Delaware Clean Vehicle Rebate Program: Description and Guidance for Battery Electric and Plug-in Hybrid Vehicles

January 1, 2020- June 30, 2021 (Funding Round 4)

Purpose

The purpose of the Clean Vehicle Rebate Program is to provide incentives for Delawareans and Delaware businesses to purchase or lease new clean-fueled vehicles. This program encourages the deployment of battery and plug-in hybrid electric vehicles and is aligned with Delaware's commitment to innovation in the transportation sector, reducing greenhouse gases, and improving Delaware's air quality.

Program

Rebates for the purchase or lease of eligible new clean vehicles are available to qualified applicants under the Clean Vehicle Rebate Program. Rebates are available for a variety of different vehicles that meet eligibility standards below:

- New Battery Electric Vehicles (including vehicles with gasoline range extenders): Rebates of $2,500 are available for the purchase or lease of a new battery electric vehicle or Vehicle-to-Grid capable vehicle with a purchase price* of $60,000 or less. See eligible vehicle list.

- New Plug-in Hybrid Vehicles: Rebates of $1,000 are available for the purchase or lease of a new plug-in hybrid vehicle with a purchase price* of $60,000 or less. See eligible vehicle list.
  **Purchase price does not include taxes, tags, document and destination fees. All other features and additions to the vehicle are included.*

For program details on the Propane or Compressed Natural Gas Rebate Program, visit de.gov/cleantransportation.

Program Deadlines

Eligible new clean fueled vehicles must be purchased or leased between January 1, 2020 and June 30, 2021. All rebate applications must be postmarked before September 30, 2021 in order to be eligible for the program. The program will continue until all funding has been exhausted or until June 30, 2021, whichever comes first.

The Delaware Division of Climate, Coastal, and Energy reserves the right to suspend or extend the program at any time based on availability of funding.

Applicant Eligibility

The following individuals and entities are eligible for rebates under the Delaware Clean Vehicle Rebate Program:

- Delaware residents (must provide copy of driver's license).
- Active duty military members stationed in Delaware with a temporary Delaware residential address but with permanent residency in another state (must provide Proof of Service letter).
- Businesses, non-profit organizations, or other organizations with both a physical location and address in Delaware and a Delaware business license (must provide copy of business license if applying for the rebate as a business).
- State agencies or departments, municipal governments, or county governments in the state of Delaware.
- Schools, colleges and universities.

Who Is Not Eligible

- Persons owning property in Delaware but who have permanent residency in another state.
- Businesses are who incorporated in Delaware but do not have a physical presence and/or a Delaware business license.

New Vehicle Eligibility

The Delaware Clean Vehicle Rebate Program provides rebates for the purchase or lease of new battery electric and plug-in hybrid electric vehicles as well as dedicated and bi-fuel propane and dedicated and bio-fuel compressed natural gas vehicles.

To be eligible for a rebate under Funding Round Four, the vehicle must be new and purchased or leased between January 1, 2020 and June 30, 2021. Vehicle must have a purchase price of $60,000 or less. ***The purchase price will be listed on your purchase agreement as "Total Cash Price" or on the lease agreement as "Agreed Upon Value", or similar. The purchase price does not include sales tax, documentation and destination fees.*** **All applications must be submitted within 90 days of the vehicle's purchase.**

Purchased Electric Vehicle Eligibility

The following criteria must be met in order for an electric vehicle to qualify for a rebate:

- Vehicles must have a purchase price of $60,000 or less.
- Vehicle must be one of the following:

- **Battery Electric Vehicles** – Vehicles that are powered by high-capacity batteries that are charged using an external power source. Battery Electric Vehicles do not have a gasoline or diesel internal combustion engine.
- **Battery Electric Vehicles w/ a range extender** – Battery electric with small capacity gasoline-powered range extender.
- **Plug-in Hybrid Electric Vehicles (PHEV)** – Vehicles that use batteries that are charged by an external power source in conjunction with a gasoline or diesel internal combustion engine.
- **Vehicle to Grid Capable Vehicles**- The vehicle must meet the definition of a grid-integrated vehicle as described in 26 Delaware Code § 1001(17):
  - The conversion system must be certified or approved by either the U.S. EPA or California Air Resources Board (CARB) for that particular make, model, model year, and engine type. Conversions that are not certified or approved by U.S. EPA or CARB for the particular vehicle are not eligible for this program.
  - The vehicle conversion must be performed by a U.S. EPA and California Air Resources Board (CARB) certified Delaware retrofitter. All retrofits must be approved by the Division of Climate, Coastal, and Energy.

