure equitable funds distribution.
- To recommend approval to SERC the distribution of funds to the LEPCs and other parties.
- To maintain a contingency fund of monies.
- To work with DEMA on any grants or other sources of funding that may be available.
- To work closely with the Secretary of Safety and Homeland Security, DEMA and SERC members to ensure all potential and existing funding sources and requests are handled in a manner consistent with accepted practices of State Government.
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Attachment 2

Information and Technology (IT) Committee

Members

Chair	SERC Member	Mr. Lynn Bullock
Vice	DNREC	Mr. Robert Pritchett
	Delaware State Fire School (DSFS)	Vacant
	Private Sector	Vacant
	Division of Public Health (DPH)	Mr. George Yocher
	Delaware Emergency Management Agency (DEMA)	Mr. Arthur D. Paul
	911 Centers	All
	Local Emergency Planning Committees (LEPC)	Mr. George Giles
		Mr. Bill McCracken
		Mr. J. Allen Metheny
		Mr. Lynn Bullock

Function

- Ensure HazMat information is made available to emergency planners and responders.
- Purchase and maintain hardware/software for users and for training users in the operation of Computer Aided Management of Emergency Operations (CAMEOfm).
- Explore computer-based strategies for enhancing compliance.
- Developing materials to inform the public through community outreach and promote participation in emergency planning and community right-to-know matters.
- Gather information from other states on automated Tier II reporting.

Accomplishments for FY 2004 and Continuing Projects

- Updated and maintained the SERC Website for public and SERC use. Continue limited public information dissemination through the Internet.
- Initiated an 800 Community Coordinator notification number.
- Migrated to the new Tier2 Submit software for electronic Tier II reporting by industry in the spring of 2004. Developed and distributed a conversion tool for industry to convert their previous data to the new format.
- Conducted training on the latest version of CAMEO (Computer Aided Management of Emergency Operations - CAMEOfm).

Goals and Objectives for FY 2005

- Conducted planning and development work for a new on-line web based system for hazardous chemical inventory reporting and data distribution (Tier II Manager). Obtained funding and SERC Appoval. Working on system specifications and contract. Anticipated to go on-line January 1, 2005.

- Drafted outreach materials for industry on procedures for release notifications in Delaware ("Who Ya Gonna Call" flier). Need to finalize, print, and distribute.

- The responsibility for Continuing Education training has been given to trainers from each County.

Attachment 2

Planning and Training Committee

Members

Chair SERC Member (DEMA).....Mr. James E. Turner
DSFS.....Mr. Michael Kernan
DNREC Response.....Mr. Jamie Bethard
DPH.....Dr. Gerald Llewellyn
Delaware Volunteer Firefighters Association (DVFA).....Rep. Bruce Ennis
Delaware State Police (DSP).....Col L. Aaron Chaffinch
DNREC/Accidental Release Prevention .....Mr. Bob Barrish
Local Emergency Planning Committees (LEPC).....All

Function

- Perform planning functions and provide oversight of training activities.
- Provide EPCRA policy and direction to the LEPCs with SERC approval.
- Establish goals and objectives that support state and federal EPCRA mandates.
- Review LEPC plans and revisions to ensure compliance with federal requirements and consistency with SERT Plan.
- Monitor issues related to transportation of hazardous materials in the State of Delaware.
- Examine strategies used by other states and make improvement recommendations to the SERC.

Accomplishments for FY 2004

- Reviewed and updated the State Emergency Response Team (SERT), Oil and Hazardous Substance Incident Contingency Plan. The revision tailored the plan to actual response requirements, as they have evolved since the plans initial publication, and included some minor changes in responsibilities, terminology, and procedures.
- Completed Phase II of the Hazardous Material Transportation Study contracted with the University of Delaware. Phase II compiled past recommendation and identified appropriate focuses for future efforts by the SERC to address HazMat transportation Safety.
- Reviewed the New Castle County, City of Wilmington, and the Kent County Comprehensive Hazardous Material Response Plans for compliance with EPCRA requirements.

Goals and Objectives for FY 2005

- Review all LEPC plans for compliance with state and federal EPCRA requirements.
- Review LEPC by-laws for consistency with SERT by-laws.
- Review the Delaware Code for inconsistencies and recommend suggested legislative changes where applicable.
- Develop a comprehensive strategy for completing the functions of the Committee and ensuring that the State of Delaware meets or exceeds all of the established requirements in Federal and State laws.
- Accomplish a review of approved LEPC performance measures.
- Plan and conduct a SERC workshop.

