

Hazardous Waste Reporting for Large Quantity Generators

Division of Waste and Hazardous Substances (WHS)
Compliance and Permitting Section (CAPS)

Report Purpose

Collect and maintain information about sites that generate and dispose of hazardous waste in order to...

- Plan and develop regulations
- Determine compliance with DRGHW
- Calculate Waste End Assessment (WEA) Fees

Who Must Submit a Report?

Sites that qualify as **large quantity generators** (LQGs) at any time during the reporting year must submit a hazardous waste report.

As a reminder, your site is a LQG if it generates any of the following quantities of hazardous waste in a single month during the reporting year:

- $\geq 1,000$ kg ($\approx 2,200$ lbs) of non-acute hazardous waste;
- > 1 kg (≈ 2.2 lbs) of any acute hazardous waste; and/or
- > 100 kg (≈ 220 lbs) of residue or contaminated soil, waste, or other debris resulting from the cleanup of an acute hazardous waste spill.

Note: While not covered in this presentation, Treatment, Storage, Disposal Facilities (TSDFs) and Reverse Distributors (RDs) are also required to submit a hazardous waste report.

When to Report

Reports are due by **March 1st** of the following year the report covers.

Year Report Covers	Report Deadline
2021	March 1, 2022
2022	March 1, 2023
2023	March 1, 2024
2024	March 1, 2025

DNREC strongly encourages early report submissions. RCRAInfo online reporting modules will accept report submissions starting in early January of the reporting year.

Waste to Include in the Report

Reportable Waste

Hazardous waste which contributes to your generator category including, but not limited to:

- Hazardous waste in satellite accumulation areas (SAAs)
- Hazardous waste received from a very small quantity generator (VSQG) for LQGs participating in VSQG consolidation
- Pharmaceuticals managed by Non-healthcare Facilities (HCFs)
- Imports of hazardous waste

Non-reportable Waste

- Waste excluded from being a solid waste
- Solid waste excluded from being a hazardous waste
- Used oil that is recycled
- Universal waste
- Exported hazardous waste
- Exempt episodic waste (DRGHW Part 262 Subpart L)
- HCF managing pharmaceuticals under DRGHW Part 266 Subpart P

Documents Helpful for Completing the Report

Some records that may be helpful are:

- Hazardous waste manifest forms (e.g., e-manifest);
- Hazardous Waste Report forms submitted in previous years;
- Records of quantities of hazardous waste generated or accumulated on-site;
- Results of laboratory analyses of your waste; and
- Contracts or agreements with off-site facilities managing your wastes.

Please print or type

Form Approved OMB No. 2050-0039

UNIFORM HAZARDOUS WASTE MANIFEST		1. Generator ID Number	2. Page 1 of	3. Emergency Response Phone	4. Manifest Tracking Number		
5. Generator's Name and Mailing Address		Generator's Site Address (if different than mailing address)					
Generator's Phone:							
6. Transporter 1 Company Name		U.S. EPA ID Number					
7. Transporter 2 Company Name		U.S. EPA ID Number					
8. Designated Facility Name and Site Address		U.S. EPA ID Number					
Facility's Phone:							
GENERATOR	9a. HM	9b. U.S. DOT Description (including Proper Shipping Name, Hazard Class, ID Number, and Packing Group (if any))		10. Containers	11. Total	12. Unit	13. Waste Codes
				No.	Quantity	Weight	
				Type			
14. Special Handling Instructions and Additional Information							
15. GENERATOR/SOFFEROR'S CERTIFICATION: I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labeled/placarded, and are in all respects in proper condition for transport according to applicable international and national governmental regulations. If export shipment and I am the Primary Exporter, I certify that the contents of this consignment conform to the terms of the attached EPA Acknowledgment of Consent. I certify that the waste minimization statement identified in 40 CFR 262.27(a) (I am a large quantity generator) or (b) (I am a small quantity generator) is true.							
Generator's/Officer's Printed/Typed Name		Signature		Month	Day	Year	
16. International Shipments <input type="checkbox"/> Import to U.S. <input type="checkbox"/> Export from U.S. Port of entry/exit: _____ Date leaving U.S.: _____							
17. Transporter Acknowledgment of Receipt of Materials							
Transporter 1 Printed/Typed Name		Signature		Month	Day	Year	
Transporter 2 Printed/Typed Name		Signature		Month	Day	Year	
18. Discrepancy							
18a. Discrepancy Indication Space <input type="checkbox"/> Quantity <input type="checkbox"/> Type <input type="checkbox"/> Residue <input type="checkbox"/> Partial Rejection <input type="checkbox"/> Full Rejection							
18b. Alternate Facility (or Generator) Manifest Reference Number U.S. EPA ID Number							
Facility's Phone:							
18c. Signature of Alternate Facility (or Generator) Month Day Year							
19. Hazardous Waste Report Management Method Codes (i.e., codes for hazardous waste treatment, disposal, and recycling systems)							
20. Designated Facility Owner or Operator: Certification of receipt of hazardous materials covered by the manifest except as noted in Item 18a. Printed/Typed Name Signature Month Day Year							

