

Delaware Energy Efficiency Advisory Council Meeting

Public Service Commission – Dover, DE

December 7, 2016

Meeting Minutes

EEAC Council Members

Robert Underwood – present
Glenn Moore – present
Mark Nielson – present
Scott Lynch – present
Bill O’Brien – present
Harris McDowell - absent
Carl Johnson – present
Amy Roe – present (phone)
Sanjay Kapuria – absent – designee present
Cassandra Marshall – present (phone)
John Sykes – present
Mike Messer – present
Joe Schorah – absent

Consultants in Attendance

Jeff Loiter, Optimal Energy
Mark Kravatz, Optimal Energy

Attendees

Ed Synoski, DNREC
Emily St. Clair, DNREC
Patty Murray, DNREC
Cheryl Gmuer, DNREC
Shona Marshall, PSC
Dan Feng, DNV-GL
Pam Knotts, PSC
Tony DePrima, DE SEU
Andrea Maucher, DE Public Advocate
DJ Sneeringer – Delmarva Power
Ed Schmidt, MCR Perf. Solutions
Ronald Abremski, ICFI
Harold Stafford, FSCAA
Vic Pisani, Clearesult
Gina Iorii, DE Public Advocate
Wayne Hudders, Delmarva Power

Welcome and Introductions – Robert Underwood called the meeting to order and presented the agenda.

Council business, planning, and general discussion

- **Meeting Minutes** – The meeting minutes from the October 26, 2016 meeting were approved.

Database Demonstration – Energy Orbit gave a comprehensive demonstration of the database that will be used for the tracking of data from the program portfolios approved by the EEAC. The database is possible due to funding provided by the SEU and was procured as result of collaboration between DNREC and the SEU. The database is anticipated to launch in the first quarter of 2017 and this is particularly important since January 1, 2017 marked the beginning of program year one of the EEAC’s first 3-year program cycle.

EEIF/E2I/WAP Program Portfolio – DNREC and Optimal presented a slightly revised EEIF/E2I/WAP program plan from the one that was approved at the October 26th, 2016 meeting. It reflected minor changes that addressed funding sources of the WAP program. The EEAC re-voted on the revised plan and it was approved unanimously.

Low-Income Workgroup Update – Ed Synoski updated the Council on the workgroup meeting that occurred earlier in the day. This included informing the Council that the workgroup finished the first round of edits to the guidance document that was created for use by potential applicants as well as for reviewing applications that are eventually received. A second version of the guidance document will be completed based on the edits received and further editing will occur at the next committee meeting.

EM&V Committee Update – Jeff Loiter from Optimal Energy updated the Council on the EM&V committee meeting from December 6th. This included updating the Council on the committee's work on non-energy impacts and avoided costs. The EEAC then unanimously approved the committee's recommendations on non-energy impacts and tabled a vote on avoided costs until the next EEAC meeting.

Discussion on 2017 Council Topics – Jeff Loiter from Optimal Energy introduced and led a discussion regarding potential topics that the EEAC might want to explore in 2017 that would complement its work that is already underway.

Next Meeting – The next meeting will be held on January 11th at the PSC in Dover. To participate by phone please call 1-877-366-0711 and enter participant code 96520857.

Copies of the meeting materials have been posted on the DNREC website:

<http://www.dnrec.delaware.gov/energy/information/otherinfo/Pages/EEAC/Council.aspx>