Attachment 2

Decontamination (Decon) Trailer Committee

Members

Chair	SERC Member (Kent County LEPC)	Mr. J. Allen Metheny, Sr.
	New Castle County Decon	Mr. Joseph Leonetti
	Kent County Decon	Mr. David Mick
	Sussex County Decon	Mr. William Matthews
	Sussex County Decon	Mr. Tedd Winneberger
	City of Wilmington	Mr. George Giles
	Del. State Fire School	Mr. Steve Martin
	Dept. of Natural Resource	Mr. Jamie Bethard
	Division of Public Health	Dr. Gerald Llewellyn
	DEMA	Mr. Arthur D. Paul

Function

- To oversee the operations, training, and funding of the Decon trailers provided by the State for deployment in each of the three counties. Designated as a SERC standing Committee, Decontamination Trailer Committee, at the February 13, 2003 SERC meeting.

- To provide decontamination services to all emergency service personnel and victims of hazardous materials incidents throughout the State of Delaware or neighboring jurisdictions through the use of trained personnel and adequate equipment.

Accomplishments for FY 2004

- Eight team members attended the Environmental Protection Agency (EPA) Region III Emergency Preparedness and Prevention Conference in Norfolk Virginia.

- Continued the development of a set of "Standard Operation Guidelines" for decontamination operations.

- Presented two 24 hour basic training programs for volunteer firefighters who wish to become Decon team members.

- Changed the standard meeting date from the first Wednesday of every even-numbered month to the first Wednesday in March, June, September, and December to coincide with the revised SERC meeting schedule.

- SERC took action to recognize the three county Decon teams as the only recognized Decon teams in the State eligible for funding through SERC.

- SERC combined the maintenance and equipment replacement funds for the maintenance, equipment replacement, and repair costs of the trailers for a total of $15,000 annually for the three trailers. For FY 2004, $5,071 was used for repairs and maintenance of the trailers.

- Deposited ten percent ($28,000) of the hazardous chemical inventory fees into the special account for eventual replacement of the Decon trailers.

- Through the use of Department of Homeland Security funds, three tow vehicles were ordered to pull the Decon trailers. Approximate cost of the three vehicles is $450,000. Delivery is expected around the first part of 2005.

- In addition to the tow vehicles, each Decon team has received or been approved to receive over $430,000 worth of equipment from Homeland Security funding programs. This equipment includes detection, communications, personal protective gear, weather stations, cargo trailers, and other miscellaneous items.

- Performed the following activities during the year:

  - Held 5 User's Group meetings with an average attendance of 6 members
  - Responded to 36 emergency decontamination calls
  - Participated in 16 team training programs
  - Completed 2 two volunteer training programs
  - Provided 13 public outreach programs/demonstrations

Goals and Objectives for FY 2005

- Continue to provide timely decontamination services to emergency personnel and facility workers when needed.

- Seek adequate funding for equipment, maintenance, training, and physicals for those needing them in order to better protect the Decon team members.

- Train more volunteer firefighters to assist with DECON operations.

- Continue to assess the operations of the three DECON teams in an effort to determine equipment and training needs and to pursue these needs through the Department of Homeland Security funding.

- Promote the availability of the DECON teams to emergency responders, facility operators, and the public.

- Adopt a standardized statewide personnel identification and accountability system for all DECON team members.

- To be recognized as an "all hazards" emergency response decontamination team

Attachment 3

Local Emergency Planning Committee (LEPC) Activity Reports

New Castle County LEPC

Accomplishments for FY 2004

- LEPC meetings were conducted on a bi-monthly basis and minutes from each were provided to the membership and the SERC. Attendance continues to be good with strong representation and support from industry.

- Performed on site assessments to facilities that handle Extremely Hazardous Substances (EHS), in a quantity over the threshold. Facilities are visited on a three-year cycle.

  - Evaluated the on-site assessment program and completed a major revision of the checklists to include more emphasis on security of HazMat facilities.

  - Visited 32 facilities in FY 2004. Approximately, 25% of the facilities showed improved levels of response planning and security. Nine facilities required follow up with five of those requiring follow up visits.

  - Closely coordinate visits with the Accidental Release Prevention office of DNREC.

- Sponsored an Incident Command System (ICS) training program for the Claymont Fire Company in October of 2003. This program was very well received.

- Submitted and received approval for annual budget and work plan.

- Attended all SERC meetings and presented an activity report for each meeting

- Participated in the Planning and Training (P&T) committee and the Information Technology (IT) committee.

- Assisted in LEVEL A training for the Decon team.

- Prepared to implement the Tier II Manager computer program which will replace CAMEOfm. The LEPC office is on line with high-speed internet access and a staff member is conversant with all aspects of the program.

- Received a Supplemental Environmental Project (SEP) in the amount of $25,000 from General Chemical. Those funds have been used to buy equipment for the NCC HazMat Team (NCCIHMRA) .

- Sponsored a training session for the NCCIHMRA utilizing the DuPont ISO Container.

- Sponsored the DuPont CAER car training sessions held the week of June 27, 2004. These sessions are designed to provide general awareness and safety training for responders. Specialized training in leak mitigation was provided for the NCCIHNRA. During that week training was provided to 171 personnel.