EPA Form 8700-22 (Rev. 12-17) Previous editions are obsolete.

DESIGNATED FACILITY TO EPA's e-MANIFEST SYSTEM

Report Components

- Site Identification (SI) Form
- Waste Generation & Management (GM) Form
- Waste Received (WR) Form – N/A for LQGs
- Off-site Identification (OI) Form



When to Submit a SI Form

OMB# 2050-0024; Expires 04/30/2024

- Always Required
- Reason for Submittal: “Submitting as a component of the Hazardous Waste Report”
- Report all information current as of the date of submitting your Hazardous Waste Report.

United States Environmental Protection Agency RCRA SUBTITLE C SITE IDENTIFICATION FORM	
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1. Reason for Submittal (Select only one.)

<input type="checkbox"/>	Obtaining or updating an EPA ID number for on-going regulated activities (Items 10-17 below) that will continue for a period of time.
<input checked="" type="checkbox"/>	Submitting as a component of the Hazardous Waste Report for <u>2021</u> (Reporting Year)
<input checked="" type="checkbox"/>	Site was a TSD facility, a reverse distributor, and/or generator of $\geq 1,000$ kg of non-acute hazardous waste, > 1 kg of acute hazardous waste, or > 100 kg of acute hazardous waste spill cleanup in one or more months of the reporting year (or State equivalent LQG regulations)
<input type="checkbox"/>	Notifying that regulated activity is no longer occurring at this Site
<input type="checkbox"/>	Obtaining or updating an EPA ID number for conducting Electronic Manifest Broker activities
<input type="checkbox"/>	Submitting a new or revised Part A (permit) Form

[epa.gov/hwgenerators/instructions-and-form-hazardous-waste-generators-transporters-and-treatment-storage-and](https://www.epa.gov/hwgenerators/instructions-and-form-hazardous-waste-generators-transporters-and-treatment-storage-and)



When to Submit a GM Form

A GM form must be completed for **each** hazardous waste stream that contributed to the site's generator status, including:

- Hazardous waste that was generated and accumulated on-site in the reporting year and subsequently managed on-site or shipped off-site; or
- Hazardous waste that was generated and accumulated on-site in the reporting year but not managed on-site or shipped off-site until after the reporting year; or
- Hazardous waste that was generated and accumulated on-site prior to the reporting year but managed on-site or shipped off-site in the reporting year; or
- Hazardous waste received from a VSQG for consolidation by an LQG under DRGHW §262.17(f).

For example, hazardous waste that was generated in 2021, but has not been shipped off-site must be reported in your 2021 report.

GM Form: Identifying Waste Streams

A GM Form must be completed for **each** hazardous waste stream that was generated and/or shipped off-site during the reporting year.

In general, you can distinguish between waste streams when:

- The process that generated the waste is not the same (e.g., Source Code).

Example: Solvent used as paint thinner vs. solvent used as degreaser.

- The outputs from the process are not the same (e.g., Form Code).

Example: Waste solvents used in equipment cleaning vs. solvent contaminated wipes used in equipment cleaning.

In other words, a separate GM form should be completed whenever a combination of wastes would require more than one Source Code or Form Code.



GM Form: Lab Pack Waste

You may aggregate different lab packs on a single GM Form when the lab packs have the same Form Code and Management Method Code.

Lab packs containing acute hazardous waste must be reported separately from lab packs which do not contain acute hazardous waste.

