

## **EEAC – Low-Income Workgroup**

State Street Commons – Dover, DE

May 11, 2016

### **Meeting Minutes**

#### **EEAC Council Members (or designees) and Low-Income Committee Members in Attendance by Phone or In-Person**

Robert Underwood, John Sykes, Glenn Moore, Mark Neilson, Tony DePrima, Shane Breakie, Crystal Nagyiski, Ed Synoski

#### **Others in Attendance**

Eric Belliveau, Mike Guerard, Emily St. Clair, Tom Noyes, Phil Cherry, Bruce Wright, Wayne Hudders, DJ Sneeringer, Nick Modsdale, Lisa Locke, Harold Stafford, David Stevenson, Charles Kistler, Caren Turner, Bridget Shelton

**Welcome and Introductions** – Ed Synoski called the meeting to order and presented the agenda. All meeting attendees introduced themselves.

**Discussion on Purpose of Workgroup** – Ed Synoski led a robust discussion on the purpose of the Workgroup revolving around its supporting the development of cost-effective low-income program offerings to recommend to the EEAC. The discussion also included the goal of identifying existing services in Delaware that provide funding for affordable housing as well as working toward leveraging resources to better serve the low-income population.

**Discussion on Key Stakeholders** – Ed Synoski led a robust discussion on the key stakeholders involved in the process. Everyone mutually agreed to the importance of making sure community members were involved in workgroup's efforts. As such, the group decided that each county would have two community representatives to serve on the workgroup. John Sykes agreed to take the lead on identifying people who might want to volunteer in this capacity.

**Discussion on Focus and Target Segment** – Ed Synoski led a robust discussion on the target segment in regards to what the workgroup would consider as low-income since there are numerous guidelines that define this population differently. The group decided that more discussion would need to occur about this in the future but felt it was premature to decide this early. There was also brief discussion on the target segment (e.g.; single family, new construction). Ed Synoski expressed that he hopes that the workgroup's recommendations would be strongly geared to multi-family units.

**Discussion on Next Meeting and Meeting Frequency** – The group agreed that monthly meetings would be good for now and that Ed Synoski would generally try to schedule them in conjunction with the monthly EEAC meetings. The next meeting was tentatively for June 8, 2016, at a time and location to be determined.