- Vehicles must be class 2-6 and have a gross weight rating of less than (<) 26,000 lbs.
  - Vehicle must be titled and registered as new in Delaware. Vehicles with transfer registrations are not eligible for a rebate.
- Vehicles purchased out-of-state are eligible if:
  - Applicant is a Delaware resident with a Delaware driver's license, active duty military member stationed in Delaware, or a Delaware based businesses at the time of vehicle purchase or lease.
  - The vehicle is new and registered for the first time in Delaware. Transfer registrations are not eligible under this rebate program.
- Vehicle must utilize an external power source to recharge on-board rechargeable batteries which provide energy to an electric motor, which then powers the vehicle.
- Vehicle must be propelled by an electric motor that draws electricity from a battery that has a rating of no less than 4 kilowatt hours.
- Vehicle must be designed and intended primarily for use on public highways, streets, and roads.
- Vehicle must be capable of passing the Delaware Department of Motor Vehicles Inspection.
- Vehicle must be for the use of the applicant, business, or organization, and not for resale purposes.

Leased Electric Vehicle Eligibility

In addition to all eligibility requirements for purchase:

- Lease terms must be no less than 36 months/3 years.
- All lease documentation must be signed by a dealer to qualify.

Application Process

To apply for a rebate under the Clean Vehicle Rebate Program, applicants must first register as a Supplier with the state of Delaware at esupplier.erp.delaware.gov. Once the Supplier file is approved, applicants will receive a Supplier ID number. A Supplier ID number is required to complete the application. Applications will not be processed without the Supplier ID Number.
**Note: You only need to register as a supplier once. If you have previously submitted your information, you do not need to submit it again.*
If you need assistance registering as a supplier, please use this helpful guide or video. The Supplier Maintenance Team can be reached at 302-526-5600 or FSF_Supplier_Maintenance@delaware.gov.

When you receive your Supplier ID number, please download Clean Vehicle Rebate Application and submit the completed application with supporting documents via email DNREC.Transportation@delaware.gov or mail to:

Delaware Division of Climate, Coastal and Energy
100 W. Water Street, 10B
Dover, DE 19904

All applicants are required to submit the following documentation:

- A complete Clean Vehicle Rebate application.
- A proof of residency or operation in the state of Delaware:
    - A copy of the applicant's driver's license, or
    - A copy of a military proof of service letter, or
    - A copy of an applicant's Delaware business license
- A copy of the sales slip, financing agreement, or lease agreement.

Individuals who do not have a Delaware driver's license will be required to provide a legible copy of a current alternate unique identifier, such as proof of Delaware residency in the form of a utility or cable bill within the last 3 months, a copy of the current DMV registration of the vehicle, a signed, dated, and notarized residential rental agreement, or other valid form of Delaware residency as approved by DNREC.

Applicants should consult and use the Step-by-Step Application Guide to ensure that all required information has been submitted. This guide can be found at de.gov/cleantransportation..

Additional Guidelines

- Applications must be submitted within 90 days of the vehicle's purchase.
- Documents submitted should be legible and complete, with all necessary supporting documents. All incomplete or illegible documents will be returned to the applicant, leading to delays in rebate processing time.

- Applications that are missing supporting documents will be returned to the applicant without being processed. It is the applicant's responsibility to ensure that all documentation and signatures are included in the application package.
- Rebates are limited to one rebate per eligible vehicle. DNREC reserves the right to limit the number of rebates given to an individual or entity based upon funding limitations.
- DNREC, or an authorized representative, reserves the right to contact all rebate applicants in the future regarding satisfaction with the Clean Vehicle Rebate Program, driving and charging behavior, and alternative fuel vehicle satisfaction.
- The Delaware Division of Climate, Coastal, and Energy reserves the right to suspend or extend the program at any time based on availability of funding. The program will continue until all funding has been exhausted or June 30, 2021, whichever comes first.

The Delaware Division of Climate, Coastal and Energy (DCCE) reserves the sole right to review, accept, and/or deny all requests and it is the responsibility of the applicant to provide all necessary and requested information to DCCE to support its funding determination.

Taxability of Vehicle Rebates

This rebate may be considered taxable income by the U.S. Internal Revenue Service and the Delaware Department of Revenue. It shall be the sole responsibility of the recipient, individually, to seek professional advice and determine the tax consequences of this rebate.

Participating Dealerships

There are many dealerships in Delaware who can accept the rebate on the customer's behalf and provide the rebate at point-of-sale. For a list of the participating dealerships in Delaware, please visit de.gov/cleantransportation.

Questions and Answers

Please visit de.gov/cleantransportation to view a list of Questions and Answers. If you have additional questions, please email DNREC.Transportation@delaware.gov.