

Electric Vehicle Charging Station Rebate Program: Frequently Asked Questions

January 1, 2020- June 30, 2021 (Funding Round Four)

Application Questions

Q. What do I need to submit with my application?

A. Applicants must submit the following documentation:

- A completed application, with all required fields completed
- A proof of operation in the state of Delaware:
 - A copy of an applicant's Delaware business license or
 - A copy of the tax-exempt status
- A copy of the sales slip for the charging station(s)

Q. Do I need to register as a Supplier?

A. In order to receive a rebate, an applicant **MUST** register online as a "supplier," using the [Division of Accounting eSupplier Portal](#), and include the Supplier ID number on the application. Applications missing this number will not be accepted.

Find more information in the [New Supplier Registration Guide](#) or view this instructional video.

Q. I need help with my application. Who should I contact?

A. For assistance or if you have additional questions please contact:

DE Division of Climate, Coastal and Energy
100 W. Water Street
Suite 10B
Dover, DE 19904
302-735-3480
Or Email DNREC.Transportation@delaware.gov

Eligibility Questions

Q. Are installation costs eligible for a rebate?

A. No. Rebate amounts are calculated based upon the purchase price of the physical charging station. The following are **not** eligible for this rebate:

- Residential charging stations for single family homes or private use
- Outlet installation (i.e. NEMA outlets)

- Electrician, construction and labor costs
- Mounting equipment for wall or pedestal
- Warranties
- Cable management systems
- Network/software subscription
- Wires and materials
- Site improvements
- Shipping
- Taxes

Q. Who can apply for this rebate program?

A. Applicants must be:

- Businesses, non-profit organizations, or other organizations with both a physical address and location in Delaware and a Delaware business license;
- State agencies or departments, municipal governments, or county governments in the State of Delaware or;
- Multi-unit dwelling property owners

Q. Are DC Fast Chargers or 3-phase AC chargers eligible for this program?

A. No, this rebate program is for Level 2 electric vehicle chargers only. AC Level 2 chargers provide electricity to the Electric Vehicle by 240 volts (typical in residential applications) or 208 volts (typical in commercial applications). Level 2 chargers require the installation of a charging station and require a dedicated circuit of 20-100 amperes. It is up to the applicant to ensure compliance with the program's requirements.

The Division of Climate, Coastal and Energy recommends that applicants receive advice from a certified electrician on all installations of charging stations.

Q. Are fleets eligible for this program?

A. Yes, fleets are encouraged to apply for the program.

General Questions

Q. I would like to purchase a charging station, but I'm not sure what type is best for my needs. Are there resources available for me?

A. Yes. Plug in America has a list of charging stations that are available on the market today. While there are others, this list will give you a good starting point for finding the right charging station for you. You can access that website [here](#), or by visiting pluginamerica.org.

Q. I've purchased my charging station equipment. How do I get it installed?

A. Please contact a certified electrician to complete the installation of your charging station.

Q. When will I receive my rebate?

A. If all the documentation is submitted correctly, applicants should receive the rebate within 8-10 weeks.

Q. Are these rebates taxable?

The U.S. Internal Revenue Service and the Delaware Department of Revenue may consider this rebate taxable income. It shall be the sole responsibility of the recipient, individually, to seek professional advice and determine the tax consequences of this rebate.