

EEAC – Low-Income Workgroup

January 11th, 2016

Meeting Minutes

EEAC Council Members (or designees) and Low-Income Committee Members in Attendance

John Sykes, Glenn Moore, Ed Synoski, Jeffrey Richardson , Sarah Hardy, Sue Sebastian

Others in Attendance

Lisa Locke, Shona Marshall, Mark Henry, David Fleming, Haly Laasme, Charles Kistler, Stephanie Herron, Ron Abremski, Patty Murray, Harold Stafford, Mark Kravatz, Andrea Maucher (phone)

Welcome and Introductions – Ed Synoski called the meeting to order and presented the agenda. All attendees introduced themselves.

Guidance Document – Mark Kravatz from Optimal Energy led a discussion on editing the guidance document (reflecting all edits resulting from the 12.7.16 meeting) that was created for use by potential applicants as well as for reviewing applications that are eventually received. A new version of the guidance document will be completed based on the edits received.

Next Steps - The next meeting will include the primary agenda items of discussing 1) the criteria weighting in the guidance document; and 2) discussing the division of funds across Track 1 and Track 2. The latest version of the document will also be sent out for final review.

Next Meeting – The next meeting will be February 15th at 10:00am at the Public Service Commission in Dover.