- Participated in the Training and Steering Committees of the NCCIHMRA.

- Updated and plotted special populations, ADC coordinates and risk zones in the Cameo system.

- Provided each chief a listing of the HazMat facilities and the materials on site in their district.

- Implemented the new Community Emergency Coordinator Notification procedure.

- Sponsored the training program presented by Honeywell concerning the Flousulfonic Acid cars that were temporarily stored in the Edgemoor railroad yard.

Goals and Objectives for FY 2005

- Plan bi monthly LEPC meetings and provide minutes to the members and SERC

- Attend all SERC meetings and provide activity report.

- Be a standing member of the SERC I&T and P&T committees.

- Provide a monthly activity report to the LEPC membership.

- Implement the Tier II Manager computer program for the LEPC.

- Prepare an annual LEPC budget and work plan.

- Continue the on site assessment program for facilities that handle EHS materials. Ensure that approximately 33% of such facilities are audited in the fiscal year of 2005.

- Serve as an evaluator for drills and exercises on request.

- Continue assistance, sponsorship of training activities and support to the NCCIHMRA.

- Review and update the Hazardous Substances Response Plan.

- Identify, publicize, and promote opportunities for improvement in the emergency response system.

New Castle County LEPC Membership (as of June 2004)

Name	Organization	Representation
David H. Ennis, Rep.	House of Representatives	Chairperson / Elected Official
Vance Funk	Mayor of Newark	Local Officials
George Giles	Director of Emergency Mngt	Local Government
David McAllister, Colonel	NCC Police Dept.	Law Enforcement
Arthur D. Paul, Planner	DEMA	Emergency Management
Dave Carpenter, Jr.	NCC Emergency Preparedness	Acting Coordinator
Ron Sylvester	City of Newark, EM	Emergency Management
Jim Kenney, Planner	NCC LEPC	
Bill McCracken, Planner	NCC LEPC	
Edward Atkins, Director	Emergency Svs. Chester Cty. PA	
Anthony McDade	U.S. Coast Guard	
Joe Leonetti, NCC	Elsmere Fire Co.	Fire Departments
Jeff S. Benyo,	Christiana and Wilmington	Hospitals/Healthcare
Gerald Llewellyn, Ph.D	Del. Div. Of Public Health	
Thomas Sweeney, M.D.	Dept. of Emergency Medicine	
Steve Scruggs	Norfolk Southern Corporation	Transportation
Steve Deery	CSX Transportation	
Jamie Bethard	DNREC, Emergency Response	Local Environ./Community Grps
Martin Wollaston, Planner	Water Resource Agency, U of D	
Jan Morrill	Delaware Historical Society	
Wayne Ashbee	NCC Civic League	
Bob Barrish	DNREC, ARP Manager	
Frank Kolling	Claymont Community Coalition	
Ted Salazar, Plant Manager	Air Liquide	Industry Facilities
Al Stein, Consultant	Emres, Ltd.	
Bruce Galloway, Chief	DuPont Experimental Station	
Tommy Short, Safety Supv.	Formosa	
Barry Kelly, Safety Supv.	Hercules	
Alan Bunteman,	MacDermid, Coordinator	
Herb Netsch	Premcor	
Steve Freeberry, Environ-Mgr	SPI Polyols	
Thomas Hanus	Uniqema	
Al Donofrio	DuPont Edgemoor	
David Irwin	Astra Zeneca	
William Kelly, Fire Chief	Sunoco Inc.	
James Montague	Ciba Specialty Chemicals, Inc.	
Chris Carl	WDEL-AM News Radio, News Director	Media
Vincent Jacono	Conectiv Power Delivery	
Tim Love	Honeywell	Industry Facilities
Fred Eysaldt, Safety Officer	MBNA America Bank N.A.	
Mark Dolan, Safety Engineer	Rohm and Haas	Industry Facilites

City of Wilmington LEPC

Accomplishments for FY 2004

- Held LEPC meetings every sixty (60) days.
- Coordinated and conducted LEPC/EPA Awareness Training Courses for the Wilmington Police Recruit Classes.
- Maintained City of Wilmington LEPC membership at a high level with a large attendance per meeting.
- Coordinated and participated in the Public Safety Awareness Week activities in conjunction with National Night Out, and Seniors Health Day Fair.
- Completed the annual LEPC Work Plan and Budget.
- Continued to tour all Wilmington fixed facilities with EHS and train emergency responders on facilities response.
- Attended various HazMat conferences and training.
- Completed the FEMA Comprehensive Hazardous Emergency Response Capabilities Assessment Program by (CHER-CAP).
- Conducted HazMat training for Wilmington Emergency response personnel.
- Conducted SERT response training for Wilmington Fire Department.
- Conducted a HazMat exercise at Noramco with the local emergency response. Installed a critical traffic light as a result of the drill critique.
- All Hazmat Preparedness Booklets distributed to 25,000 plus residences and Business Locals.
- Met with all Emergency Responder Staff on a quarterly basis.
- Met with the City HazMat contractor, HMHTTC on a monthly basis.