Lab Pack	Lab Pack Contents	Form Code	Management Method Code	Same GM Form as Lab Pack 1 (Y/N)
1	acetone, methanol, xylene	W001 (lab pack w/o acute waste)	H040 (Incineration)	----
2	benzene, toluene, xylene	W001 (lab pack w/o acute waste)	H040 (Incineration)	Yes
3	acetone, benzene, methanol	W001 (lab pack w/o acute waste)	H141 (Stored then transferred)	No
4	acetone, chlorobenzene, zinc cyanide	W004 (lab pack w/o acute waste)	H040 (Incineration)	No

GM Form: Key Codes

Code Type	Definition	Description Location
EPA Waste Code(s)	Identify the characteristic(s) and/or listing(s) that makes the waste hazardous (e.g., D001 for ignitability)	DRGHW Part 261
State Waste Code(s)	Does not apply in Delaware	N/A
Source Code	Describes the type of process or activity from which a hazardous waste was generated (e.g., G22 for lab waste)	Instructions* p. 103-104
Country Code	Name of foreign country you accepted hazardous waste from	N/A
Form Code	Describes the general physical and chemical characteristics of a hazardous waste (e.g., W801 for compressed gas)	Instructions* p. 105-106
Waste Minimization Code	Identifies efforts undertaken to reduce the volume and/or toxicity of hazardous waste generated at the facility (e.g., X for no waste minimization efforts implemented)	Instructions* p. 109-110
UOM	Unit of Measure (UOM) of hazardous waste (e.g., 1 for pounds)	Instructions* p. 56
Management Method Code	Describes the type of hazardous waste management system used to treat, recover, or dispose a hazardous waste (e.g., H040 for incineration)	Instructions* p. 107-108

*Instructions refers to "[RCRA Subtitle C Reporting Instructions and Forms](#)" PDF (Exp. 4/30/2024)

GM Form Components

The GM Form is divided into four sections that document:

1. Hazardous waste characteristics;
2. On-site generation and management of hazardous waste;
3. Off-site shipments of hazardous waste; and
4. Comments

What it Looks like: GM Form Item 1

RCRAInfo Form

1. Waste Characteristics

A. Waste Description *

B. Hazardous Waste Codes (Federal) * Selected

None selected -

Clear All

C. Hazardous Waste Codes (State)
No codes available for your State

Process Information

D. Source Code * Select a Source Code

E. Form Code * Select a Form Code

F. Waste Minimization Code * Select a Waste Minimization Code

G. Radioactive Mixed No

Quantity Information

H. Qty Generated *

Unit of Measure * Select a Unit of Measure

Calculated (Tons)
0

Paper Form

1. Waste Characteristics

A. Waste Description					
B. EPA Hazardous Waste Code(s)					
C. State Hazardous Waste Code(s)					
D. Source Code		Management Method (G25)		Country Code (G62)	
E. Form Code		F. Waste Minimization Code		G. Radioactive Mixed	<input type="checkbox"/> Y <input type="checkbox"/> N
H. Quantity		UOM	Density		<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg



GM Form: Item 1.A

Waste Description

Provide a short narrative description of the waste, such as:

- General type;
- Source;
- Type of hazard; and
- Generic chemical name or primary hazardous constituents.

Example:

“Ignitable spent solvent from degreasing operation in tool production; mixture of mineral spirits and kerosene.”

GM Form: Item 1.B and 1.C

EPA Hazardous Waste Code(s)

Examples:

- D001 (Ignitable)
- D002 (Corrosive)
- D003 (Reactive)
- D004 (Toxic)

State Hazardous Waste Code(s)

- Leave blank (Delaware does not have state specific codes)

Characteristic Waste (D-listed)	§261.21-24
Non-specific Source Wastes (F-listed)	§261.31
Specific Source Wastes (K-listed)	§261.32
Acutely Toxic Wastes (P-listed)	§261.33(e)
Toxic Wastes (U-listed)	§261.33(f)

GM Form: Item 1.D

Source Code

Describes the type of process or activity (i.e., source) from which a hazardous waste was generated.

D. Source Code	Management Method (G25)	Country Code (G62)
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Currently there are 39 Source Codes which are organized into the following seven categories:

- Waste from on-going production...
- Waste from other intermittent events...
- Residuals from pollution control
- Waste from spills...
- Waste from remediation...
- Waste received by an LQG from a VSQG...*
- Waste not physically generated on-site

*Source Code G51 is reserved for LQGs receiving VSQG waste (reported separately from waste generated on-site)

GM Form: Item 1.D Required Comments

The following Source Codes require a comment: G09, G19, G39, and G49.

