

# Meeting Minutes

Meeting Held Virtually

October 13, 2021

1:00pm – 3:00pm

## EEAC Members in Attendance

EEAC Member	Organization/Sector	Attendance	Proxy	Proxy Name
Robert Underwood	(Chairperson) DNREC	Present	n/a	
Emily Greene	Delaware Municipal Electric Corporation	Absent	Yes	Scott Lynch
Charles Kistler	Low-Income Sector	Present	n/a	
Cassandra T. Marshall	Residential Sector	Present	n/a	
Harris B. McDowell, III	Delaware Sustainable Energy Utility	Absent	Yes	Tony DePrima
Kelly McKeown	Commercial Sector	Present	n/a	
Glenn A. Moore	Delmarva Power & Light	Present	n/a	
Rob Book	Delaware Electric Cooperative	Absent	Yes	Josh Duckwall
Steve Baccino	Chesapeake Utilities	Absent	Yes	Ed Schmidt
Christian Fuess	Manufacturing Sector	Present	n/a	
Ric Moore	Delaware Sustainable Energy Utility	Present	n/a	
Clem Dinsmore	Environmental Sector	Present	n/a	
Vacant	Agricultural Sector	n/a	n/a	

## EEAC Consultants in Attendance

Gretchen Calcagni; Optimal Energy, Inc.

## DNREC Staff in Attendance

Rob Underwood; Division of Climate, Coastal, and Energy

Edward Synoski; Division of Climate, Coastal, and Energy

Mark Dworkin; Division of Climate, Coastal, and Energy

Keri Knorr; Division of Climate, Coastal, and Energy

## Call to Order

Chairperson Rob Underwood called the meeting to order at 1:02 p.m.

## Agenda

1. Welcome and Introductions
2. Council Business, Planning, and General Discussion
  - a. Vote on minutes – July
  - b. New Councilor introduction
3. EM&V Committee Update – Optimal/DNREC
  - a. Savings Allocation Reporting Recommendation to Council – Vote
  - b. Snapshot presentations
4. Energy Access & Equity Collaborative Update – Optimal/DNREC
5. Building Sector Emissions Presentation - RMI
6. Merger Settlement Funds – E2I/EEIF Update – Optimal/DNREC
7. Next Steps/Adjournment
8. Public Comment

## Welcome and Introductions

- Underwood took attendance for the meeting.

## Council Business, Planning, and General Discussion

### Vote on minutes – July

- Underwood made a motion to approve the minutes.
- Glenn Moore seconded.
- All Councilors voted in favor.
- Motion was approved.

### New Councilor introduction

- Underwood announced to the Council that Rob Book will be the new representative for DEC on the Council.

## EM&V Committee Update – Optimal/DNREC

- Gretchen Calcagni gave an update on the activities of the EM&V Committee. She indicated that the Committee discussed three main topics at their meeting the day prior: developing a statewide savings allocation reporting framework, general updates on PA EM&V activities, and biannual snapshots.

## Savings Allocation Reporting Recommendation to Council

- Calcagni presented on a proposed savings allocation framework that would report statewide savings by utility service territory. The EM&V Committee voted to test the framework in 2022 with the hopes of adopting it permanently in the future and asked that the Council to consider formally adopting this framework.
- Moore made a motion to test the use of a new reporting framework for the 2021 EEAC annual report with anticipating full implementation by 2022.
- Tony DePrima seconded the motion
- All Councilors voted in favor.
- Motion was approved.

## Snapshot presentations

- Each program administrator presented their Biannual Snapshots on program achievement covering the first two quarters of 2021.
  - DePrima presented Energize Delaware's snapshot
  - Joe Cohen presented Delmarva's snapshot

- Calcagni presented DNREC's snapshot
- Scott Lynch presented DEMEC's snapshot.

### Energy Access and Equity Collaborative Update – Optimal/DRNEC

- Calcagni stated that Jim Purcell gave an update on the empowerment fund at the EAEC meeting.
- Charlie Kistler discussed the Collaborative's work to develop a vision statement and work plan.

### Building Sector Emissions Presentation – RMI

- Jake Glass and Sherri Billimoria from RMI gave a presentation on building sector emissions and electrification and decarbonization technologies and policies.

### Merger Settlement Funds – E2I/EEIF Update – Optimal/DNREC

- Ed Synoski gave a presentation on the status of the Pepco/Exelon Merger Funds used to support DNREC's E2I and EEIF programs.

### Public Comment

- Underwood asked for public comments.
- No public comments were made.

### Next Steps/Adjournment

- Ed Synoski indicated that the next EEAC meeting is scheduled for January 12, 2022.
- Copies of all EEAC meeting materials may be found on DNREC's website located at the following URL:  
<https://dnrec.alpha.delaware.gov/climate-coastal-energy/efficiency/advisory-council-meetings/>

### Adjournment

- Underwood made a motion to adjourn the meeting.
- All Councilors voted in favor.
- The meeting was adjourned at 2:54 p.m.