Goals and Objectives for FY 2005

- Continue to meet with Wilmington LEPC every sixty days.
- Work with all agencies to improve the response capabilities to hazardous material incidents.
- Conduct a full-scale and tabletop exercise needed to achieve proficiency of all emergency personnel.
- Meet with all emergency responder staff on a quarterly basis.
- Meet with the City HazMat contractor, HMHTTC, on a monthly basis.
- Provide HazMat response with continued and updated training programs.
- Distribute LEPC information throughout Wilmington, through community, business and city organizations.
- Increase the number of LEPC presentations to schools, neighborhood planning councils and businesses.
- Continue to work with DelEASI and New Castle County LEPC to improve all identified HazMat sites within the City of Wilmington and update information needed by the emergency responders.
- Attend various conferences and seminars for the improvement of the LEPC.
- Continue to test the Delaware Emergency Notification System (DENS) along with our drills.
- Fit testing of face protective gear for Emergency Responders.
- Update the Hazardous Substance Plan for Wilmington.
- Provide Incident Command Training for all emergency responders.
- Instruct all emergency responders in proper fitting of level B HazMat personal protective equipment.
- Complete a citywide special needs database for city residents.
- Work with local companies on requirements of reporting non emergencies to the local Emergency Coordinator.
- Continue to distribute emergency disaster handbooks to hotels and schools.

City of Wilmington LEPC Membership (as of June 2004)

Name	Organization	Representation
Rep Joseph DiPinto	House of Representatives	LEPC Chairman
James M. Baker	Mayor	Elected State/Local Officials
Bill S. Montgomery	Mayor's Office	
John Sheridan	City Solicitor	Executive Committee
James N. Mosley	Director, Public Safety	Public Safety
Norman Oliver	Wilmington City Council	Elected Official Government
Demetrio Ortega, Jr.	Wilmington City Council	Elected Official Government
Kevin F. Kelly, Sr.	Wilmington City Council	Elected Official Government
Michael Szczerba	Police Chief, Wilmington	Law Enforcement
George B. Giles	Director of Emergency Mngt	LEPC Co-Chairman
Margie Williams	LEPC Clerical Staff	Executive Committee
Marcia Nickle	NCC Emergency Preparedness	Community Representative
Arthur Paul, Planner	DE Emergency Management	DEMA
Joe Kalinowski	Deputy Fire Chief,	Fire Department
John Hoban, Captain	Safety & Training, Fire Dep.	Fire Department
	Public Health Officer	First Aid/Health/Hospitals
Buck Brownlee	Riverside Hospital	Hospital
Jeff Kreb	Christiana Hospital	Hospital Representative
Allen Ecker	Dana Transportation	Transportation
Minerva Marrero	Planning, Community Projects	
Peter Besecker	Director, Dep. of Planning	
Chris Berlin	DNREC, Environmental	Environmental
Bruce W. Stevens	HazMat Mngt Team, Ltd.	
Scott Turner	Transport Technology Co. Inc	
Ed Gerhart	EPA Region III	
Glen Schmiesing	Environmental Engineer	Environmental
Bob Barrish	DNREC, Environ. Engineer	Environmental
Carole Dougherty	EPA	
Mikal Shabazz	EPA	
Helene Stolker	EPA	
Kash Srinivasan	Commissioner, Public Works	Public Works
Merrit E. Tappan III	Director of Ops. Public Works	Public Works
Sid Sharma	Environmental Compliance	
John E. Manning	Safety Coordinator	Personnel City of Wilm.
Jeff Starkey	Licenses & Inspections Dep.	
Paul Wilkinson	Consultant to DuPont Co.	Industry Facilities
Lea Miller	International Petroleum Corp.	Industry/Chemical Industry
Vincent Kranz	Environ. Engineer, Noramco	Industry/Chemical Industry
John Gillespie	Pennoni Associates, Inc.	Industry/ Chemical

Name	Organization	Representation
J. R. Duncan	Amtrak, Safety Department	Transportation
Danny F. Miller	Allied Signal Inc.	Industry/Chemical
David Hodas, Environ. Law	Widener University/Law	Community Representatives
George Evans, Vice President	Community Council	Community Representative
Michael Hackett	DART	Transportation
Joan Jackson, Mgr	MBNA America Bank	Industry Representative
Doug Dillon	Tri-State Maritime Safety	
Dan Spencer, Plans Ops	Methodist Country House	Community Representative
Sally Hawkins, President	Delaware Broadcasting Co.	Publicity/Public Information
Vince Jacono	CONECTIV, Public Affairs	Utilities Representative
David McFadden	Quip Laboratories, Inc.	
David Olkowski	MBNA	Community Representative
Debrah F. Long	Wilmington Trust	Community Representative

Kent County LEPC

The Kent County LEPC normally meets the second Tuesday of every odd-numbered month at 10:00 a.m. in the Kent County Public Safety Building. Special programs/events may dictate changing the time and/or location of the meetings. The LEPC consists of 73 members who represent 53 organizations or facilities in the County. The average attendance at the six meetings was 22 members. All 13 categories of members listed in our By-Laws are represented. There were 32 facilities identified in the county that reported Extremely Hazardous Substances on site.

