DELAWARE DEPARTMENT OF
NATURAL RESOURCES AND
ENVIRONMENTAL CONTROL

# CWA Section 319 Grant Application Form

## FY 2026

**Grant Information:**

Provide the following information regarding the project to be completed through the Clean Water Act Section 319 Nonpoint Source Grant. Refer to Section 3 (Grant Proposal Format & Evaluation Criteria), starting on page 8, in the Request for Proposals (RFP) guideline document to see all the information that is required for proper project evaluation and scoring. Unanswered questions and unaddressed criteria from Section 3 in the RFP will affect the proposal's overall score. Please answer all questions and address all criteria in the RFP's Proposal Evaluation Criteria section within the appropriate headers below.

If a specific question or criteria does not pertain to your project proposal, please indicate as such with a brief explanation. Maps, photos, spreadsheets, and/or any other supplemental information as part of the proposal submission package can be embedded into this document or submitted as separate attachments.

**Project Title:**

**Name of Organization:**

**Project Manager and Title:**

**Sam.gov Number:**

**Mailing Address:**

**Phone Number:**

**E-mail Address:**

**County (select all that apply):** ☐ New Castle ☐ Kent ☐ Sussex

**CWA Section 319 Grant Watershed (select all that apply):**

| | |
|---|---|
| ☐ Appoquinimink River | ☐ Little Assawoman Bay |
| ☐ Broadkill River | ☐ Nanticoke River[1] |
| ☐ Chester & Choptank River | ☐ Pocomoke & Wicomico River |
| ☐ Christina Basin[2] | ☐ St. Jones River |
| ☐ Inland Bays | ☐ Upper Chesapeake[3] |

**Project Timeline:**

**Estimated Start Date:**

**Estimated End Date:**

**Total Project Cost:**

**Grant Funding Requested:** **Match Requirement:**

☐ **Request to be Considered for Additional Match Funding[4]**

*Note: Grant applicant must provide specific details justifying this request in the budget section of the proposal. The requested amount of additional match must be identified along with a narrative that provides sufficient detail for the ranking committee to consider this request.*

**Key Project Partners:** *(If applicable) Provide a letter or a memorandum of agreement describing their role and/or contribution to the project. For example, if they are contributing match toward the project, indicate whether it is cash and/or in-kind services.*

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[1] *Nanticoke River includes the Marshyhope Creek, Gum Branch, Gravelly Branch, Deep Creek, and Broad Creek sub watersheds.*

[2] *Christina Basin eligible sub watersheds for Section 319 grant include Brandywine Creek, Red Clay Creek, White Clay Creek, and Christina River.*

[3] *Upper Chesapeake eligible sub watersheds for Section 319 grant include Elk River, Bohemia River, Sassafras River, and the C&D Canal.*

[4] *Provide specific details in the budget section of the proposal addressing and justifying this request.*

## Grant Proposal Format

**Cover Page:** *If you utilized and completed the requested information in the first two pages of this document, that will suffice as your project's cover page. Otherwise, please provide a cover page addressing the requirements found in the "Proposal Evaluation Criteria" section of the RFP guidelines.*

**Project Description:** *Complete with information that addresses all applicable criteria from the Proposal Evaluation Criteria found in Section 3 of the RFP.*

**Objectives/Tasks/Timeline:** *Complete with information that addresses all applicable criteria from the Proposal Evaluation Criteria found in Section 3 of the RFP.*

**Measurable Environmental Results:** *Complete with information that addresses all applicable criteria from the Proposal Evaluation Criteria found in Section 3 of the RFP.*

**Operation and Maintenance:** *Complete with information that addresses all applicable criteria from the Proposal Evaluation Criteria found in Section 3 of the RFP.*

**Budget:** *Complete with information that addresses all applicable criteria from the Proposal Evaluation Criteria found in Section 3 of the RFP.*

**Qualifications:** *Include a list of the applicant's qualifications to complete this project.*

**Insurance:** *If the applicant's current insurance does not meet the minimum requirements below, please explain what level of coverage you have and how any deficiencies in the required insurance coverages may be handled. Provide a Certificate of Liability Insurance form with your application. The certificate holder is as follows: DNREC, Division of Watershed Stewardship.*

*Grantee shall maintain the following insurance coverage:*

1. *Worker's Compensation and Employer's Liability Insurance in accordance with applicable law, and*
2. *Comprehensive General Liability - $1,000,000.00 per occurrence/$3,000,000 general aggregate, and*
3. *Medical/Professional Liability - $1,000,000.00 per occurrence/$3,000,000 general aggregate; or*
4. *Miscellaneous Errors and Omissions - $1,000,000.00 per occurrence/$3,000,000 general aggregate, or*
5. *Product Liability - $1,000,000.00 per occurrence/$3,000,000 general aggregate, and*

6. *If required to transport state employees, Automotive Liability Insurance covering all automotive units used in the work with limits of not less than $100,000 each person and $300,000 each accident as to bodily injury and $25,000 as to property damage to others.*

*Does the applicant have the proper insurance coverage to carry out the project set forth in this application?*

☐ *Yes* ☐ *No*

*If not, please explain how any deficiencies in the required insurance coverages will be handled.*

**Signature Page:** *The final page of the application must contain a signature from the grant applicant, landowner(s) on which the project will occur, and the party responsible for any matching funds. Letters of support from the landowners and/or match contributors may be added to the end of the application.*

Required Signatures: *Please include the signatures of the grant applicant, landowner(s) on which the project will occur, and the party responsible for any matching funds.*

| | |
|---|---|
| Grant Applicant | Date |
| Landowner 1 | Date |
| Landowner 2 | Date |
| Landowner 3 | Date |
| Party Responsible for Match | Date |