Wastes From Other Intermittent Events or Processes	
Code	Source Code Description
G11	Discarding off-specification, out-of-date, and/or unused chemicals or products
G12	Lagoon or sediment dragout and leachate collection (large scale operations in open pits, ponds, or lagoons)
G13	Cleaning out process equipment (periodic sludge or residual removal from enclosed processes including internal scrubbing or cleaning)
G14	Removal of tank sludge, sediments, or slag (periodic sludge or residual removal from storage tanks including internal scrubbing or cleaning)
G15	Process equipment change-out or discontinuation of equipment use (final materials and residuals removal including cleaning)
G16	Oil changes and filter or battery replacement (automotive, machinery, etc.)
G17	Subpart K laboratory waste clean-out (facility must have opted into the Subpart K rule to use this source code)
G19	Other one-time or intermittent processes (specify in comments)



GM Form: Item 1.E

Form Code

Describes the general physical and chemical characteristics of a hazardous waste.

E. Form Code	
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Currently there are 50 Form Codes which are organized into the following seven categories:

- Mixed Media...
- Inorganic Liquids...
- Organic Liquids...
- Inorganic Solids...
- Organic Solids...
- Inorganic Sludges...
- Organic Sludges...

GM Form: Item 1.E Required Comment

The following Form Codes require a comment: W119, W219, W319, W409, W519, and W609.

Inorganic Liquids – Waste that is primarily inorganic and highly fluid (e.g., aqueous), with low suspended inorganic solids and low organic content

Code	Form Code Description
W101	Very dilute aqueous waste containing more than 99% water (land disposal restriction defined wastewater that is not exempt under NPDES or POTW discharge)
W103	Spent concentrated acid (5% or more)
W105	Acidic aqueous wastes less than 5% acid (diluted but pH <2)
W107	Aqueous waste containing cyanides (generally caustic)
W110	Caustic aqueous waste without cyanides (pH >12.5)
W113	Other aqueous waste or wastewaters (fluid but not sludge)
W117	Waste liquid mercury (metallic)
W119	Other inorganic liquid (specify in comments)

GM Form: Item 1.F

Waste Minimization Code

F. Waste Minimization Code	
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- A Continued initiatives to reduce quantity and/or toxicity of this waste
- B Continued initiatives to recycle the waste either on-site or off-site
- C Implemented new initiatives to reduce quantity and/or toxicity of this waste
- D Implemented new initiatives to recycle the waste either on-site or off-site
- N Waste minimization efforts found to be economically or technically impracticable
- X No waste minimization efforts were implemented for this waste

GM Form: Item 1.G

Radioactive Mixed

Indicate if the hazardous waste is mixed with nuclear sources, special nuclear, or by-product material.

G. Radioactive Mixed	<input type="checkbox"/> Y	<input type="checkbox"/> N
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GM Form: Item 1.H

H. Quantity	UOM	Density	<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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UOM (Unit of Measure)

<u>Code</u>	<u>Unit of Measure</u>
1	Pounds
2	Short tons (2,000 pounds)
3	Kilograms
4	Metric tons (1,000 kilograms)
5	Gallons
6	Liters
7	Cubic yards

Density

- If using a volumetric measurement (gallons, liters, cubic yards) you **must** enter a density.

GM Form: Item 1.H Examples

H. Quantity	UOM	Density	<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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- Example 1: 5 pounds of hazardous waste

G. Quantity	5 lbs	UOM	p	Density	8.34	<input checked="" type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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Incorrect

G. Quantity	5	UOM	1	Density		<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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Correct

- Example 2: 100 gallons of hazardous waste

G. Quantity	100 gallons	UOM	g	Density		<input type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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Incorrect

G. Quantity	100	UOM	5	Density	8.34	<input checked="" type="checkbox"/> lbs/gal <input type="checkbox"/> sg
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Correct

What it looks like: GM Form Item 2

RCRAInfo Form

2. On-site Generation and Management of Hazardous Waste

Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? *

No

↓

2. On-site Generation and Management of Hazardous Waste

Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? *

Yes

On-site Process Systems

There are no On-site Process Systems to display

[Add On-site Process System](#)

Add On-site Process System ×

On-site Management Method Code *

Select a Management Method Code

Qty Managed (POUNDS) * Calculated Quantity (Tons)

 0

[Save Changes](#) [Close](#)

Paper Form

2. On-site Generation and Management of Hazardous Waste

Y N Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? If yes, continue to On-site Process System 1.