The Chairman is a member of the State Emergency Response Commission and actively participates in the meetings. He serves on the Information Technology and Planning and Training Committees of SERC. He also serves as the Chairman of the Decon Trailer Committee. He is a member of and actively participates in the Delmarva Emergency Task Force.

Accomplishments for FY 2004

The Kent County LEPC has supported and participated in the following programs during Fiscal Year 2004:

- Developed an Annual Work Plan and Budget for FY 2005
- Supported the long-tern LEPC Planning Committee
- Held the first planning meeting for another seminar in the Spring of 2005
- With the assistance of an outside contractor, re-wrote the Kent County Emergency Operations Plan dovetailing it to the revised Delaware Emergency Operations Plan.
- Distributed the Hazardous Substance Response Plan for Kent County to the first responders and support agencies
- Assisted in training on the Decon trailer, including the local fire companies
- Toured 2 facilities that store/use hazardous materials
- Held bi-monthly LEPC meetings
- Supported the Computer Aided Management of Emergency Operations (CAMEO) program
- Participated in the review and design of the Tier II Manager reporting system
- Supported a Tabletop Exercise and Drill Committee to help plan and execute exercises and drills in the County

- Assisted in managing a tabletop exercise and a combined drill to test an incident pre-plan at the Dow-Reichhold facility

- Participated in the planning and execution of a tabletop and full functional exercise in the City of Dover related to a railroad car accidental release of a hazardous substance. The major stumbling block during the exercise was communications. Other lessons were learned.

- Participated in a federally graded radiological ingestion drill with Calvert Cliffs Nuclear Power Plant on the western shore of the Chesapeake Bay

- Five Kent County employees attended the EPA Region III Emergency Preparedness and Prevention Conference in Norfolk. One additional person was funded through the LEPC.

- Published two articles on risk assessment and mitigation planning for small businesses for a local newsletter

- Utilized the four-tier process for the activation of the Kent County EOC. Conducted a second "Meet Your Fellow Coordinators" program that assembled 27 possible responders to the EOC in case of an activation. At this time, the revised Kent County Emergency Operations Plan was provided to the various agencies who respond to the EOC during an activation.

- Completed 15 facility visits in Kent County through the cooperation of the DELeasi volunteer group and volunteers from Kent County. In conjunction with these visits, three meetings were held with the local volunteer fire companies to review the results of the visits and provide an opportunity for the fire company officers and facility managers to discuss issues surrounding possible emergency responses to the facilities.

- Provided programs at 5 of the 6 LEPC meetings.

- Promoted the LEPC at public events/open houses

Goals and Objectives for FY 2005

- Support the implementation of the Tier II Manager reporting system. If this system is not successfully implemented, then will continue to maintain the Computer Aided Management of Emergency Operations (CAMEO) program for gathering hazardous materials information under SARA Title III, Marplot, and Aloha software packages.

- Work with the facilities in Kent County to identify hazardous and extremely hazardous substances and insure they are meeting reporting requirements.

- Continue the review of emergency response plans for selected Kent County facilities that maintain an inventory of hazardous and extremely hazardous substances.

- Assist first responders and facilities in pre-planning, drills, and facility compliance.
- Hold semi-monthly LEPC meetings with a program for each meeting.
- Meet the performance measures established by SERC for LEPC's.
- Attend SERC meetings and give activity reports for the Kent County LEPC.
- Attend conferences and training programs to become more knowledgeable in the areas of responsibility for LEPC's.
- Promote the "Delaware Emergency Notification System" to be used in the case of accidental releases at chemical facilities or other emergencies.
- Assist with the implementation of the statewide "Catastrophic Emergency Plan"
- Continue to upgrade our Emergency Operations Center with a new design and improved technology.
- Continue to support Decon 3
- Participate in investigations by DNREC or the EPA when called upon.
- Participate in planning and completing drills and exercises in Kent County as necessary.
- Identify, publicize, and promote opportunities for improvement in emergency responses to hazardous situations in Kent County.
- Promote the Kent County LEPC through the media and static displays.

