

Instructions Form 3-GP.SW/06
Notice of Intent (NOI) For Storm Water Discharges Associated With Industrial Activity
To Be Covered Under the NPDES General Permit
A FEE IS REQUIRED UPON SUBMISSION OF THE NOI
FILING A NOTICE OF INTENT (NOI) FORM

Under Federal Law, through the Clean Water Act, any point source discharge of pollutants to surface waters of the United States requires a permit. These permits are issued under the National Pollutant Discharge Elimination System (NPDES) program.

The EPA can authorize any State, which displays the appropriate capability, to operate the NPDES program. Delaware received this authority in April 1974. The 1987 amendments of the Clean Water Act require national regulations to be issued for controlling pollutants entrained in storm water discharges. The national regulations were issued on November 6, 1990.

The Delaware NPDES Storm Water General Permit Regulations require permits for facilities which discharge storm water associated with industrial activity. Industrial activity is defined as activity which results in the exposure of significant materials to precipitation. Significant materials are substances, products or wastes which can contribute pollutants to runoff when storm water comes in contact with these materials.

Delaware law requires a permit for any discharge of pollutants to waters of the State. Therefore, the NPDES Storm Water Program applies to sheet-flow as well as point source discharges from sites or facilities engaged industrial activity in Delaware.

***New facilities, facilities covered by an individual permit, and existing facilities not currently covered by a NPDES permit that elect to be covered under this section must prepare and implement a Storm Water Plan (SWP) prior to submitting the NOI form. The SWP must be submitted with the NOI form.**

SUBMIT THE NOI FORM TO:

DNREC, Division of Water
Surface Water Discharges Section
89 Kings Highway, Dover, DE 19901

A **\$200.00** non-refundable fee **MADE PAYABLE** to **DNREC** is required upon submission for any facility seeking initial first-time coverage. Thereafter, a **\$200.00** annual permit fee will be billed on or after July 1 each fiscal year. **If you are an existing facility seeking to renew permit coverage and your facility is current with the annual fee, the application fee need not be included at time of renewal.**

COMPLETING THE FORM

Type or print your responses in the appropriate fields. Abbreviate if necessary. Failure to complete the form in full may result in a delay of permit coverage or return of the incomplete application form.

NUMBER 1.

Give the legal name of the facility/site or entity which is applying for coverage. Enter full name, physical and mailing address, parcel number, and latitude and longitude of the approximate center of the site as a decimal to at least six (6) decimal points (i.e., Lat: 0.000001, Lon: 0.000001). The latitude and longitude of your facility can be located on USGS quadrangle maps. Latitude and longitude may also be obtained at the Census Bureau Internet site: <http://www.census.gov/cgi-bin/gazetteer>. Provide the name of the receiving water body and the associated watershed.

NUMBER 2.

Enter the contact information for the on-site person responsible for complying with the NPDES Storm Water Program.

NUMBER 3.

Describe the types of industrial activities being conducted at the facility.

NUMBER 4.

List in descending order of significance, up to four 4-digit standard industrial classification (SIC) codes which best describe the principal products or services provided at the facility requesting coverage

For industrial activities listed in the Regulations Governing Storm Water Discharges Associated with Industrial Activity which do not have SIC codes that accurately describe their activities, the following 4 character codes are to be used:

- HZ = Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under subtitle C of RCRA;
- LF = Landfills, land application sites, and open dumps that receive or have received any industrial wastes, including those that are subject to regulation under subtitle D of RCRA;
- SE = Steam electric power generating facilities, including coal and coke handling sites,
- TW = Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage treatment recycling, and reclamation of municipal or domestic sewage.

NUMBER 5.

Indicate yes or no if the facility is subject to SARA Title III, Section 313 (Toxic Chemical Release Reporting) requirements. The Emergency Planning and Community Right-to-Know Act (also known as SARA Title III or EPCRA) establishes requirements for federal, state, and local governments and industry regarding emergency planning and "Community Right-to-Know" (CRTK) reporting on hazardous and toxic chemicals.

NUMBER 6.

State law provides for severe penalties for submitting false information on this application form. This application shall be signed as follows:

For a corporation: by a responsible corporate officer, which means:

- (i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or
- (ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor; or

For a municipal, State, Federal, or other public facility: by either a principal executive or ranking elected official.

Additional information is available at

<http://www.wr.dnrec.delaware.gov/Services/Pages/SurfaceWaterDischarges.aspx>



Form 3-GP.SW/06
Revised 07/01/10

State of Delaware
Department of Natural Resources and Environmental Control

Notice of Intent (NOI)

Request for Obtaining Coverage Under ***The Regulations Governing Storm Water Discharges Associated with Industrial Activities (Subsection 9.1)***

- Submission of this form serves as notification of the intention of the facility identified on this form, to adhere to the provisions of ***The Regulations Governing Storm Water Discharges Associated with Industrial Activities*** (NPDES General Storm Water Permit Program).
- This form must be complete in order to obtain permit coverage. Please refer to the directions regarding the fee that is required.

Section 1: Facility Information

Facility Name			
Mailing/ Billing Address			
	City	State	Zip
Physical Address	<input type="checkbox"/> Same as above		
	City	State	Zip
Within City Limits? <input type="checkbox"/> Yes <input type="checkbox"/> No	County: <input type="checkbox"/> Kent <input type="checkbox"/> New Castle <input type="checkbox"/> Sussex		Tax Parcel ID
Identify the watershed and the name of the water body or municipal storm sewer system (public MS4) which receives storm water runoff from the facility		Latitude and Longitude expressed as a decimal to at least six (6) decimal points	
Discharges To		Latitude	Longitude
Watershed <input type="checkbox"/> Chesapeake Bay <input type="checkbox"/> Delaware Bay <input type="checkbox"/> Inland Bays/Atlantic Ocean <input type="checkbox"/> Piedmont			

Section 2: Contact Information (Responsible for facility compliance with the NPDES General Storm Water Permit)

Prefix	First	Middle	Last	Suffix
Title			Telephone Number	
E-Mail Address				

Section 3: Brief description of the types of industrial activities conducted at the facility

Section 4: List up to four (4) SIC Codes which describe the activities conducted at the facility

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Section 5: Is the facility subject to SARA Title III, Section 313 Requirements?

☐ Yes ☐ No

Section 6: Certification

"I certify under penalty of law this document and all attachments were prepared under my direction, or supervision, in accordance with a system designed to assure that qualified personnel gathered and evaluated the information submitted. Based upon my inquiry of the person(s) directly responsible for gathering the information, the information is, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for willful violations."

Print Name & Title	Telephone Number
Signature	Date