Process System 1	Management Method Code	Quantity
Process System 2	Management Method Code	Quantity

GM Form: Item 2 Example

For hazardous waste that was treated or recycled at your site.

Management Method Codes are four-digit codes which describe the type of hazardous waste management system used to treat, recover, or dispose a hazardous waste.

Example: 2,000 pounds of solvent waste was generated on-site. 200 pounds of the hazardous waste solvents were neutralized (H121) and 1,800 pounds were reclaimed via distillation (H020).

2. On-site Generation and Management of Hazardous Waste

<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Was any of this waste that was generated at this facility treated, disposed, and/or recycled on-site? If yes, continue to On-site Process System 1.		
Process System 1	Management Method Code	H121	Quantity 200
Process System 2	Management Method Code	H020	Quantity 1800



What it looks like: GM Form Item 3

RCRAInfo Form

3. Off-site Shipment of Hazardous Waste

Was any of this waste shipped off-site for treatment, disposal, or recycling? *

Yes

Off-site Facilities

There are no Off-site Facilities to display

Add Off-site Facility



Add Off-site Facility

B. EPA ID Number *

Select or Enter EPA ID Number

also search by Site Name or Location City

C. Off-site Management Code *

Select a Management Method Code

D. Quantity Shipped (POUNDS) *

Calculated Quantity (Tons)

0

Save Changes Close

Paper Form

3. Off-site Shipment of Hazardous Waste

<input type="checkbox"/> Y <input type="checkbox"/> N	A. Was any of this waste that was generated at this facility shipped off-site for treatment, disposal, or recycling? If yes, continue to Site 1.		
Site 1			
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped	
Site 2			
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped	
Site 3			
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped	



GM Form: Item 3 Components

3. Off-site Shipment of Hazardous Waste

<input type="checkbox"/> Y <input type="checkbox"/> N	A. Was any of this waste that was generated at this facility shipped off-site for treatment, disposal, or recycling? If yes, continue to Site 1.	
Site 1		
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped
Site 2		
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped
Site 3		
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped



GM Form: Item 3 Example

Example: 350 pounds of hazardous waste stream A was shipped to Site 1 for incineration (H040) and 50 pounds was shipped to Site 2 for fuel blending (H061).

3. Off-site Shipment of Hazardous Waste

<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	A. Was any of this waste that was generated at this facility shipped off-site for treatment, disposal, or recycling? If yes, continue to Site 1.	
Site 1		
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped
DE0000000000	H040	350
Site 2		
B. EPA ID of facility to which waste was shipped	C. Management Method Code	D. Total Quantity Shipped
DE0000000001	H061	50



GM Form: Management Method Codes

Currently, there are 23 Management Method Codes which are categorized into the following 4 groups:

- Reclamation and Recovery
- Destruction or Treatment Prior to Disposal at Another Site
- Disposal
- Transfer Off-site

Management Method Codes H039 and H129 require a comment

Destruction or Treatment Prior to Disposal at Another Site	
Code	Management Method Code Description
H040	Incineration – thermal destruction other than use as a fuel (includes any preparation prior to burning)
H041	Open burning/open detonation (should be permitted under Subpart X with process code X01)
H081	Biological treatment; do not include immediate treatment in an exempted wastewater treatment unit with discharge to a NPDES-POTW (unless required by State)
H090	Polymerization (LDR standard as treatment method)
H100	Physical treatment only (adsorption/absorption/separation/stripping/dewatering); do not include immediate treatment in an exempted wastewater treatment unit with discharge to a NPDES-POTW (unless required by State)
H110	Stabilization prior to land disposal at another site (encapsulation/stabilization/fixation)
H120	Combination of chemical, biological, and/or physical treatment; do not include immediate treatment in an exempted wastewater treatment unit with discharge to a NPDES-POTW (unless required by State)
H121	Neutralization only (no other treatment)
H122	Evaporation (as the major component of treatment; not reportable as H070, H081, H100 or H120)
H129	Other treatment that does not include onsite disposal (specify in comments)



GM Form: How to Report Management Method Codes

Always report the Management Method Code that best describes the way hazardous waste was managed at the initial TSDF (i.e., Manifest Item 19).