Kent County LEPC Membership (as of June 2004)

Member	Organization	Representation
Mr. J. Allen Metheny	Asst. Dir. Kent County EM	LEPC Chairman
Mr. Richard Antoff	DNREC Acc. Prev. Group	Environmental
Mr. Robert A. Barrish	DNREC Acc. Prev. Group	Environmental
Mr. Charles Boyer	Town of Smyrna	Emergency Management
Ms. Janice Hilliard	Discover Financial Services	Facility Operator
Capt. Robert C. Hawkins	Del. State Police Troop 3	Law Enforcement
Mr. Al Draper	Retired	Community Groups
Mr. Jeff L. Eisenbrey	PPG Industries	Facility Operator
Ms. Dorothy Lehmann	Perdue Farms	Facility Operator
Mr. Arthur D. Paul	DEMA	Emergency Management
Mr. Ed Gerhard	U.S. EPA Region III, Sec.	Emergency Management
Mr. Joe Yonker	USCG	Transportation
Mr. John Willson	Asst. Dir. Kent County EMS	First Aid
Mr. Bill Joline	Dover Wipes Co.	Facility Operator
Mr. Aaron Landrum	USCG	Facility Operator
Mr. David Freeman	KGH Security	Hospital Personnel
Ms. Sarah King	DNREC	Environmental
Mr. Dave Mick	Decon 3	Environmental
Mr. Jamie Bethard	DNREC-ERB	Environmental
Fire Chief Donald Striejewske	DAFB Fire Company	Fire Fighting
Mr. James Turner	DEMA Director, State EOC	Emergency Management
Ms. Marilyn O'Neal	Perdue Farms, Inc.	Facility Operator
Mr. Craig Flanagan	Playtex Products Inc.	Facility Operator
Mr. Bob Pritchett	DNREC	Environmental
Mr. Stanley Catham	Chesapeake Utilities	Facility Operator
Mr. W. Evans Shearon	PPG Industries, Inc.	Facility Operator
Mr. George Steady	DE Storage & Pipeline	Facility Operator
Mr. Steve Martin	Acting Director of DSFS	Fire Fighting
Mr. Jay Brabson	DNREC	Environmental
Mr. Robert Wright	Kraft Foods, Inc.	Facility Operator
Lt. Christian Plack, Sr.	Milford Police Department	Law Enforcement
Mr. Ed Givens	Burris Foods, Inc.	Facility Operator
Mr. Reinhold Betschel	Kent County Wastewater Facility	Facility Operator
Mr. Dick Dempsey	Asst. Dir. Kent County 911	Fire Fighting
Mr. James Lee	Reichhold Chemical, Inc.	Facility Operator
Mr. Ron Longhany	U.S. Cold Storage	Facility Operator
Mr. Thomas Johnson	U.S. Cold Storage	Facility Operator

Name	Organization	Representation
Mr. Leroy Garey	ILC Dover Inc.	Facility Operator
Rep. Bruce Ennis	State Representative	Elected Official
Mr. Colin Faulkner	Director of Kent County DPS	Emergency Management
Mr. Ken Glanden	Kent County Wastewater Facility	Facility Operator
Mr. Tony McDade	USCG-MSO Philadelphia	Transportation
Dr. Gerald C. Llewellyn, Ph.D.	Branch Chief of Public Health	Health Personnel
Mr. Bill Adkins	Burris Foods, Inc.	Facility Operator
Mr. Joseph M. Letnaunchyn	Delaware Healthcare Association	Health Personnel
Mr. Douglas Morrow	Sea Watch International LTD.	Facility Operator
Mr. Tom Dwyer	Inland Paperboard & Packaging, Inc.	Facility Operator
Major Thomas McLeish	Delaware State Police Headquarters	Law Enforcement
Mr. William R. Dempsey	Kent County Fire Chiefs Assoc.	Fire Fighting
Mr. Brett Scott	Kent County Levy Court	Media
Mr. Michael Lepore	Delaware Motor Transport	Transportation
Mr. Steve Ennis	Camdel Metals	Facility Operator
Ms. Susan Domm	DAFB 436 CES-CEX	Facility Operator
Chief Richard Baldwin	Smyrna Police Dept.	Law Enforcement
Ms. Leisa Sharrock	Discover Bank	Facility Operator
Mr. Bill Simpson	Hanover Foods	Facility Operator
Mr. Steve Chambers	Hanover Foods	Facility Operator
Mr. Marshall Murdaugh	Medal Masters Food	Facility Operator
Ms. Mary Ellen Motyka	The Dover Wipes Company	Facility Operator
Mr. Mark Herlihy	U.S. Cold Storage	Facility Operator
Lt. Benton Councelman	Dover Police Department	Emergency Management
Mr. Jerry Wiegand	NRG Energy Center Dover	Facility Operator
Mr. Lynn Bullock	Sussex County LEPC	LEPC Chairman
Mr. George Giles	City of Wilmington LEPC	LEPC Chairman
Mr. William McCracken	Office of Emer. Prep/NCC Gov.	Emergency Management
Mr. Dean Blaha	Duke Energy	Facility Operator
Nr. Ron Neal	Playtex Products, Inc.	Facility Operator
Mr. Charles Smith	Playtex Apparel	Facility Operator
Mr. Brian Atias	Christiana Care Hosp. Emg. Dept.	Health Personnel
Mr. David Balcerak	RSVP	Community Groups
Maj. Scott Nickerson	436 ADOS/SGGB	Health Personnel
Mr. Scott Bundek	911 Center	Firefighting

Sussex County LEPC

The Sussex County LEPC is actively involved in the SERC and participates in the following sub-committees: the Planning and Training Committee and the Information and Technology Committee which now also has the responsibility for Public Outreach.

