Three-Year Planning Calendar

YEAR 1

Quarter 1 (Program Year)

- Jan: Program year begins
- Ongoing program evaluation, measurement and verification throughout the year
- Feb: Biannual Program Snapshot presentation from the Program Administrators to the EEAC[1]
- Mar: EEAC Consultant annual cost-effectiveness memo/presentation reflecting whether annual results met plan savings and costs
- Mar: Quarterly Program Administrator data migration to statewide database

Quarter 2

- Apr: Low-Income Committee Annual Report
- Jun: Quarterly Program Administrator data migration to statewide database

Quarter 3

- Jun: Three-year cycle report/presentation to the EEAC
- Aug: Biannual Program Snapshot presentation from the Program Administrators to the EEAC.[2]
- Sep: Quarterly Program Administrator data migration to statewide database

Quarter 4

- Oct: First draft of EEAC Annual Report
- Dec: Final draft of EEAC Annual Report
- Dec: Quarterly Program Administrator data migration to statewide database

YEAR 2

Quarter 1 (Program Year)

- Jan: Program year begins
- Ongoing program evaluation, measurement and verification throughout the year
- Jan: (PA three-year planning); EEAC discussions on future EE market trends.
- 2018 – Jan: Program Administrators to present gas program plans to the EEAC

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[1] Covers Q3 and Q4 of previous year.
[2] Covers Q1 and Q2 of current year.

- Feb: Biannual Program Snapshot presentation from the Program Administrators to the EEAC
- 2018 - Feb: EEAC approves gas program plans.
- Feb: (PA three-year planning); EEAC discussions on future EE market trends continued
- Feb: Program Administrators present on EM&V plans to the EEAC[3]
- Mar: EEAC Consultant annual cost-effectiveness memo/presentation reflecting whether annual results met plan savings and costs
- 2018 - Mar: Program Administrators submit gas program plans to Public Service Commission
- 2018 – Mar: Program Administrators secure approval of EM&V plans from the EEAC.
- Mar: Quarterly Program Administrator data migration to statewide database

Quarter 2

- Apr: (PA three-year planning); EEAC discussions on future EE market trends continued
- Apr: Low-Income Committee Annual Report
- 2018 – Apr: Update Potential Study
- May: (PA three-year planning); EEAC discussions on future EE market trends continued
- May: (PA three-year planning); EEAC discussion on savings targets/goals
- Jun: (PA three-year planning); EEAC sets savings targets
- Jun: Quarterly Program Administrator data migration to statewide database

Quarter 3

- Aug: Biannual Program Snapshot presentation from the Program Administrators to the EEAC
- Sep: Quarterly Program Administrator data migration to statewide database

Quarter 4

- Oct: (PA three-year planning); DEC and Program Administrators discuss/plan strategies for three-year program plans
- Oct: First draft of Annual Report
- Nov: (PA three-year planning); DEC and Program Administrators discuss/plan strategies for three-year program plans continued
- Dec: Final draft of Annual Report

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[3] Program plans are not required to include a three-year EM&V plan until after the approval of such program plans by the appropriate regulatory body. After such approval, the three-year EM&V plan should be submitted to the EEAC within 6 months for review and recommendation to the appropriate regulatory body (Regulations, Section5.4).

- Dec: (PA three-year planning); EEAC reviews first draft of Program Administrators' initial three-year plans
- Dec: Quarterly Program Administrator data migration to statewide database

YEAR 3

Quarter 1 (Program Year)

- Jan: Program year begins
- Ongoing program evaluation, measurement and verification throughout the year
- Feb: Biannual Program Snapshot presentation from the Program Administrators to the EEAC
- Feb: (PA three-year planning); EEAC reviews second draft of initial Program Administrators' three-year plans
- Mar: EEAC Consultant annual cost-effectiveness memo/presentation reflecting whether annual results met plan savings and costs
- Mar: Quarterly Program Administrator data migration to statewide database

Quarter 2

- Apr: (PA three-year planning); Program Administrators' initial three-year plans approved by the EEAC
- May: (PA three-year planning); Program Administrators' initial three-year plans submitted to the Public Service Commission
- Apr: Low-Income Committee Annual Report
- Jun: Quarterly Program Administrator data migration to statewide database

Quarter 3

- Aug: Biannual Program Snapshot presentation from the Program Administrators to the EEAC
- Aug: (PA three-year planning); adjustments made due to Public Service Commission feedback.
- Aug: (PA three-year planning); Final Program Administrators' three-year plans submitted to the Public Service Commission
- Sep: (PA three-year planning); Public Service Commission approves Program Administrators' three-year plans
- Sep: Quarterly Program Administrator data migration to statewide database

Quarter 4

- Oct: First draft of EEAC Annual Report
- Dec: Final draft of EEAC Annual Report
- Dec: Quarterly Program Administrator data migration to statewide database