Example:

An LQG, ships spent solvents to TSDF 1, where the spent solvents are blended into fuel (H061). TSDF 1 then ships the fuel to TSDF 2 to be burned for energy recovery (H050).

The LQG must report that the spent solvents were blended into fuel (H061) on the GM Form. Any subsequent management of the spent solvents after it is accepted by the initial TSDF is not relevant to your sites Hazardous Waste Report.

GM Form: Item 4

4. Comments

Use the comments field to:

- Provide required information for specific Source, Form, and Management Method Codes.
- Indicate why the quantity of waste generated does not match the quantity of waste shipped.
- Explain the appearance of a new hazardous waste stream.
- Explain a significant change in the quantity of hazardous waste generated and/or shipped.
- Capture required information that does not fit (paper forms only).

Waste Received (WR) Form

The WR Form identifies hazardous wastes that were received from off-site, and the method(s) used to manage them.

The WR Form is not applicable to LQGs.

While LQGs can receive hazardous waste from VSQGs via DRGHW §262.17(f), Delaware is not requiring LQGs complete WR forms when consolidating VSQG waste.

Off-site Identification (OI) Form

The OI Form collects the name and address of transporters and off-site TSDFs (i.e., Receiving Facility) involved with hazardous waste shipped off site by the LQG during the reporting year.

[When to Submit an OI Form](#)

This form must be completed for **each** transporter and TSDF involved in the shipment or off-site management of any of your site's hazardous waste during the reporting year.

Example: Hazardous waste is generated at an LQG. The LQG waste is collected by Transporter 1, who gives the waste to Transporter 2, who transports the waste to the TSDF. An OI form must be completed for both transporters and the TSDF.

OI Form: Components

1. Site 1

A. EPA ID Number of Off-site Installation or Transporter					
B. Name of Off-site Installation or Transporter					
C. Handler Type (mark all that apply)		<input type="checkbox"/> Generator	<input type="checkbox"/> Transporter	<input type="checkbox"/> Receiving Facility	
D. Address of Off-site Installation					
Street Address					
City, Town, or Village					
State		Zip Code		Country	

OI Form: How it Looks in RCRAInfo

Off-Site Identification Information

A. EPA ID Number *

B. Site Name *

C. Type of Activity *

Street Number

Street 1 *

Street 2

Zip *

City, Town, or Village *

State *

Country *

Recap: Required Components of a Report

Form	Required
SI	Always
GM	For each hazardous waste stream generated and/or shipped during the report year, including: <ul style="list-style-type: none">• Hazardous waste accumulated in SAAs or central accumulation areas• VSQG hazardous waste consolidated by an LQG
WR	N/A for LQGs
OI	For each off-site installation and transporter used when hazardous waste is shipped off-site during the reporting year, including: <ul style="list-style-type: none">• Transporters used to ship hazardous waste to TSDF• TSDFs that accepted hazardous waste from your site

Common Errors to Avoid

Form	Error Description
SI	<ul style="list-style-type: none">• Not providing the site's current generator status
GM	<ul style="list-style-type: none">• Reporting non-reportable waste• Not reporting all hazardous waste generated and/or managed during the reporting year• Over combining hazardous waste streams on a single GM Form• Using an invalid Unit of Measure Code• Using a Form Code and/or Source Code that does not match the waste description• Not reporting the Management Method Code used by the initial TSDF• Not providing the required comment when a code indicates "specify in comments"
OI	<ul style="list-style-type: none">• Not providing OI Forms for all hazardous waste transporters (most common)• Not providing OI Forms for all TSDFs accepting your site's hazardous waste



Waste End Assessment (WEA) Fees

(7 DEL C. §6319)

The Management Method Codes reported in your Hazardous Waste Report are used to calculate a WEA fee for your site. The WEA fee is determined in the following manner:

\$21 per ton of hazardous waste generated that was disposed of, into or on any land.