Accomplishments/and On going projects for FY 2004

- Participated as a CAMEOfm HazMat database trainer at the County level and will continue to do so until new database is on line.
- Currently involved with the Information and Technology Committee in setting up a software program allowing online reporting and information retrieval and which is now in the latter stages of development.
    - Non-sensitive Industry information Statewide
    - SERC
    - LEPC
    - EPCRA
    - Other related items
- Continue to revise and re-write, when necessary, the Sussex County Comprehensive Plan.

Goals and Objectives for FY 2005

- Reduce submitted Tier II paperwork to Compact Disk.
- Copy Sussex County Comprehensive plan to compact disk for distribution as necessary.
- Conduct continuing audits of facilities within Sussex County.
- Assist Facilities with electronic submission of Tier II forms for the DNREC EPCRA program when requested.
- Modify or edit data in CAMEOfm where it concerns Sussex County, under the auspices of my office until new online program is available.
- Enter Hazardous Materials information in the new Computer Aided Dispatch system for Sussex County as necessary. Investigate the possibility of utilizing the online program with the C.A.D.
- Continue to remain active and assist the SERC and it's sub-committees as necessary.
- Remain active with the S.M.A.G. (Seaford Mutual Assistance Group)

Sussex County LEPC Membership (as of June 2004)

Name	Organization	Representation
Lynn Bullock	Sussex County LEPC	LEPC Chairperson
Delores Slatcher	City Manager, Seaford	Local Officials
Lynn Rogers	Sussex County Council, Pres.	
Capt Darry Mergenthaler	DSP Trp 4 Commander	Law Enforcement
Capt Glenn Dickson	DSP Trp 5 Commander	
Capt Gregg Noll	DSP Trp 7 Commander	
Joseph Thomas	Emergency Preparedness, Dir.	Emergency Management
Robert E. Palmer	Private Sector	
Glenn Luedtke	Sussex County Emergency	
Rick Chatham	Chesapeake Utilities	Industry
Ron Verosko	Intervet, Environ. Safety	
Jeff Reed	DelDOT Southern Division	Transportation
Marilyn O'Neal	Perdue	Industry Facilities

Attachment 4

SERC Funds – 2004 Fiscal Year Summary

(Based on figures from January 2004 thru approximately end of June 2004)

SERC Fee Holding Account:

Carryover from 2003 calendar year	+ $ 225,296
Fees collected thus far during 2004	+ $ 285,780
Projected reimbursements thus far	- $ 440
Interest received thus far during 2004	+ $ 554
Annual disbursements approved in June 2004	- $ 259,744*
Transfer to decon trailer replacement account	- $ 28,000
Balance	$ 223,446

Decon Trailer Replacement Account:

Carryover from 2003 calendar year	+ $ 28,172
Interest received thus far during 2004	+ $ 69
Deposit/transfer from fee holding account in June 2004	+ $ 28,000
Balance	$ 56,241

* Disbursements approved in June 2004:

- New Castle County LEPC $113,607
- Kent County LEPC $ 42,800
- Sussex County LEPC $ 50,225
- City of Wilmington LEPC $ 49,112
- Decon maintenance/equip. acct. (maintained at DEMA) $ 4,000