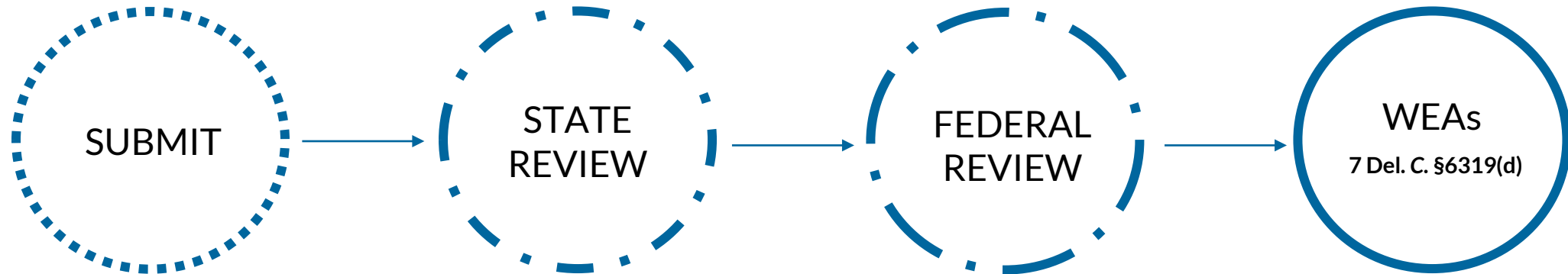
\$16 per ton of hazardous waste generated that was treated or disposed of, exclusive of land disposal and incineration, at a facility located off the site from where the hazardous waste was generated.

\$4 per ton of hazardous waste generated that was incinerated.

WEA fees are invoiced and must be paid by October 1st of each year.

Hazardous waste that was disposed of due to remediation of an inactive hazardous waste disposal site is exempt from the WEA fee, as are activities determined to be resource recovery of any hazardous waste. For additional information on resource recovery, please refer to our Resources Recovery Exemption Policy posted on our website.

Submission & Review Process



- JAN to **MAR 1**

- Phase 1: Evaluate completeness
- Phase 2: Evaluate correctness

- State Summary Review (odd reporting years only)

- Invoice July 1 (tentative)
- Payments must be received by **OCT 1**

Report Submission Methods

RCRAInfo Submissions

Biennial Report Module

For reports covering odd numbered years (e.g., **2021**, 2023, 2025)

Annual Report Module

For reports covering even numbered years (e.g., 2022, 2024, 2026)

Paper Submissions

Using the most current RCRA Subtitle C Reporting Instructions and Forms

Fax: 302-739-5060

Email: alee.gonzalez@delaware.gov

Mail:

ATTN Alee Gonzalez

Compliance and Permitting Section

89 Kings Highway

Dover, DE 19901

What if My Site Isn't Required to Submit a Report?

Example: Notified as an LQG during the report year, but was not an LQG

- Submit a completed Hazardous Waste Exemption Request form at: de.gov/hazardousreporting

2020 ANNUAL HAZARDOUS WASTE REPORT EXEMPTION REQUEST

The Annual Report is required for any site, meeting any of the following conditions in any month during the 2020 calendar year:

1. Generated greater than or equal to 1,000 kgs (≈2,200 lbs) of non-acute hazardous waste; and/or
2. Generated and/or accumulated greater than 1 kg (≈2.2 lbs) of any acute hazardous waste; and/or
3. Generated greater than 100 kgs (≈220 lbs) of residue or contaminated soil, waste, or other debris resulting from the cleanup of a spill, into or on any land or water, of any acute hazardous waste; and/or
4. Treated, stored, or disposed of hazardous waste on-site.

If your site does not meet any of the above conditions, please complete the form below.

EPA ID Number:

Contact Name: Phone Number:

Email Address:

Facility/Generator Name:

Site Location Address:

City: State: Zip Code:

Mailing Address (if different from above):

City: State: Zip Code:

Reason for Exemption

CAPS Annual Report Webpage

de.gov/hazardousreporting

What can be found on this page

- RCRA Subtitle C Reporting Instruction and Forms booklet link
 - Paper forms
 - Code lists (e.g., form, source)
 - Examples
- RCRAInfo Industry User Instructions
- Hazardous Waste Report Exemption Request Form
- Resource Recovery Exemption Policy

Questions?

Contact Us

Hazardous Waste Report

Alee Gonzalez

alee.gonzalez@delaware.gov

Notification Form / RCRAInfo Admin

Melissa Ferree

melissa.ferree@delaware.gov

General Hazardous Waste Questions

Compliance and Permitting Section

Phone: 302-739-9403

Address: 89 Kings Highway, Dover, DE 19901

Website: de.gov/hazardouswaste