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DELAWARE STATE EMERGENCY RESPONSE COMMISSION Member List as of June 2004			
Chairperson	Mr. David B. Mitchell, J.D. Secretary Department of Safety & Homeland Security	Public Safety Building P.O. Box 818 Dover, DE 19901	Phone: (302) 744-2680 Fax: (302) 739-4874
Del DOT	Mr. Nathan Hayward, III Secretary Department of Transportation	Highway Administration Building P.O. Box 778 Dover, DE 19901	Phone: (302) 760-2303 Fax: (302) 739-4329
Del DOT Designated Proxy	Mr. Gene Donaldson Operations Manager Transportation Management Ctr. Department of Transportation	169 Brick Store Landing Rd. Smyrna, DE 19977	Phone: (302) 659-2401 Fax: (302) 659-6128
DSP	Col. L. Aaron Chaffinch Superintendent Delaware State Police	Headquarters Bld, Rt. 13 P.O. Box 430 Dover, DE 19903	Phone: (302) 739-5911 Fax: (302) 739-5966
DEMA	Mr. James E. Turner, III Director Delaware Emergency Management Agency	Emergency Operations Ctr. 165 Brick Store Landing Rd. Smyrna, DE 19977	Phone: (302) 659-3362 Fax: (302) 659-6855
DNREC **Chairperson**	Mr. John Blevins Director – DNREC Division of Air & Waste Mgmt.	89 Kings Hwy. Dover, DE 19901	Phone: (302) 739-4764 Fax: (302) 739-5060
Fire Marshal **(FMO)**	Mr. Willard F. Preston, III State Fire Marshal Delaware State Fire Services Center	1461 Chestnut Grove Road Dover, DE 19904	Phone: (302) 739-5665 Fax: (302) 739-3696
Fire Marshal **(FMO)** Designated Proxy	Mr. Michael G. Chionchio Chief Deputy State Fire Marshal Delaware State Fire Service Ctr.	2307 Mac Arthur Road New Castle, DE 19720	Phone: (302) 323-5375 Fax: (302) 323-5366
Public Health	Dr. Jaime H. Rivera Director Division of Public Health	Jesse Cooper Building P. O. Box 637 Federal & Water Streets Dover, DE 19903	Phone: (302) 744-4700 Fax: (302) 739-6659
Public Health Designated Proxy	Dr. Gerald Llewellyn Branch Chief Environmental Health Evaluation & Toxicology	Jesse Cooper Building P. O. Box 637 Federal & Water Streets Dover, DE 19903	Phone: (302) 744-4540 Fax: (302) 739-3839
Fire School **(DSFS)**	Mr. Michael Kernan Director Delaware State Fire Service Center	1461 Chestnut Grove Road Dover, DE 19904	Phone: (302) 739-4773 Fax: (302) 739-6245
Fire School Designated Proxy	Mr. Steve Martin Deputy Director Delaware State Fire Service Center	1461 Chestnut Grove Road Dover, DE 19904	Phone: (302) 739-4773 Fax: (302) 739-6245
Fire **Prevention** **Commission**	Mr. Bill Betts Representing Fire Prevention Commission	P.O. Box 46 Frederica, DE 19946	Phone: (302) 678-6312 Fax: (302) 739-4436

Rail Transportation	Mr. Steve Scruggs Industry Representing Rail Norlfolk Southern Corp.	101 Delaware Avenue Harrington, DE 19952	Phone: (302) 398-5019 Fax: (302) 398-5006
Air Transportation	Mr. Alfred F. Johnson, Jr. Industry Representing Air	4403 Irish Hill Road Magnolia, DE 19962	Phone: (302) 335-5454 Fax: (302) 335-3922
Highway Transportation	Mr. John C. Taylor Delaware Motor Transport Association	445 Pear Street Dover, DE 19904	Phone: (302) 672-7763 Fax: (302) 672-7909
Water Transportation	Mr. John R. Peirce Industry Representing Water	2665 Canterbury Road Milford, DE 19963	Phone: (302) 422-9771
Shippers	Mr. Ralph T. Baker Industry Representing Shippers Baker Safety Equipment, Inc.	4369 S. DuPont Pkwy. Townsend, DE 19734	Phone: (302) 652-7080 Fax: (302) 652-3205
Chemical Users	Ms. Pam Meitner Industry Representing Users DuPont Co., Inc.	Legal D7098 Wilmington, DE 19898	Phone: (302) 744-8720 Fax: (302) 744-1189
Consignees	Mr. James Lee Industry Representing Consignees Dow Reichhold Specialty Latex	P.O. Drawer K Dover, DE 19903	Phone: (302) 735-9381 Fax: (302) 736-9271
DVFA	Representative Bruce C. Ennis Director Delaware Volunteer Fireman's Association	522 Clayton Road Smyrna, DE 19977	Phone: (302) 744-4351 Fax: (302) 674-2925
Local Emergency Planning Committees (LEPCs)			
City of Wilmington	The Honorable Joseph G. DiPinto Representative – State of Delaware Chair City of Wilmington LEPC	2607 W. 18th Street Wilmington, DE 19806	Phone: (302) 655-8749 Phone: (302) 739-4079 Fax: (302) 739-2773
New Castle County	The Honorable David H. Ennis Representative – State of Delaware Chair New Castle County LEPC	304 Beechwood Road Wilmington, DE 19809	Phone: (302) 761-1751 Fax: (302) 761-1752
Kent County	Mr. J. Allen Metheny Chair Kent County LEPC	Kent County Department of Public Safety 911 Public Safety Blvd. Dover, DE 19901	Phone: (302) 735-3461 Fax: (302) 735-3473
Sussex County	Mr. Lynn R. Bullock Chair Sussex County LEPC	Emergency Operations Center 100 Airport Road P.O. Box 589 Georgetown, DE 19947	Phone: (302) 855-7801 Fax: (302) 855-7800